

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Director Purchasing Melinda Bobbitt
Risk Management Specialist Hilary Matney
Court Administrator Mary Epping
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

Purchasing

1. First reading; Contract Amendment Number One to 71-12NOV15 – Radio Tower Assembly and Erection at the Emergency Communication Center

Melinda Bobbitt read the following memo:

Contract 71-12NOV15 – Radio Tower Assembly and Erection at the Emergency Communication Center was approved by commission for award to Wilbur L. Anderson, Inc., d/b/a Western Towers on December 15, 2015, commission order 595-2015. The attached amendment adds \$1,000 to the contract as additional compensation for delays caused by nonconforming products being shipped by tower fabricator.

Invoice will be paid from department 4101 – ECC Radio & Technology, account 71201 – Construction Costs

Commissioner Miller noted that this amount was higher and negotiated down.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First reading; Contract Amendment Number Four to 49-27OCT08 – Financial and Compliance Auditing Services

Melinda Bobbitt read the following memo:

Contract 49-27OCT08 – Financial and Compliance Auditing Services was approved by commission for award to RubinBrown LLP on January 29, 2009, commission order 36-2009. The attached amendment number four additional renewal periods to this professional services contract with the following pricing:

FY Year Audited in 2016: 2015 for \$93,200

FY Year Audited in 2017: 2016 for \$93,200

FY Year Audited in 2018: 2017 for \$96,800

FY Year Audited in 2019: 2018 for \$96,800

Invoice will be paid from departments 1190 – Non-Departmental, account 71101 – Professional Services.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Bid Award 04-22JAN16 – Dishwasher at the Juvenile Justice Center

Melinda Bobbitt read the following memo:

Bid 04-22JAN16 – Dishwasher at JJC was opened on January 22, 2016 with five responses received. JJC Staff recommends awarding this contract by best bid to Stafford-Smith, Inc. of Bay City, Michigan.

Invoices will be paid from Department 1242 – Juvenile Justice Center and Account 92300 – Replacement Machines and Equipment. The Juvenile Justice Center budgeted \$7,123.00 for the purchase of this dishwasher.

The bid tabulation and award recommendation are attached for your review.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First reading; Sole Source Approval – 125-043017SS – Watershed Monitoring Equipment

Melinda Bobbitt read the following memo:

Attached for signature and approval is a Sole Source Request Form from Resource Management for the purchase of Watershed Monitoring Equipment for the Bonne Fenne Watershed Monitoring project. Equipment will be purchased from Sutron Corporation of Sterling, Virginia.

The equipment that will be purchased from this contract is proprietary to Sutron Corporation and is manufactured at their factory in Sterling, Virginia. (see attached letter).

Total cost of equipment is \$17,433.00 will be purchased from departments 1725 – Stormwater Administration and 2046 – RM-Stormwater Administration, account 91300 – Machinery & Equipment. \$21,500 is budgeted for 2016 for this equipment.

The intent to purchase as sole source was advertised in the *Missourian* and *Tribune* on Sunday, January 17, 2016.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First reading; Computer and Peripheral Surplus Disposal

Melinda Bobbitt read the following memo:

The Purchasing Departments requests permission to dispose of the following list of surplus PC & Peripheral equipment through MRC Recycling Center. MRC Recycling will pick up our surplus at no charge. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to Computer surplus coming to Purchasing for disposal, Information Technology has removed the hard-drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (ie Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

6. First reading; Budget Amendment to cover insurance claim activity

Hilary Matney said we do not budget for insurance claim activity beyond deductibles so we have to do an annual budget adjustment. This reflects the insurance proceeds and anything over the deductible that we did not budget for and all the expenditures above the deductible.

Commissioner Miller asked about a detail report and noticed that there is an attachment that lists the details which mostly are attributed to the Sheriff's Department which was expected.

There were no further comments or questions.

Commissioner Atwill said there will be a public hearing and second reading after the mandatory 10 day waiting period for budget amendments.

13th Judicial Circuit

7. First reading; Budget Amendment regarding the Ground Floor Courtroom

Mary Epping said that last year she met with Commission on a MOU to use Law Library funds to purchase replacement video conferencing equipment for the ground floor conference room in the Courthouse. We have gone through the RFP process and have awarded a contract which they are signing now. This is a little out of order as the contract will be to Commission next week, but we wanted to submit the payment from the Law Library fund to the County and make the amendment for the expenditures as well.

There were no comments or questions.

Commissioner Atwill said there will be a public hearing and second reading after the mandatory 10 day waiting period for budget amendments.

Sheriff's Department

8. Second reading; Approve MoDOT Traffic Grant Applications (1st read 2-18-16)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached grant applications by the Sheriff's Department for the following:

- Sobriety Checkpoints/Saturation Patrols (Combination Checkpoints & Saturations)
- HMV – Slowdown (HMV Enforcement & Operation Slowdown)
- Full-Time DWI/Traffic Unit (Partial Funding for 2 Full-Time Deputies)
- Youth Alcohol Enforcement (Compliance Checks & Youth Alcohol Enforcement)

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #88-2016**

Resource Management

9. Second reading; Annual General Consultant Services Agreements (1st read 2-18-16)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached Annual General Consultant Services Agreements with Olsson Associates, AECOM Technical Services, Inc. and A Civil Group.

The terms of the Agreements are stipulated in the attached Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Consultant Services Agreements.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #89-2016**

Commission

10. 1st & 2nd reading; Organizational Use of the Government Center Chambers by the Missouri Green Party for March 5, 2016

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by the Missouri Green Party for March 5, 2016 from 12:30 p.m. to 4:30 p.m.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #90-2016**

11. 1st & 2nd reading; Re-appoint John Karle (Senior Citizens Services), Kay Evans (Judicial & Law Enforcement), James Owen (Energy & Environment) and Gary Fennewald (Industrial Development Authority)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby re-appoint the following:

Name	Board	Period
John Karle	Senior Citizen Services Corporation	March 1, 2016 through March 1, 2019
Kay Evans	Judicial & Law Enforcement Task Force	March 1, 2016 through March 1, 2019
James Matthew Owen	Energy & Environment Commission	March 1, 2016 through March 1, 2019
Gary J. Fennewald	Industrial Development Authority	March 1, 2016 through March 1, 2022

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #91-2016**

12. Public Comment

None

13. Commissioner Reports

Commissioner Miller said that Commissioner Thompson's presentation at NACo was well received. There was a lot of interest in what she is doing and it resonated with a lot of people.

Commissioner Thompson said it was a great experience and amazing to see what goes on at one of these conferences and the breadth of activity that is going on and the recognition by the Federal Government.

Commissioner Thompson said she would also like to comment on the last action taken today, the re-appointment of John Karle to the Senior Citizens Services Corporation. Yesterday, we had a board meeting and the executive director was speaking about some activity there and some re-alignment of their process and have reached out to Jenna Redel because they are trying to implement a new procedure for a piece of their administration and would like it to reflect the model we have here. I said that Jenna is a great asset to the County and she would be very helpful to them and they did reach out to Jenna and had a meeting with her.

Commissioner Miller said it just shows that our Directors and elected officials are at the top and are wanted by others.

Commissioner Miller said she testified this morning in opposition to a bill that would take away the authority of local governments to come together in a class action suit which would change a Supreme Court ruling regarding utilities and telecommunications. At present, there

is no indication who is pushing this or what they are going to do. The Municipal League has opposed it as well and she has alerted the County Commissioners Association Lobbyist to this and got the County Commissioners to oppose it also.

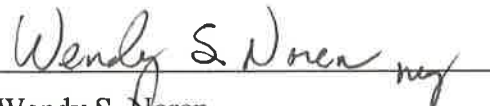
Commissioner Thompson said linking what is going on in Jefferson City and the NACo discussions, there were two full blown sessions focused on the Opioid epidemic in this country. This issue was also talked about in a lot of the general sessions with about 60 participants in each session. The one thing that came out of these smaller sessions is that we are the only place in this country that does not have a registry. It was stunning to listen to the reports across the country and the ways and mechanisms to address this problem.

Commissioner Miller said there was a big focus on rural poverty which she has never seen. There were four Governors in attendance with Secretary Vilsack as the moderator. There was a discussion on rural poverty, education and mental health and how they all interact and what we need to do as a country to change this. It was really pleasing to see the intergovernmental efforts on this problem.

There were no further comments.

The meeting adjourned at 1:48 p.m.

Attest:


Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Karen M. Miller
District I Commissioner


Janet M. Thompson
District II Commissioner

