

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Buyer Phil Fichter
Collector Brian McCollum
Treasurer Tom Darrough
Director Public Works Greg Edington
Sheriff's Captain Gary German
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:31 a.m.

Purchasing

1. First reading; Bid Award 17-12APR17 – 2017 Mill & Overlay Term and Supply

Phil Fichter read the following memo:

17-12APR17 – 2017 Mill & Overlay Term & Supply opened on April 12, 2017 with two bids received. Resource Management recommends award by lowest responsive bid to Christensen Construction Company of Kingdom City, MO.

Cost of the contract will be paid from department 2041 – Infrastructure Preservation and Rehab – Resource Management Design and Construction, account 71100 – Outside Services. The budgeted amount is \$725,000.00.

Attached is the bid tabulation for your information.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First reading; Vehicle Surplus Disposal

Phil Fichter read the following memo:

Following are vehicles that will be replaced. The Sheriff's Department requests Commission approval for disposal through the Missouri Auto Auction. Our contract with MO Auto Auction is 15-24APR15 – Auction Services for Surplus Vehicles.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Contract Amendment Number One to 43-17OCT16 – Pest Control Services

Phil Fichter read the following memo:

Contract *43-17OCT16 – Pest Control Services* approved by commission for award to Wingate Pest & Lawn Management, LLC of Columbia, Missouri on December 15, 2016, commission order 572-2016. This amendment adds termite treatment.

Invoices will be paid from department 6101– Housekeeping and 2040 – Public Works Maintenance Operations, account 60150 – Pest Control.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First reading; Cooperative Contract 100614 – CDW Technology, Security & Communication Solutions

Phil Fichter read the following memo:

The Information Technology Department requests permission to utilize the National Joint Powers Alliance (NJPA) cooperative term and supply contract *100614-CDW* to purchase Technology, Security & Communication Solutions from CDW Government LLC, of Vernon Hills, Illinois.

This is a Term and Supply contract. Invoices will be paid from department 2905 – LE/Judicial Info Sys-LE Sales Tax, account 91300 – Machinery and Equipment.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. Second reading; Bid Award 16-23MAR17 – Emergency Vehicle Equipment & Electronics/Accessory Installation (1st read 5-9-17)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby award bid 16-23MAR17 – Emergency Vehicle Equipment & Electronics/Accessory Installation to 911 Custom of Overland Park, KS.

Terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #229-2017**

Sheriff's Department

6. First reading; Contract Amendment No. 1 – Food Service Contract between Boone County and CBM Managed Services

Captain German said this is for the food services contract between Boone County and CBM. As part of the contract, they are allowed to look at the Consumer Price Index, and make adjustments off that index. It is at 2.3% and the contract will be adjusted accordingly and renewed.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First reading; K-9 Maintenance Training Agreement between Boone County Sheriff's Department and Boonville Police Department

Captain German said this will be an extension. They were our original customer on the K-9 Training Program. They purchased a dog last year and received a year of maintenance training for that and now they wish to continue the agreement for another three years.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. First reading; K-9 Maintenance Training Agreement between Boone County Sheriff's Department and Callaway County Sheriff's Department

Captain German said this is Callaway County's first dog and they have requested dog and handler training.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Public Works

9. First reading; Ipad Mini Purchases

Greg Edington said the Public Works Maintenance Operations department budgeted \$1,500 in account 2040-91301, new computer hardware, for the purchase of two Ipad Mini for the new Cartegraph software. The items were budgeted prior to developing operations to fully utilize the new version. Throughout the Cartegraph implementation process, we discovered that Ipad Minis are as functional as the bigger version at half the cost, approximately \$500 each. There is also a need to purchase additional units, in addition to the two that are budgeted for one Supervisor and two crew leaders. The added units will enable the users to enter their daily work directly into the system and save the step of filling out a form and having someone else enter the data.

The department desires to purchase three units from the original appropriation and two additional units with cost savings in class 9. After speaking to the Auditor's office, this request does not need a budget revision, but it does need your approval. I am not sure if this will have to be an agenda item.

There is approximately \$172,000 in cost savings in class 9 in this fiscal year to account for the extra \$1,000 that is requested. There should be five units in total.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Treasurer

10. 1st & 2nd reading; Revision to P-Card Policy

Tom Darrough said there has been a significant increase in the use of the P-Card, month-to-month. We are trying to make sure we have checks and balances in place that are consistent with Purchasing policies of the county.

The impetus was the problems with the billing from Dish Network. This change allows us to put recurring charges on the P-Card which has been prohibited prior to this new change. We will not be circumventing any Purchasing policies.

Commissioner Atwill noted that the attachments referenced what has been removed. He asked if there will be another version detailing what has been added.

Mr. Darrough said nothing will be added, this just removes the restrictions as noted in Section VII.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby adopt the attached P-Card Policy revision.

Said revision relates to Section VII – Prohibited Use of Purchasing Cards; removing the following:

- Purchase of lease or rentals that require signed agreements and/or extend over a period of time.
- Purchases pursuant to any Maintenance/Service/Licensing Agreements which requires a contract signature.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #230-2017**

Collector

11. Public hearing and second reading; Budget Amendment to cover the transfer of the excess tax maintenance fund balance to the general fund (1st read 5-2-17)

Commissioner Atwill opened the public hearing and asked if there is anyone present that would like to speak on this item. There were no speakers and Commission Atwill closed the public hearing.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the Collector's Office to cover the transfer of the excess tax maintenance fund balance to the general fund.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2110	83917	Collector Tax Maint.	OTO: To General Fund		10,150
1190	3917	Non-Departmental	OTI: From Special Rev.		10,150
					20,300

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #231-2017**

Commission

12. 1st & 2nd reading; Organizational Use of the Government Center Chambers by Government by the People for May 19, 2017

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by Government by the People for May 19, 2017 from 5:30 p.m. to 7:45 p.m.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #232-2017**

13. Public Comment

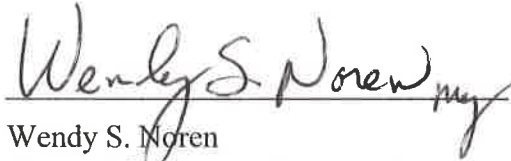
None

14. Commissioner Reports

None

The meeting adjourned at 9:43 a.m.

Attest:



Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner