

- TERM OF COMMISSION: December Session of the October Adjourned Term
- PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Chambers
- PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Director Purchasing Melinda Bobbitt
Sheriff's Captain Gary German
Director Joint Communications Chad Martin
County Counselor C. J. Dykhouse
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:31 a.m.

Health Department

- 1. 1st & 2nd reading; Abatement of a property located at 520 E. Clearview Drive, parcel #11-619-24-01-041.00 01**

Commissioner Atwill said the Health Department has notified us this morning that the property in question has been cleaned up and there is no need for the abatement.

Purchasing

- 2. First reading; Cooperative Contract C315144004 – Verbal Language Interpretation Services**

Melinda Bobbitt read the following memo:

Purchasing requests permission to utilize the State of Missouri cooperative contract C315144004 for verbal language interpretation services with Faiths, LLC of Jefferson City, MO. Contract runs through June 30, 2017 and has one, one-year renewal period.

Prosecuting Attorney and Court Services will be primary users of these services, which will be paid from department 1262 Victim Witness, 84700 Witness Expense account.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Bid Award 43-17OCT16 – Pest Control Services

Melinda Bobbitt read the following memo:

Bid 43-17OCT16 – Pest Control Services was opened on October 24th, 2016 with two responses received. Public Works and Facilities Maintenance recommend awarding this term and supply contract by second low bid to Wingate Pest and Lawn Management, LLC of Columbia, Missouri for the following reason.

The lowest response to this Request for Bid was Wood's Pest Control who has delivered unacceptable and undependable service. Wood's Pest Control has failed to show for service giving no notice, leaving the Facilities Maintenance Department in a poor position of having scheduled treatment times with various County building occupants and no services rendered at scheduled time.

Public Works Department has had the same issue with no shows for scheduled appointment. Woods Pest Control also failed to show up for a meeting that was scheduled with Purchasing and Facilities Maintenance Department to discuss current contract services for Pest Control.

Facilities Maintenance has budgeted \$5,470.00 and Public Works has budgeted \$212.00 for this service. Account 60150 – Pest Control will be used, and invoices will be paid from Departments 6101 – Housekeeping and 2040 – PW-Maintenance Operations.

Commissioner Miller said it feels like we are missing some buildings and requested that Purchasing look into this before a second reading.

Ms. Bobbitt said she would do that.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First reading; Bid Award 46-09NOV16 – Carpet Cleaning Services Term & Supply

Melinda Bobbitt read the following memo:

46-09NOV16-Capet Cleaning Services Term and Supply opened on November 9, 2016. Three bids were received. Resource Management recommends award by low bid to American Heritage Carpet & Tile Cleaning of Olathe Kansas.

Cost of the contract is \$13,080 will be paid from Department 6101 -- Facilities Maintenance- House Keeping, Account 60125-Custodial/Janitorial Services.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First reading; Contract Amendment Number One to 25-15JUN15 – School Age and Early Childhood Services

Melinda Bobbitt read the following memo:

Contract 25-15JUN15 – School Age and Early Childhood Services was approved by commission for award to Harrisburg Early Learning Center on December 29, 2015, commission order 622-2015. This amendment adds an additional service to purchase scholarships for infants and children to receive enrichment programming. Scholarships will be billed at \$1.26 per hour. The amount of the contract will not increase.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. Second reading; Cooperative Contract C215080010 – Purchase two (2) Photocopiers with maintenance for Boone County Sheriff and dispose of two Sharp AR237 copiers (1st read 12-6-16)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the State of Missouri Cooperative Contract C215080010 with Image Technologies of Columbia, MO to purchase the following two (2) photocopiers with maintenance:

Konica Minolta bizhub 454e Copier/Printer/Scanner

Konica Minolta bizhub 283 Copier/Printer/Scanner

The County Commission of the County of Boone also approves the disposition of two (2) Sharp AR copiers, Asset Tag 14671 and 14672. The terms of the Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Request for Disposal forms.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #532-2016**

7. Second reading; Sole Source Approval 136-123116SS – Annual Software Service for UFED Touch Ultimate Kits (1st read 12-6-16)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve Sole Source Contract 136-123116SS with Cellebrite USA, Inc. for Annual Software Service for UFED Touch Ultimate Kits.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Sole Source Fact Sheet.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #563-2016**

8. Second reading; Vehicle Surplus Disposal for the Sheriff's Department (1st read 12-6-16)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the request by the Sheriff's Department to dispose of the attached list of surplus vehicles, that have been replaced, through the Missouri Auto Auction.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal forms.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #564-2016**

Sheriff's Department

9. First reading; Budget Amendment to increase revenue and expenditure for a radar unit

Captain German said this is part of a MoDOT traffic safety grant, specifically a slow-down grant and the funds will be used to purchase a new radar unit.

There were no comments or questions.

Commissioner Atwill said there will be a public hearing and second reading after the mandatory 10 day waiting period.

10. First reading; Subrecipient Monitoring Agreement between the City of Columbia and Boone County

Captain German said this is the final component for the Justice Assistance Grant with the City of Columbia. The County will have oversight of the funds for the grant.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

11. Second reading; Memorandum of Understanding – Agreement between Boone County Sheriff's Department and Youth Community Coalition (1st read 12-6-13)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached Memorandum of Understanding between the Boone County Sheriff's Department and Youth Community Coalition.

The terms of the Agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Memorandum of Understanding.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #565-2016**

Information Technology

12. First reading; Cooperative Agreement for Server Relocation and Disaster Recovery Services

C. J. Dykhouse said this is one of two agreements coming to the Commission regarding the continued transfer of assets and future services from the City of Columbia as it pertains to Joint Communications and its operations at the ECC.

This particular agreement contemplates a cooperation between the City and County on relocation of the server. We want that server at the ECC when they start using it for dispatch to first responders. It also makes the City of Columbia a “plank” owner pertaining to the additional 14 racks in the secure, weather protected server room at the ECC. They will pay 5/14 of the costs for that not to exceed \$146,000 and in exchange, they get services where their essential systems will have backup equipment at the ECC for a period of at least 15 years. After that, if this is continued, we can switch to a revenue metric similar to the metric we have with the city now with them providing access to their fiber lines.

Commissioner Miller said this was a long time coming and between staff and Tony St. Romaine at the city, who really pushed this through, we have the agreement.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Joint Communications

13. First reading; Class 9 Purchase – Radio Site UPS (Uninterruptable Power Supply)

Chad Martin said Joint Communications is requesting approval to purchase a UPS for a radio tower, replacing one from the late 90’s. The timing on this is that this particular unit we are purchasing will be used temporarily during construction at 609 to provide power for the CenturyLink components.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

14. Public Hearing and second reading; Budget Amendment for the Backup 911 Center (1st read 12-1-16)

Commissioner Atwill opened the public hearing and asked if there is anyone present that would like to speak on this item. There were no speakers and Commissioner Atwill closed the public hearing.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment from Joint Communications for the backup Emergency Communication Center.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
4102	71201	ECC Backup Center	Construction		216,000
4102	71211	ECC Backup Center	A/E Fees		13,000
4102	71231	ECC Backup Center	Owner Costs		945,000
4102	86850	ECC Backup Center	Contingency		26,000
2700	83919	911/OEM General Sales tax	OTO: To Capital Project Fund		1,200,000
4102	3917	ECC Backup Center	OTI: From Special Revenue Fund		1,200,000
					3,600,000

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #566-2016**

County Clerk

15. First reading; Budget Revision to cover 3rd quarter unemployment

Commissioner Miller said this is something we can't budget because we have no idea what the cost will be, so we just "true" it up every quarter.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

16. 1st & 2nd reading; Approve 2017 County Holiday Schedule

Commissioner Miller said the only thing she saw in the order is the absence of the Friday after Thanksgiving. We need to re-affirm the Friday after Thanksgiving and that we follow our Personnel Policy that it include that date whether the Governor declares it a state holiday or not. After we did the study, only seven people showed up in all the offices that day. This comes from all the elected officials as a recommendation that we give that day off.

Commissioner Thompson said she agrees and that it is not financially reasonable to remain open for that day.

There were no further comments.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby declare that the Boone County Holiday Schedule for the year 2017 will be in agreement with the Public Holiday List from the State Offices issued by the Office of the

Governor, State of Missouri with the addition of November 24, 2017 (Thanksgiving Day After). Any additional holidays for 2017 adopted by the Office of the Governor will automatically be adopted by Boone County.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #567-2016**

Commission

17. First reading; Commission Order approving a Chapter 100 Industrial Development Plan and bonds for Kraft Heinz Foods Company

C. J. Dykhouse said he would like to make two points concerning this order involving the Chapter 100 with Kraft.

First off, this does not change our existing tax base at all. Sometimes that is not intuitive when they think about these types of abatements. The abatement does not run to any pre-existing real estate or business personal property. Secondly, this does not involve the expenditure of public funds or are there private assets associated with this.

Specifically, this represents a \$93 million investment in our tax base in the form of business personal property in the County. This is a jobs retention project. The company made clear to us that the \$93 million innovation investment was going to be made in one of two locations, but not both. It turns out this was true as the plant in Madison, Wisconsin will be closing during the beginning of 2017. Then this was presented to the Commission, there was a choice of saving 300 quality jobs in Boone County or zero. The Commission chose to move forward with preserving the 300 jobs.

As far as the Boone County innovations that are important, they all reside in the performance agreement. Section 3.3 of that agreement, dealing with qualifying jobs, specifies that jobs at the unit level will pay at or above the county average wage. We are told by the Bond Council that we are one of the few counties that have set standards like that.

The minimum number of jobs to protect is 300 for them to get the whole abatement and then it ratchets down pretty quickly if they go under 300 jobs to the point that if they go below 200 jobs during the seven year term, they will be adjusted to zero abatement and the agreement will be terminated.

Another innovation in the performance agreement, in Section 3.10, pertains to the company's right to protest. Basically, if we load our personal property schedules to \$93 million, the company does not get to fight with us as to whether or not it is worth \$93 million before the Board of Equalization or the State Tax Commission. This is a good, solid, tax payer protected agreement.

Commissioner Atwill asked if the calculation in savings in property tax to Kraft has been done.

Mr. Dykhouse said that the cost/benefit analysis has been done, but does not have those numbers with him at present.

Commissioner Atwill said we need to make clear what the risk is to the county, if any.

Mr. Dykhouse said the risk is very small. First, the benefit is in a percentage of the investment on the taxing base. We are not spending dollars that do not exist. Secondly, the lease agreement gives all functional rights of ownership, all the burdens and benefits of ownership, to Kraft. Finally, the bond trustees will insure the money will be spent on the equipment, they are funded with money they will receive from Kraft. There are no traditional

bond holders or investors. It is the company using company money to achieve the tax abatement.

Commissioner Atwill noted that the county has no responsibility for payment of the bonds.

Mr. Dykhouse said that is true. This has no impact on the county credit rating.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

18. 1st & 2nd reading; Appoint Gary Oxenhandler to conduct a study of the historical and current status of the jail population

Commissioner Thompson said over the last 20 years, we have had lots of work done in the community looking at the jail population, implementing strategies, in that time, to control the jail population and to steer away, if possible, from building a new jail because our jail is relatively small for the size of Boone County. Nationwide, the data shows that building a bigger jail is not the answer to our problems, all it does is create more problems. It is a better use of our resources to try to look at strategies and utilizing other methods to handle the population.

The Judicial & Law Enforcement Task Force and the group meeting monthly at the courthouse have been looking into this. We have witnessed a spike in the jail population over the last several years and it seemed timely for us to look at what has happened. Judge Oxenhandler, having directed much of that process, has agreed to do the analysis for the county and figure out what remains on the table. What has been utilized and what we might still be able to use to address the jail population and the other issues that are part of the

whole problem. He is giving us his time and requests some secretary help when required.

Commissioner Miller said that Judge Oxenhandler has been the chair of the last two Task Force committees. He knows the original problems and what has happened since.

There were no further comments or questions.

Commissioner Atwill moved that the Criminal Justice Administration Coordination Committee and the Boone County Judicial and Law Enforcement Task Force have worked diligently for the last 13 years and have successfully implemented many programs and protocols to address the population and population needs of the Boone County Jail. Notwithstanding this work, the cost of housing prisoners both in and out of the County has increased and it is now appropriate to begin an analysis of the increase and to determine whether the increase is short or long-term. To facilitate this process, the Boone County Commission has requested that Gary Oxenhandler perform an initial study of the historical and current status of the jail population and report his findings to the Boone County Commission. Gary Oxenhandler has agreed to perform this work at no cost to the citizens of Boone County.

Now therefore the County Commission of the County of Boone does hereby appoint Gary Oxenhandler to carry out this study, as described above, and requests that the members of the Criminal Justice Administration Coordination Committee, the Boone County Judicial and Law Enforcement Task Force and the Office of the Boone County Auditor cooperate with Mr. Oxenhandler in the performance of this work. The personnel of the Office of the Boone County Commission will provide Mr. Oxenhandler with administrative assistance and Mr. Oxenhandler will keep the Commission apprised of the status of his work, providing his final written report within 120 days of the issuance of this order or as required for its completion. The County Commission will compensate Mr. Oxenhandler for all reasonable expenses incurred in this process.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #568-2016**

19. 1st & 2nd reading; 2017 Boone County Commission Assignments

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached 2017 Commission Assignments.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #569-2016**

20. 1st & 2nd reading; Authorize Commissioner Karen Miller to sign Change Order #47 for the Emergency Communications Center

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize the approval of Change Order #47 to Boone County Emergency Communications Center Bid Number 44-11DEC14.

The terms of the Change Order are stipulated in the attached Change Order #47. It is further ordered that Commissioner Karen M. Miller is hereby authorized to sign said Change Order.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #570-2016**

21. Public Comment

None

22. Commissioner Reports

Commissioner Miller said while she was at the NACo meeting, she went on a workshop at the Kearney Center in Tallahassee which is a homeless operation that has all the services in one place. I have brought a lot of material back for Commissioner Thompson for her review. One of the most amazing things is they have a hot room, so when the homeless people come in, their belongings go in this hot room for six hours to kill the lice.

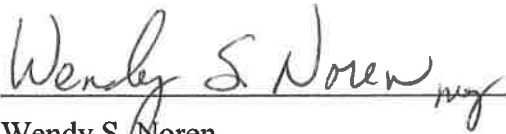
They have medical, mental health and other services. Each person gets a card with their picture on it with a number to scan. They then identify what services they want and they will be called over a loud speaker to report to various areas in the building. They serve 1,000 meals a day and the funds are donated. They started with a foundation, a \$3 million grant, to get the building built.

Commissioner Thompson said this is similar to my conversations in San Antonio, Texas with members of the medical profession. They did not realize that San Antonio is one of the leaders in this area. They have a 24/7 access center with housing that is downtown and functions much of the way as in Tallahassee. The community and law enforcement have bought into this. Hospitals have reduced their uncompensated medical care because the homeless are using the appropriate services at the center instead of clogging up the ER at the hospital. Both programs are very beneficial to the community.

Commissioner Miller noted they even gave them a 30 day bus pass. So many things made so much sense.

The meeting adjourned at 10:08 a.m.

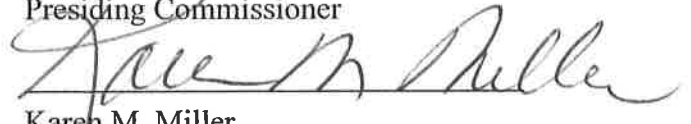
Attest:



Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

