

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE:

Presiding Commissioner Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Joint Communications Director Chad Martin
Buyer Cheli Haley
Urban Hydrologist Lynne Hooper
Right-of-Way Agent Natalie Meighan
Assistant Manager Public Works Greg Edington
Prosecuting Attorney Dan Knight
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

Sheriff's Department

**1. Second reading; Budget revision to replace outdated equipment (washers & dryer)
in the jail (1st read 11-17-15)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for the Public Works Department to purchase a single axle spreader.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2040	92300	PW	Replacement Equipment	10,700	
2040	91300	PW	Replacement Equipment		10,700

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #546-2015**

Purchasing

2. First reading; Bid Award 68-23OCT15 – Pest Control Services

Cheli Haley read the following memo:

Bid 68-23OCT15 – Pest Control Services was opened on October 23, 2015 with three responses received. Public Works and Facilities Maintenance recommend awarding this term and supply contract by low bid to Wood’s Pest Control of Eldon, Missouri.

Facilities Maintenance has budgeted \$2,318.00 and Public Works has budgeted \$212.00 for this service. Account 60150 – Pest Control will be used, and invoices will be paid from Departments 6101 – Housekeeping and 2040 – PW-Maintenance Operations.

Commissioner Miller asked if reference checks were done.

Ms. Haley said they were.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Bid Award 48-31AUG15 – MDC/GPS Vehicle Tracking and Fleet Management System

Cheli Haley read the following memo:

The Request for Proposal for *48-31AUG15 – MDC/GPS Vehicle Tracking and Fleet*

Management System closed on August 31, 2015. Eleven proposal response was received.

The evaluation committee consisted of the following:

Greg Edington, Assistant Manager, Road Maintenance Operations, Public Works

Charly Clendenning, Data Management Technician, Public Works

Robert Sapp, Mechanic, Public Works

Jason Warzinik, GIS Manager, Information Technology

Paula Evans, Administrative Assistance, Resource Management

The evaluation committee recommends award to CalAmp Radio Satellite Integrators of Torrance, California per their attached Evaluation Report for offering the lowest and best solution for Boone County.

The initial cost of equipment for 42 units is \$8,870.00 and will be paid from 2040 – Public Works-Maintenance Operations, 70050 – Software Service Contract. Monthly web tracking service for those 42 units is \$924.00 and will be paid from 2040 – Public Works-Maintenance Operations, 92300 – Replacement Machinery and Equipment.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First reading; Contract Amendment Number One to 47-23OCT15 – Records Shredding and Disposal Services

Cheli Haley read the following memo:

Contract 47-23OCT14 – Records Shredding and Disposal Services was approved by commission for award to Data Retention Services of Columbia, MO on December 18, 2014, commission order 584-2014. This amendment clarifies that paper recycling is \$300 per month for up to 300 containers traded-out per year. Additional container trade-outs beyond 300 will be billed at \$12.00 per pick-up.

Invoices for recycled paper will be paid from department 1190 – Non-Departmental, account 83160 – Recycling & Dump Fees.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. Second reading; Bid Award 67-09OCT15 – Washers & Dryer for the Boone County Sheriff's Department (1st read 11-17-15)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 67-09OCT15 – Washers and Dryer for the Boone County Sheriff's Department to MidAmerica Equipment Company and dispose of two (2) washers and one (1) dryer.

The terms of the bid award are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Request

for Disposal forms.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #547-2015**

6. Second reading; Bid Award 64-20OCT15 – Copy Paper Term & Supply (1st read 11-17-15)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby award bid 64-20OCT15 – Copy Paper Term & Supply to Office Essentials, Inc.

The terms of the bid award are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #548-2015**

Prosecuting Attorney

7. First reading; Budget Revision to cover cost of homicide trials in 2015

Dan Knight said this was discussed earlier in the budget hearings. We are in need of emergency funds, approximately \$11,000, to make it through the rest of the year. We had a large number of trials this year including four murder cases and it cost money to try these cases. A lot of money is spent on deposition transcripts in these cases and the defense takes more depositions than the state. This is a heavy burden on all our offices. We have already spent \$10,000 on deposition costs with another \$5,000 anticipated.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

8. First reading; Accept Street and Utility Easements from City of Columbia – Rangeline Road

Natalie Meighan said this is a result of the airport project involving the runway extension and causing the city to move the road that the county maintains. They have re-drawn the easements and the plans have been reviewed for construction. There is a city inspector on-site to make sure all is correct so the county can continue maintenance.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

9. Second reading; El Chaparral Neighborhood Stormwater Education and Park Design Grant Proposal (1st read 11-12-15)

Lynne Hooper said this is the grant proposal for El Chaparral to work with the community doing some stormwater education and park improvements.

There were no comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone

does hereby approve the application for an Urban Small Waters Grant to be submitted to the Environmental Protection Agency by Resource Management regarding stormwater education and park design in El Chaparral Subdivision.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #549-2015**

Public Works

10. First reading; Memo and Budget Revision to purchase small plow and spreader

Greg Edington read the following memo:

The Public Works Department is requesting to purchase a small plow and spreader to be installed on a recently acquired 2015 one ton truck. The addition of another small plow truck to the fleet would increase coverage in Subdivisions during snow events and potentially fill in for other units if one of them is down due to mechanical failure. To facilitate the purchase we will need to initiate a budget revision to move funds from cost savings. The amount needed to secure the purchases would be approximately \$10,250.

The department is also in need of replacing two buckets for skid steers due to excessive wear on the back side of the buckets. The cost for repair has been determined to exceed the cost of new buckets. A proposal from Bobcat of St. Louis lists an 80" bucket at \$2,200 for an extended total of \$4,400 for both. The department is requesting to utilize cost savings in 2040-92300 to fund the purchase.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

11. 1st & 2nd reading; Budget Revision to purchase a single axle spreader

Greg Edington said that the original plan was to swap out a spreader which we found out later would not physically fit as planned. We have to go to plan B which is getting a spreader that was planned for next year. We are requesting using cost savings to purchase the single axle spreader for this year and the tandem axle spreader for next year.

Commissioner Atwill said it is his understanding that this is needed for a portion of the western side of the county and because of the timing, with winter approaching rapidly, we need to get this done. I also understand there has been some discussion with the provider of this product on the timing to secure the spreader.

Mr. Edington said that the vendor said if there is something in writing, they could keep our place in the assembly line. In speaking with Melinda Bobbitt, once this is approved, she can authorize the purchase allowing for production to proceed.

Commissioner Atwill said that since the bigger spreader would not fit on the single axle, this 1st & 2nd reading was required so the new spreader can be obtained.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for the Public Works Department to purchase a single axle spreader.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2040	92300	PW	Replacement Equipment	10,700	
2040	91300	PW	Replacement Equipment		10,700

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #550-2015**

Joint Communications

12. First reading; 3rd Quarter 911 Joint Communications Invoice from City of Columbia

Chad Martin said Joint Communications is requesting Commission approval to pay the City of Columbia for 3rd quarter operating expenses in the amount of \$93,977.04 which covers July – September 2015. The expenses have been reviewed and all are correct and within the appropriated budget amount.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Commission

13. 1st & 2nd reading; Approve application for Behavioral Health and justice Transformation for its Sequential Intercept mapping for Early Diversion Strategic Planning Opportunity

Commissioner Thompson said that the Substance Abuse and Mental Health Services GAINS Center has put out the ability for Boone County and other counties to participate in a 1 ½ day workshop to analyze and strategically position all resources within a given community so they know exactly what resources are available and how those resources fit together. This goes well within Boone County for the Stepping Up Initiative and for all the Juvenile Justice issues we face.

An action team has been assembled which includes Sheriff Dwayne Carey, Captain Keith Hoskins from Jail Administration, Mary Epping from the Court system, Craig Valone from Burrell Behavioral Health, Michael Trapp from Phoenix Programs, Steve Hollis from City and County Health Department and Dr. Kelli Canada, University of Missouri Assistant Professor and Director of Integrative Behavioral Health Clinic. We hope this team approach will get us this opportunity through the GAINS Center.

Commissioner Miller asked if there is any cost to the county.

Commissioner Thompson said there is no cost to the county and they will come here and conduct the workshop.

There were no further comments or questions.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the attached grant application from the Substance Abuse and Mental Health Services Administration GAINS Center for Behavioral Health and Justice Transformation for its Sequential Intercept Mapping for Early Diversion Strategic Planning Opportunity.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #551-2015**

14. 1st & 2nd reading; Approve Closed Session authorized per RSMo Sec 610.021 (1) at 10:00AM on November 20, 2015

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Friday, November 20, 2015, at 10:00 a.m. The meeting will be held in the Conference Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #552-2015**

15. 1st & 2nd reading; Approve Closed Session authorized per RSMo Sec 610.021 (1) at 2:00PM on November 24, 2015

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Tuesday, November 24, 2015, at 2:00 p.m. The meeting will be held in the Conference Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #553-2015**

Commissioner Miller said she would like to add an item to the agenda and make the following motion

15A. 1st & 2nd reading; Approve Closed Session authorized per RSMo Sec 610.021 (1) at 5:00PM on November 23, 2015

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Monday, November 23, 2015, at 5:00 p.m. The meeting will be held in the City of Columbia City Hall in Conference Rooms 1A & 1B at 701 E. Broadway, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #554-2015**

16. Public Comment

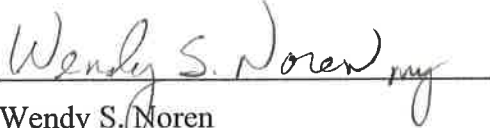
None

17. Commissioner Reports

None

The meeting adjourned at 1:55 p.m.

Attest:


Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

