

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Fred Parry  
District II Commissioner Janet Thompson  
Buyer Phil Fichter  
Risk Management Hilary Matney  
Community Services Lauren Schnitzler  
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 2:30 p.m.

**Proclamation**

**1. Proclamation recognizing March, 2017 as Developmental Disability Awareness Month**

Commissioner Thompson said that it is a special pleasure to read this proclamation because the best thing I get to do every month is to attend a board meeting of the Boone County Family Resources organization, an amazing organization here in Boone County serving folks with developmental disabilities. The staff is fantastic and they go above and beyond what would probably be accepted in other communities and the people they serve are fantastic. It is my pleasure to read the following proclamation.

*Whereas*, more than 5 million people nationwide have developmental disabilities, including over 100,000 Missourians; and

*Whereas*, individuals with developmental disabilities share with all individuals the desire to achieve personal success through education, meaningful work and family and community involvement; and

*Whereas*, individuals with developmental disabilities, along with their families, friends, neighbors and co-workers, recognize the importance of focusing on the abilities of all people and encourage others to do the same; and

*Whereas*, the most effective way to increase this focus is through everyone's active participation in community life and openness to each individual's contribution; and

*Whereas*, opportunities for citizens with developmental disabilities to participate fully must be fostered in our community through a commitment to recognizing the strengths and values of every person and the capability of every person to make important contributions to our community if given the opportunity; and

*Whereas*, we encourage all citizens to support opportunities for individuals with developmental disabilities in our community, which includes full access to education, housing, employment and recreational activities.

*Therefore*, we, the Boone County Commission, do hereby proclaim March 2017 as Developmental Disabilities Awareness Month in the County of Boone, Missouri, recognizing the importance of individuals of all abilities to our community and that our community is stronger when everyone participates.

**IN TESTIMONY WHEREOF**, this 16th day of March, 2017.

Commissioner Thompson presented the proclamation to those in attendance and thanked them for their service to the community of Boone County.

**Purchasing**

**2. Bid Opening and first reading; 12-16MAR17 – 2017 Asphalt Rehabilitation Project**

The following bids were opened:

Higgins Asphalt Paving Co., Inc.	\$246,536.80
Capital Paving & Construction	\$266,245.99
Christensen Construction Co.	\$242,776.52

Commissioner Atwill thanked those that bid on this project and said the bids will be returned to Purchasing for further evaluation.

**3. First reading; Cooperative Contract 496-15 – Minuteman 28” Cylindrical Walk-Behind Floor Scrubber**

Phil Fichter read the following memo:

Public Works requests permission to purchase one (1) new Minuteman 28” cylindrical walk-behind floor scrubber from M.A.N.S. Distributors, Inc. located in Carrollton Texas from Texas Buy Board Cooperative Purchasing Contract 496-15.

Cost of contract is \$10,010.98 and will be paid from department 2040 – PW Maintenance Operations, account 91300 – New Equipment.

The 2017 budget for this item is \$12,700.00.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. Second reading; Contract Amendment #1 to 13-23FEB16 – HVAC Plumbing and Valve Replacement for the Boone County Sheriff Department (1<sup>st</sup> read 3-14-17)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One to 13-23FEB16 – HVAC Plumbing and Valve Replacement for the Boone County Sheriff's Department.

The terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One regarding HVAC Plumbing and Valve Replacement for the Sheriff's Department.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #126-2017**

**5. Second reading; Contract Amendment Number Two to 138AN-TISA2013 – Telephone System for the Emergency Communication Center (1<sup>st</sup> read 3-14-17)**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number Two to 138AN-TISA2013 – Telephone System for the Emergency Communication Center.

The terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number Two.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #127-2017**

### **Community Services**

#### **6. First reading; Agreement between Boone County and First Chance for Children**

Lauren Schnitzler said this is a use agreement for the Centralia office for First Chance Children to use on Tuesdays and Thursdays and occasional Saturdays. The county is providing a phone line and they are installing a diaper changing table in the bathroom. First Chance for Children will be paying a monthly usage fee.

Commissioner Parry asked who is the keeper of the calendar for the Centralia Clinic.

Commissioner Thompson said that Kelly Wallis is keeping track of things she has been doing and Owenetta, in our office, is maintaining that calendar on our end. Together, we can make sure there are no conflicts.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Human Resources**

**7. First reading; Budget Amendment to account for 2016 revenue and expenditures not budgeted**

Hilary Matney said these are amendments and revisions to account for the proceeds and expenditures not budgeted in the accounts because of the nature of the insurance related activities. We budget the \$30,000 for insurance deductibles, but do not for proceeds. In 2016, we did quite well and did not require emergency or contingencies.

There were no comments or questions.

Commissioner Atwill said a public hearing and second reading will occur after the mandatory 10-day waiting period for budget amendments.

**8. First reading; Budget Revision to cover 2016 insurance related activities**

Hilary Matney said this is as before. Everything happened normally through the year. We did have two property losses covered.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Collector**

**9. Second reading; Consultant Services Agreement with A Civil Group (1<sup>st</sup> read 3-14-17)**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the attached agreement between Boone County and A Civil Group, LLC for professional services related to Legal Descriptions Research and Drafting for 2017 Delinquent Tax Sale.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement for Professional Services with A Civil Group, LLC.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #128-2017**

**Prosecuting Attorney**

**10. Second reading; Approve hiring above mid-point for Assistant Prosecuting Attorney position (1<sup>st</sup> read 3-14-17)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the request by the Prosecuting Attorney's Office to hire above the Flexible Hiring Maximum for the position of Assistant Prosecuting Attorney II at an annual salary of \$73,000.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #129-2017**

**Commission**

**11. Second reading; Authorize Mid-Missouri Regional Planning Commission to pursue a grant application for CDBG funds (1<sup>st</sup> read 3-14-17)**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby authorize the Mid-Missouri Regional Planning Commission (MMRPC) to pursue an application for CDBG funds relating to the American Outdoor Brands improvement project and selects MMRPC to provide administrative services relating to said grant funds if the grant is ultimately awarded. If the CDBG funds are awarded, the County Commission will enter into a formal agreement with MMRPC for professional administration services relating to said grant. Pursuant to Boone County's Grant Policy, the Commission notes that the CDBG funds require a 15% local match and that said local match can be met with tax abatements and in-kind services.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #130-2017**

**12. Second reading; Change Order Request #51 for the ECC – modify the annunciator alarm (1<sup>st</sup> read 3-14-17)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize the approval of Change Order #51 to Boone County Emergency Communications Center Bid Number 44-11DEC14 to modify the annunciator alarm located in Dispatch 129.

The terms of the Change Order are stipulated in the attached Change Order #51. It is further ordered that Commissioner Janet M. Thompson is hereby authorized to sign said Change Order.



Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #131-2017**

**13. Second reading; Change Order Request #52 for the ECC – Adding cabinet with recirculating hood and wet chemical fire extinguishing unit (1<sup>st</sup> read 3-14-17)**

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby authorize the approval of Change Order #52 to Boone County Emergency Communications Center Bid Number 44-11DEC14 to add a cabinet with recirculating hood and wet chemical fire extinguishing unit to the Central kitchen.

The terms of the Change Order are stipulated in the attached Change Order #52. It is further ordered that Commissioner Janet M. Thompson is hereby authorized to sign said Change Order.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #132-2017**

**14. Public Comment**

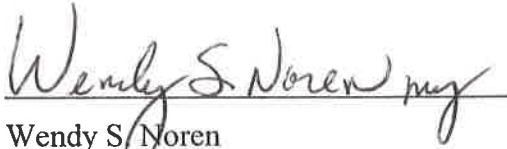
None

**15. Commissioner Reports**

None

The meeting adjourned at 9:52 a.m.

Attest:



Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Fred J. Parry  
District I Commissioner



Janet M. Thompson  
District II Commissioner