

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Fred Parry
District II Commissioner Janet Thompson
Buyer Jacob Garrett
Collector Brian McCollum
Prosecuting Attorney Dan Knight
Prosecuting Attorney Administrator Bonnie Adkins
County Counselor C. J. Dykhouse
Juvenile Officer Angie Jaco
Court Administrator Tara Eppy
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

Purchasing

1. First reading; Contract Amendment #1 to 13-23FEB17 – HVAC Plumbing and Valve Replacement for the Boone County Sheriff Department

Jacob Garrett read the following memo:

Request for Bid 13-23FEB17 – HVAC Plumbing and Valve Replacement for the Boone County Sheriff Department was awarded in Commission on March 17, 2017, commission order 133-2016 to J. Louis Crum Corporation of Columbia, Missouri for \$33,155.

The attached amendment includes four change orders for a total increase of \$5,515.04.

Change Order 1: \$2,913.77 – replace heating water valves and piping

Change Order 2: \$715.77 – repair leaks in the heating water

Change Order 3: \$1,079.25 – repair leak on heating coil

Change Order 4: \$806.25 – ductwork and piping additional insulation

Invoices will be paid from department 6200 – Capital Repairs & Replacements, account 60110 – Major Building Repairs.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First reading; Contract Amendment Number Two to 138AN-TISA2013 – Telephone System for the Emergency Communication Center

Jacob Garrett read the following memo:

Contract 138AN-TISA2013 – Telephone System for the Emergency Communications Center, was approved by commission for award to CenturyLink Communications, LLC on June 23, 2016, commission order 248-2016. Per Aron Gish, Boone County Information Technology Director, this amendment is needed to purchase circuits that are needed to complete the 911 Viper Phone system install.

Invoice will be paid from departments 4101 – ECC Radio & Technology, account 71231 – Owner Costs. Monthly charges are as follows:

Centralia Police	\$660 x 11 = \$7,260
UM Police	\$525 x 11 = \$5,775
Boone County 911	\$875 x 11 = \$9,625
TOTAL	\$22,660 for 2017

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. Second reading; Cooperative Contract 3-161115TV to purchase one (1) F-150 4x4 Extended Cab Pickup and dispose of two (2) F-150 Pickups (1st read 3-9-17)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Missouri Department of Transportation Cooperative Contract 3-161115TV to purchase one (1) F-150 4x4 Extended Cab Pickup Truck from Joe Machens Ford Lincoln of Columbia, MO and dispose of the following:

- 1993 Ford F-150, asset tag 6004
- 1994 Ford F-150, asset tag 6002

The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Request for Disposal forms.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #117-2017**

13th Judicial Circuit Court

4. 1st & 2nd reading; Approve Juvenile Justice Programming Assistance grant application

Angie Jaco said they are requesting permission to apply for the Juvenile Justice Programming Assistance grant from OSCA which is detailed in the handout.

Commissioner Atwill asked if there are any matching funds required by the county.

Ms. Jaco said this is no cost to the county.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Juvenile Justice Program Assistance Grant application as offered by the Office of State Courts Administrator (OSCA) for FY17-18.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #118-2017**

5. First reading; Budget Amendment Establish budget for OSCA funding for Juvenile Detention Alternatives

Tara Eppy said we have received \$1,000 towards our JDAI Initiative that pays for meals and snacks for our collaborative members. We have quarterly meetings and executive team meetings. It is 100% reimbursable to the County.

There were no comments or questions.

Commissioner Atwill said there will be a public hearing and second reading after the mandatory 10-day waiting period for budget amendments.

Collector

6. First reading; Consultant Services Agreement with A Civil Group

Brian McCollum said as we gear up towards our annual tax certificate sale, there are situations where the Collector's Office needs some assistance in researching and drafting legal descriptions as part of a publication requirement for the taxes and parcels that are subject to be sold. We have had an agreement with A Civil Group for several years and it has worked out well. We use them as part of the Consulting Companies that Resource Management has approved. It is for \$95/hr., not to exceed \$4,000.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Facilities Maintenance

7. Second reading; Budget Revision to hire a 3rd Groundskeeper (1st read 3-9-17)

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for Facilities Maintenance to hire a 3rd groundskeeper.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
6104	10100	Grounds	Salary & Wages		20,992
6104	10200	Grounds	FICA		1,606
6104	10300	Grounds	Health Insurance		4,893
6104	10325	Grounds	Disability Insurance		91
6104	10350	Grounds	Life Insurance		38
6104	10375	Grounds	Dental Insurance		333
6104	10400	Grounds	Workers Comp		542
6104	10500	Grounds	401A Match		550
6104	10800	Grounds	Uniform Allowance		100
6104	23050	Grounds	Software Licenses		231
6104	48050	Grounds	Cell Phone Service		540
6100	86850	Facilities Maintenance	Contingency	29,916	
				29,916	29,916

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #119-2017**

Prosecuting Attorney

8. First reading; Approve hiring above mid-point for Assistant Prosecuting Attorney position

Dan Knight said we are requesting to hire above the flexible maximum for the Assistant Prosecuting Attorney position. We are asking to hire this person with a pay of \$73,000/yr. This is the figure we will need to bring him back to the office. He worked in the office for about 8 or 9 years. He stopped working for us in April of 2016. His salary then was \$71,413. This is a person who has a tremendous amount of experience in prosecuting cases. He has handled many big cases. He is a very bright person and was a go-to person in our office back then. This is a critical hire for us and we would appreciate if you would allow us to hire him at the \$73,000 salary.

We also have an Investigator who is leaving and as we work to fill that vacancy, the job will be offered with a savings of \$13,644 which, overall, we will have a net plus of about \$2,000.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

9. Public Hearing and second reading; Budget Amendment to establish budget for additional funds awarded for VOCA grant (1st read 3-2-17)

Commissioner Atwill opened the public hearing and asked if there is anyone present that would like to speak on this item. There were no speakers and Commissioner Atwill closed the public hearing.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the Prosecuting Attorney to establish a budget for additional funds awarded for the VOCA grant.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1262	3411	Victim Witness	Federal Grant Reimburs		28,588
1262	23855	Victim Witness	Furniture/Fixtures < 1,000		515
1262	37200	Victim Witness	Seminars/Conference Mtg		375
1262	37220	Victim Witness	Travel (Airfare, Mileage)		121
1262	37230	Victim Witness	Meals, Lodging, Training		1,251
1262	60100	Victim Witness	Bldg Repairs/Maintenance		1,524
1262	91301	Victim Witness	Computer Hardware		2,640
1262	91302	Victim Witness	Computer Software		1,850
1262	92100	Victim Witness	Repl Furniture/Fixtures		20,312
					57,176

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #120-2017**

10. Public Hearing and second reading; Budget Amendment to establish budget for funds awarded for Crime Victims’ Rights Week 5K (1st read 3-2-17)

Dan Knight said we have had 130 sign up for the event. The first 300 get a free t-shirt. The event is April 2nd at 2:00 p.m.

Commissioner Atwill opened the public hearing and asked if there is anyone present that would like to speak on this item. There were no speakers and Commissioner Atwill closed the public hearing.

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from the Prosecuting Attorney to establish a budget for grant funds awarded for Crime Victims’ Rights Week 5K.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1262	3411	Victim Witness	Federal Grant Reimburse		4,950
1262	84010	Victim Witness	Receptions/Meetings		4,950
					9,900

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #121-2017**

Resource Management

11. Second reading; Relinquish right-of-way – Logwood Lane (1st read 3-9-17)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Quit Claim Deeds to relinquish excess right of way on the cul-de-sac of Logwood Lane to the adjacent property owners as shown in the attached exhibit.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #122-2017**

Commission

12. First reading; Authorize Mid-Missouri Regional Planning Commission to pursue a grant application for CDBG funds

C. J. Dykhouse said the draft Commission Order would authorize, upon second reading, Mid-MO Regional Planning Commission to pursue CDBG funds in connection with American Outdoor Brands along with transportation network improvements along the Route Z corridor.

Pursuant to the Commission's Grant Policy that is reflected in the Budget Policies, the Commission Order notes the 15% match requirement and further notes that in this instance, the match can be met with tax abatements and in-kind services.

If this grant is awarded, we would set-up a formal administrative agreement with Mid-MO Regional Planning for the administrative portion of the grant that would include some details in how we are going to work in cooperation with MoDOT. Those details have to been worked out yet. We would anticipate Commission approval of these details if we get the grant funds.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

13. First reading; Change Order Request #51 for the ECC – modify the annunciator alarm

Commissioner Thompson said this request is from Chad Martin for the new ECC. This is brought forward, at this time, as it is necessary to be modified before they get into the new building. We are still on schedule for the April 6th timeline. We met with Little Dixie and they assured that the change can be made and all will be ready to go.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

14. First reading; Change Order Request #52 for the ECC – Adding cabinet with recirculating hood and wet chemical fire extinguishing unit

Commissioner Thompson said this also came out of the ECC meeting yesterday morning. This is an on-going discussion as originally, the plan had been to have a stove in the ECC building and it was put on hold. As plans developed, they concluded that it is a necessary portion of that system. It is an industry standard for 911 operators to have access to some kind of cooking place.

Chad Martin has discovered in his time, before, when he was a call taker, and now as Director, that these operators use the kitchen routinely. Terry Cassil has also said there is a need for some type of kitchen when an emergency is taking place. The recirculating hood and wet chemical fire extinguishing unit is part and parcel of having our building safe from accidental fire.

Commissioner Atwill asked if this includes the stove.

Commissioner Thompson said it does not as that is a minor portion of this as the major portion is the fire suppression system.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

15. 1st & 2nd reading; Organizational Use of the Courthouse Plaza by Alternative Sentencing Center for March 15, 2017

Commissioner Parry moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Courthouse Plaza by the Alternative Sentencing Center for March 15, 2017 from 12:00 p.m. to 6:00 p.m.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #123-2017**

16. 1st & 2nd reading; Organizational Use of the Courthouse Plaza by Family Worship Center for May 4, 2017

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Boone County Government Courthouse Plaza by the Family Worship Center for May 4, 2017 from 9:00 a.m. to 2:00 p.m.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #124-2017**

17. Public Comment


None

18. Commissioner Reports

None

The meeting adjourned at 9:52 a.m.

Attest:


Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Fred J. Parry
District I Commissioner


Janet M. Thompson
District II Commissioner