

TERM OF COMMISSION: June Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Conference Room 301

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Fred Parry  
District II Commissioner Janet Thompson  
Director Resource Management Stan Shawver  
Buyer Phil Fichter  
Treasurer Tom Darrough  
Employee Recognition Committee Kelle Westcott  
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

**Purchasing**

**1. Bid Opening 27-08JUN17 and first reading; Concrete Rehab 2017 Georgetown & Lake of the Woods Subdivisions**

The following bids were opened:

**Mera Excavating, LLC**

Base Bid	\$945,531.90
Alternate #1	\$104,132.60
Alternate #2	\$ 91,826.30
Alternate Total	\$195,958.90

**Emery Sapp & Sons, Inc.**

Base Bid	\$749,349.00
Alternate #1	\$ 92,364.22
Alternate #2	\$ 80,253.78
Alternate Total	\$172,618.00

**C. L. Richardson Construction Co.**

Base Bid	\$806,535.85
Alternate #1	\$ 89,867.80
Alternate #2	\$ 79,705.30
Alternate Total	\$169,573.30

**Rhad A. Baker**

Base Bid	\$789,987.00
Alternate #1	\$ 90,315.63
Alternate #2	\$ 77,102.33
Alternate Total	\$167,417.96

Commissioner Atwill thanked those that bid on this project and said the bids will be returned to Purchasing for further evaluation.

**2. First reading; Computer and Peripheral Surplus Disposal**

Phil Fichter read the following memo:

The Purchasing Departments requests permission to dispose of the following list of surplus PC & Peripheral equipment through MRC Recycling Center. MRC Recycling will pick up our surplus at no charge. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to Computer surplus coming to Purchasing for disposal, Information Technology has removed the hard-drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (i.e. Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days, IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**3. Second reading; Bid Award 21-26APR17 – Deed Record & Index Books Term and Supply (1<sup>st</sup> read 6-8-17)**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby award bid 21-26APR17 – Deed Record & Index Books Term and Supply to Bear Graphics and Printing of Sioux City, IA.

Terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #269-2017**

### **Employee Recognition Committee**

#### **4. Employee of the Quarter, First Quarter 2017**

Kelle Westcott introduced Lynne Hooper, Resource Management, as the runner-up to the Employee of the Quarter, First Quarter 2017.

Stacie Scott, Joint Communications, was selected as the Employee of the Quarter, First Quarter 2017.

The Commissioners congratulated the honorees and thanked them for their service.

### **Treasurer**

#### **5. 1<sup>st</sup> & 2<sup>nd</sup> reading; 2014 Tax Sale Surplus, The Sanders Estate Revocable Living Trust, parcel 16-201-00-00-015.00**

Tom Darrough said that these are two separate parcels, this item and the next, for the same person. This is a perfect example of how lucky we are to have the legal team we have along with the research they do to assure the appropriate people receive these funds. Other counties don't have these resources and we are very good at doing this process.

There were no comments or questions.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the disposition of surplus, per attached summary order description, to The Sanders Estate Revocable Living Trust Dated Jan. 23, 2006, William J. Sanders, as Trustee, for parcel 16-201-00-00-015.00, in the amount of \$416.05, as recommended by the County Treasurer.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #270-2017**

**6. 1<sup>st</sup> & 2<sup>nd</sup> reading; 2014 Tax Sale Surplus, The Sanders Estate Revocable Living Trust, parcel 16-201-00-01-011.00**

See item #5

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the disposition of surplus, per attached summary order description, to The Sanders Estate Revocable Living Trust Dated Jan. 23, 2006, William J. Sanders, as Trustee, for parcel 16-201-00-01-011.00, in the amount of \$5,338.46, as recommended by the County Treasurer.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #271-2017**

**Human Resources**

**7. Second reading; Request to Transfer Above Authorized Transfer Salary for Position 498 in Resource Management (1<sup>st</sup> read 6-8-17)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Request to Transfer Above “ATS” regarding the Position Title: Chief Engineer, Position No.: 498, within the Resource Management Department.

It is further ordered the Boone County Commissioners are hereby authorized to sign said Request to Transfer Above “ATS” form.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #272-2017**

**Resource Management**

**8. Second reading; Public Infrastructure Study Cost Allocation Agreement (1<sup>st</sup> read 6-8-17)**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached Public Infrastructure Study Cost Allocation Agreement between Boone County and the City of Columbia.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Public Infrastructure Study Cost Allocation Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #273-2017**

**Commission**

**9. Public Comment**


None

**10. Commissioner Reports**

None

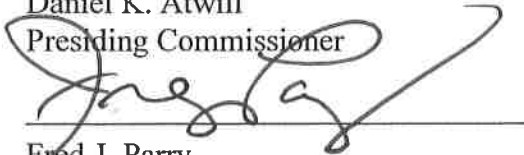
The meeting adjourned at 9:49 a.m.

Attest:

  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Fred J. Parry  
District I Commissioner



Janet M. Thompson  
District II Commissioner

