

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Buyer Phil Fichter
Director Joint Communications Chad Martin
Interim Director Resource Management Bill Florea
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

Purchasing

1. First reading; Computer and peripheral Surplus Disposal

Phil Fichter read the following memo:

The Purchasing Department requests permission to dispose of the following list of surplus PC & Peripheral equipment through MRC Recycling Center. MRC Recycling will pick up our surplus at no charge. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to Computer surplus coming to Purchasing for disposal, Information Technology has removed the hard-drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (ie Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center, certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First reading; Contract Amendment Number Two to 201314300 – Offender Monitoring Products, Services and Solutions

Phil Fichter read the following memo:

Contract 201314300 – Offender Monitoring Products, Services and Solutions was approved by Commission for award to BI Incorporated of Boulder, Colorado on July 24, 2014, commission order 360-2014. This amendment clarifies the spare units in inventory. There is no charge for three TAD Cellular HomeBase Units. For any inactive units, in excess of the three spares, a spare charge per unit per day is applicable.

Invoices will be paid from department 1210 – Circuit Court Services and 1241 – Juvenile Office, account 71600 – Equipment Leases & Meter Charge.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Bid Award 06-24JAN17 – Standby Power Generator

Phil Fichter read the following memo:

Request for Bid *06-24JAN17 - Standby Power Generator* closed on January 24, 2017.

Four bids were received. Dave Dunford, our Radio Consultant, recommends Cummins Mid-South of Columbia, MO for offering the lowest and best bid. Contract award is \$24,800.00.

Invoices will be paid from 4102 – ECC Backup Center Construction Project, account 71231- Owner Costs. The entire project has a budget of \$1.2 million and the generator had an estimate of \$28,500.00.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First reading; Cooperative Contract 3-150723TV – Purchase Eager Beaver 20 Ton Trailer

Phil Fichter read the following memo:

Public Works requests permission to purchase one (1) new Eager Beaver 20 Ton Trailer from Machine Maintenance, Inc. d/b/a Luby Equipment Services located in Fenton Missouri utilizing MODOT Cooperative Contract 3-150723TV.

Cost of contract is \$20,150.00 and will be paid from department 2040 – PW Maintenance Operations, account 91300 – New Equipment.

The 2017 budgeted amount is \$22,000. This is a new purchase and there will be no disposal form for replacement machinery or equipment.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. Second reading; Cooperative Contract 496-15 – Minuteman 28” Cylindrical Walk-Behind Floor Scrubber (1st read 3-16-17)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Texas Buy Board Cooperative Contract 496-15 to purchase one (1) Minuteman 28” Cylindrical Walk-Behind Floor Scrubber from M.A.N.S. Distributors, Inc. of Carrollton, TX.

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #133-2017**

Joint Communications

6. First reading; Approve agreement with CM Engineering, Inc. for additional engineering services

Chad Martin said Joint Communications is requesting Commission approval for \$3,000 of engineering services due to a change from the original agreement for the backup center at 609 E. Walnut based on changes we made during the process.

Commissioner Parry verified this is not to exceed \$3,000.

Mr. Martin said that is correct.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First reading; Approve agreement with PW Architects, Inc. for planning services

Chad Martin said we are requesting Commission approval for an agreement with PW Architects for planning needs assessment of the proposed outdoor building at the ECC and Sheriff's Department campus.

Commissioner Thompson said this is a wise decision to have them do this as they were an integral part to the other projects that have been completed there.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. First reading; City of Columbia Joint Communications Invoice, Oct. – Dec. 2016

Chad Martin said Joint Communications is requesting Commission approval to authorize payment to the City of Columbia for the 4th quarter, 2016 billing period in the amount of \$57,812.15.

Commissioner Atwill asked about the specifics of the bill.

Mr. Martin said it involves IT Services and networking and several other things that he cannot speak to as he does not have the actual documentation with him.

Commissioner Thompson noted it included utility services and other miscellaneous.

Mr. Martin said that during that billing period, we will still doing some payments out of the city and they then returned that bill to us.

Commissioner Parry asked how many of these charges will continue after we open on April 6th.

Mr. Martin said none. These are one-time charges including parking downtown, utilities and IT support. I will ask Aron about the IT support as we will still be on their network. I believe the agreement was only applicable while we were in the CPD building. I will get you an answer after talking to Aron.

Commissioner Parry asked what it means to be on their network.

Mr. Martin said it is the CAD system that we are moving out there. We will still be on their network and this will not change until we switch over to SunGard. They extended the city network out there so we can operate CAD and they could operate records downtown seamlessly.

Commissioner Thompson said this is a benefit for them as well.

Mr. Martin said he does not recall any conversations that this bill would continue once we left. I believe it was just applicable to that building while they were supporting us on their network. Technically, we will still be on their network out there, so I will need to find out if this is to continue.

Commissioner Parry noted there are cleaning service charges on the bill.

Mr. Martin said the city does not provide janitorial services to us. We have an outside contractor to this.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

9. First reading; Approve agreement with T-Mobile for abbreviated dialing service

Chad Martin said that this item and the next item are almost identical with the exception of the company name. This is no cost to the county and it is actually a statement of work that their company policy requires to provide this service.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

10. First reading; Approve agreement with AT&T for abbreviated dialing service

See item #9.

Resource Management

11. First reading; Re-adoption of the Building Code

Bill Florea said the Building Code was first adopted in Boone County in 1985 and since then, we have re-adopted approximately every three years as the new updated codes become available.

The Building Code Commission conducted meetings in December, 2016 to review the new codes. The County Commission has held three public hearings after providing public notice as required by Missouri law. These meetings were held on February 23, March 2nd and March 7th. If adopted as presented, the new codes will take effect on April 1, 2017.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

12. 1st & 2nd reading; Findings of Fact and Conclusions of Law – Kellie Dickenson and Jason Karrick Conditional Use Permit

Bill Florea said the P & Z Commission conducted a public hearing on February 16th and voted unanimously to recommend approval brought forward to the County Commission who then held a public hearing and approved this request on February 28th. The Findings of Fact and Conclusions of Law are presented to Commission for their consideration.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby adopt the Findings of Fact and Conclusions of Law relative to a conditional use permit for Kellie Dickenson and Jason Karrick for an agribusiness oriented to and exclusively serving the agricultural community on 27.63 acres located at 19175 N Old Highway 63 N. Sturgeon.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #134-2017**

Community Services

**13. Second reading; Agreement between Boone County and First Chance for Children
(1st read 3-16-17)**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached agreement between Boone County and First Chance for Children for use of the Centralia Clinic.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement for Centralia Facility Usage.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #135-2017**

Auditor

14. Public hearing and second reading; Budget Amendment to cover cost of out of facility inmate housing (1st read 3-7-17)

Commissioner Thompson said this is a result of our increased population in the Boone County jail for 2016. It is a reconciliation because we have to use reserve funds that are put aside every year to cover this differential.

Commissioner Parry asked if this is actually an increase in population because we shut down a Pod because of staffing.

Commissioner Thompson said we did shut down a Pod and we are implementing some strategies to try to control it and this is one of the reasons that Judge Oxenhandler is engaging in his study currently. It is to look at that population and see what other strategies to utilize to keep the population under control.

Mostly, it is those charged with violent felonies that have changed the dynamic although we still have some in there that have low level misdemeanors and those are the ones, if we can get a better solution for them, we can free up more space. We believe this will lower the out of county housing.

Commissioner Parry asked if this is a total reconciliation for 2016 or one of several.

Commissioner Thompson said this is the total. There is a substantial amount budgeted, but we already went through that. This is the additional that is taken from the reserve fund. The reserve fund is intended for any jail addition, if needed.

There were no further comments or questions.

Commissioner Atwill opened the public hearing and asked if there is anyone present that would like to speak on this issue. There were no speakers and Commissioner Atwill closed the public hearing.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the Auditor's Office as a 2016 reconciliation relating to an increase due to the release of reserved funds to cover out of facility inmate housing.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2906	72000	Contract Inmate Housing – LE Tax	Out of Facility Housing		110,000
					110,000

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #136-2017**

Human Resources

15. Second reading; Budget Revision to cover 2016 insurance related activities (1st read 3-16-17)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for Human Resources to cover the costs of insurance related activities in 2016.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1191	71010	Insurance & Safety	Crime Insurance		2,853
1123	86800	Emergency	Emergency & Contingency	2,853	
				2,853	2,853

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #137-2017**

Commission

16. First reading; Boone County Commission acknowledgement of the Stroudwater Report related to the Bond Covenant violation

Commissioner Atwill said this report was required under the Bond Covenant in connection with Boone Hospital. The report is now going to be attached to the record upon approval during a second reading.

Commissioner Parry said the findings show all corrective actions have been taken.

Commissioner Atwill said that is what the report says and all is well in the bonding world of Boone County Hospital.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval

17. 1st & 2nd reading; Board appointments for Kay Murray and Kari Cheseny

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby appoint the following:

Name	Board	Period
Kay Murray	Senior Citizen Services Corp.	April 1, 2017 through March 31, 2020
Kari Cheseny	Energy & Environment Commission	April 1, 2017 through March 31, 2020

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #138-2017**

18. 1st & 2nd reading; Organizational Use of the Government Center Chambers by Mid-Missouri Peaceworks for April 9, 2017

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Center Chambers by Mid-Missouri Peaceworks for April 9, 2017 from 5:30 p.m. to 8:30 p.m.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #139-2017**

19. Public Comment

None

20. Commissioner Reports

None

The meeting adjourned at 9:48 a.m.

Attest:


Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Fred J. Parry
District I Commissioner



Janet M. Thompson
District II Commissioner