

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Conference Room 338

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Buyer Phil Fichter
Director Community Services Kelly Wallis
Health Department Supervisor Kala Wekenborg
Director Resource Management Stan Shawver
Treasurer Tom Darrough
Auditor Senior Account Caryn Ginter
Director Joint Communications Chad Martin
Family Support Specialist Barbara Morris
Juvenile Office Supervisor Angie Jaco
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 2:30 p.m.

Auditor

1. Public Hearing on the FY2017 Proposed Boone County Budget

Commissioner Atwill said that Caryn Ginter from the Auditor's Office is here to answer any questions concerning the FY2017 Proposed Boone County budget.

Commissioner Atwill opened the public hearing and asked if there is anyone present that would like to address the proposed budget. There were no speakers and Commissioner Atwill closed the public hearing.

Community Services

2. First reading; Agreement between Boone County and Office of Social and Economic Data Analysis

Kelly Wallis said this is a joint project between Boone County and the City of Columbia to gather data in order to make data driven decisions. The product of this agreement will be an on-line data dashboard that will be accessible to everyone.

Commissioner Atwill asked if this is a data sharing arrangement.

Ms. Wallis said it only pertains to data gathering, not sharing. We are putting this in a user friendly form, available on-line. When organizations submit proposals to different funding entities, they will utilize our local data and the Children's Services Board, Children's Advisory Council, United Way, City Human Services Department and any other entity making funding decisions in Boone County can access this data for decision making purposes.

Commissioner Atwill asked about the cost.

Ms. Wallis said we pay for the gathering of the data and the development and maintenance of the system. The data will be free to the public.

Commissioner Miller said this is a great project for the public. There has been an ongoing effort to do data driven decisions and the public will be able to see that you are analyzing data to make those decisions.

Commissioner Thompson said this process will become very transparent to the public and is a good thing.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Purchasing

3. First reading; Bid Award 45-03NOV16 – Regulatory Signs Term and Supply

Phil Fichter read the following memo:

45-03NOV16-Regulatory Signs opened on November 3, 2016. Nine bids were received. Public Works recommend award to Osborn Associates Inc., of Logan Ohio for Items 4.8 and 4.9 and to Lightle Enterprises of Ohio, LLC, located in Frankfort Ohio for items 4.10 and 4.11 based upon lowest and most responsive bids for each section.

Cost of the Term and Supply contract will be paid from:
Public Works Department 2040 – Maintenance Operations, account 26600 –
Street/Traffic/Construction Signs.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First reading; Contract Amendment Number One to 138AN-TISA2013, Telephone System for the Emergency Communication Center

Phil Fichter read the following memo:

Contract 138AN-TISA2013 – Telephone System for the Emergency Communication Center was approved by commission for award to Centurylink Communications, LLC on June 23, 2016, commission order 248-2016. Per Aron Gish, Boone County Information Technology Director, this amendment is needed to purchase some of the 911 network pieces.

Invoice will be paid from departments 4101 – ECC Radio & Technology, account 71231 – Owner Costs.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First reading; Bid Ward 35-20JUL16 – Mental Health Purchase of Services Contract

Phil Fichter read the following memo:

Request for Proposal *35-20JUL16 – Mental Health Purchase of Services Contracts* closed on July 20, 2016. Three proposal responses were received.

Recommendation for award is as follows:

Vendor: Compass Health, Inc.

Program: Comprehensive Health Care Solutions for Central Missouri

Contract from date of award through December 31, 2017 with one, optional one-year renewal

Not to exceed contract amount: \$211,218.20

Attached are the review team's evaluation and score sheets.

Invoices will be paid from department 2130 – CCS Funding Opportunities, account 71106 – Contracted Services. \$250,000 was budgeted in 2016.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First reading; Cooperative Contract 14-15-01 – Computer, Peripherals, Hardware and Software for the Boone County Sheriff's Department

Phil Fichter read the following memo:

Purchasing and the Boone County Sheriff Department requests permission to put in place the City of San Jose cooperative contract *14-15-01 - Computer, Peripherals, Hardware and Software* with B&H Photo, Video and Pro-Audio of New York, New York.

This is a Term and Supply contract in effect through June 30, 2017.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First reading; Bid Award 46-09NOV16 – Carpet Cleaning Services Term and Supply

Phil Fichter requested this item be read at a later date as there are issues with the insurance bond.

Commissioners agreed to table this item.

8. First reading; Cooperative Contract 010-2015 – Botach 2016 Health Department

Phil Fichter read the following memo:

Purchasing and the Boone County Sheriff Department requests permission to put in place the Monterey Bay cooperative contract *010-2015 – Botach 2016* with Botach, Inc. of Los Angeles, California.

This is a Term and Supply contract in effect through January 31, 2019. The Sheriff Department will be using this Term and Supply contract to purchase hard armor stand alone ballistic plates at a cost of \$150.00 and module plate carrier at cost of \$60.00.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Health Department

9. First reading; Revision to fees for permits associated with Chapter 9 of the Boone County Code of Health Regulations

Kala Wekenborg said that during a work session, we discussed our cost recovery regarding the permits as we are currently at 43% cost recovery. The proposed fee schedule is based on the types of food that the establishment prepares. Low risk would be something like a gas station. Medium risk would be a fast food establishment and high risk would be a full service food establishment where the food is prepared ahead of time and heated to serve.

The matrix is based on risk and the increase ranges from \$15 on the low risk end to \$40 on the high risk end. We are proposing to make this effective May 1, 2017.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Treasurer

10. 1st & 2nd reading; 2016 Tax Sale Surplus for Karen J. Jones

Tom Darrrough said this is pretty straight forward. The money is going to where it needs to go.

Commissioner Miller noted this was first done when Pat Lensmeyer was in office.

Mr. Darrough said that is correct. This goes back to 2013. Some of these take a great amount of time. Most is waiting for the collectors deed and also making sure the rightful person or persons step forward to claim it. Sometimes they are unaware until notified somehow later.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the disposition of surplus, per attached summary order description, to Karen J. Jones in the amount of \$979.81, as recommended by the County Treasurer.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #543-2016**

11. 1st & 2nd reading; Approve participation in the MOSIP Intergovernmental Cooperative Arrangement for the investment of Boone County Surplus funds

Tom Darrough said MOSIP was created to give entities like us a way to help cash flow. Several different governmental entities got together in 1991 and created this and is approved by Missouri statute. For us to participate, I had County Counsel analyze this and it fits in nicely with our county policy. We just wanted to be sure.

Our use will be short term competitive yield options. This is a massive pool of funds and the high percentage is from schools although there are plenty of county funds in the pool as well. The Board is represented across many different entities with the majority weighted more towards the schools.

This is best when an unknown bill comes in and we need funds. This is great because I can go down to a number of days on an investment.

Commissioner Atwill asked how much is available to invest in this manner.

Mr. Darrough said he wants to use this to supplement our current strategy by filling in short term holes. It could be one or two million at a time. It is just a great way to fill in those short term holes.

There were no further comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby take up the matter of participating in the MOSIP intergovernmental cooperative arrangement for the investment of Boone County's surplus funds and hereby makes the following findings and orders:

Article IV, Section 15, of the Missouri Constitution and Section 110.270 RSMo. grant to Boone County, Missouri the authority to invest the county's surplus funds through federally insured institutions within the County and authorizes it to invest in portfolios offered by MOSIP so long as those portfolios comprise investments described in that Article IV and Section 15. Boone County may also, by the authority granted in Article VI, Section 16 of the Missouri Constitution and by Sections 70.210 to 70.320 RSMo, participate in an intergovernmental cooperation agreement with other counties and political subdivisions.

Now, therefore, The Boone County Commission hereby authorizes Boone County to become a member of the Missouri Securities Investment Program (MOSIP), which is such, an intergovernmental cooperation agreement, and authorizes the Presiding Commissioner to execute such agreement to invest Boone County's surplus funds, and further authorizes the County Treasurer to invest those funds.

The County Commission also authorizes the County Treasurer to serve as a member of the Board of Directors of MOSIP if elected or appointed under the agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #544-2016**

Resource Management

12. 1st & 2nd reading; Findings of Fact, Conclusions of Law for Woodlands Subdivision Plat 4A

Stan Shawver said this is the Findings of Fact, Conclusions of Law for the Shindler petition to vacate lots 70, 71 and 72 of Woodlands Subdivision Plat 4A. The applicant is consolidating three lots into two. There was no opposition to this request and the Commission approved the plat vacation at the November 29th public hearing.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby adopt the Findings of Fact and Conclusions of Law relative to a petition by Phillip and Jeri Shindler to vacate and replat Lots 70, 71 and 72 of Woodlands Subdivision Plat 4A as recorded in Plat Book 30, Page 47 of Boone County Records.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #545-2016**

Prosecuting Attorney – Family Support Division

13. First reading; Cooperative Agreement between Missouri Department of Social Services and Boone County for the reimbursement of IV-D Child Support Services

Barbara Morris said this is the same as in the previous years.

Commissioner Miller asked if it is the same amount.

Ms. Morris said it is.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

13th Judicial Circuit

14. 1st & 2nd reading; Approve Grant Award – Fostering Court Improvement JCIP Sub-grant

Angie Jaco said this comes from a grant we applied for back in September and were awarded \$2,000 from the Fostering Court Improvement. The funds will be used in cooperation with the Juvenile Office, contract attorneys, the Children's Division and the Court for our monthly meetings. \$1,200 will go toward meals for these meetings and \$800 will be used for Walking the Tracks training.

There were no comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the acceptance of the Fostering Court Improvement JCIP Sub-grant for the period November 15, 2016 through September 30, 2017.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #546-2016**

Joint Communications

15. First reading; Budget Amendment for the Backup 911 Center

Chad Martin said on behalf of Facilities Maintenance and Joint Communications we are requesting Commission approval of the budget amendment for costs associated with the Emergency Communication Backup Center.

Commissioner Miller said we understand construction, engineering and architect costs, but can you describe some of the other owner's costs involved.

Mr. Martin said this includes radio equipment to help sustain the backup center, the 911 phone system, telecommunication equipment as well as moving and furnishing costs.

There were no further comments or questions.

Commissioner Atwill said a public hearing and second reading will occur after the mandatory 10 day waiting period for budget amendments.

16. First reading; Agreement between Boone County and DRI/CA Columbia, LLC for radio antenna installation and operation

Chad Martin said he is requesting approval of the agreement between Boone County and DRI/CA Columbia, LLC for a radio antenna on the Rise Building.

Commissioner Miller said this is a good partnership. Anytime you can get the private sector to work with you to enhance the overall security of downtown is a good thing.

Commissioner Atwill asked if there is any cost involved with the placement of the antenna.

Mr. Martin said there is no cost. We are receiving the space and electricity free of charge.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Commission

17. 1st & 2nd reading; Appoint Dan McCray as Chair of the Building Code

Commission

Commissioner Miller said Dan McCray has been on the County Building Code Commission for years. He is also on the City Code Commission and has gone through their process. He has been on our Stakeholder Committee for the Subdivision Regulations. Stan and I believe it would be nice to have a citizen chair the Code Commission and the Commission has the authority to do this.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the appointment of Dan McCray as Chair of the Building Code Commission. Mr. McCray is a current member of the Building Code Commission whose term expires on October 1, 2017

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #547-2016**

18. Public Comment

None

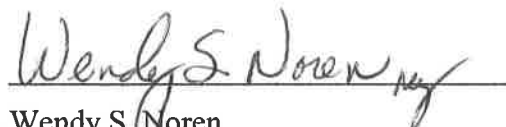
19. Commissioner Reports

The Commissioners cancelled the December 8, 2016 Commission meeting.

Also, the Commissioners discussed the West Central Commissioner's Quarterly Meeting held today at the Sheriff's annex. Most notably was the presentation by Terry Cassil and Chad Martin concerning Emergency Management. The Commissioners also stressed the importance of being good neighbors with the surrounding counties and giving assistance as well as receiving assistance.

The meeting adjourned at 2:55 p.m.

Attest:

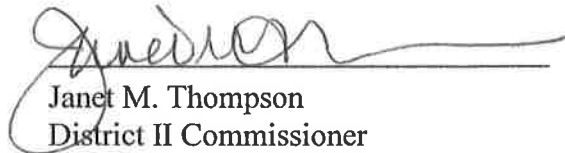

Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner


Janet M. Thompson
District II Commissioner