

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE:

Presiding Commissioner Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Director, Purchasing Melinda Bobbitt
Sheriff Dwayne Carey
Director, Human Resources Jenna Redel-Reed
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

Purchasing

1. Bid Opening; 51-03SEP15 - Smith Hatchery Rd. Culvert Replacement

The following bids were received:

Mera Excavating, LLC	\$267,777.00
Travis Hodge Hauling, LLC	\$346,440.00

Commissioner Atwill thanked those that bid on this project and said the bids will be returned to purchasing for further analysis.

2. Bid Opening; 55-03SEP15 – Radio Tower Design, Engineering and Fabrication Services for Battle School Project

The following bids were received:

Sabre Industries, Inc.

Radio Tower \$56,106

Platform \$ 2,852

Western Towers

Radio Tower \$81,169

Platform \$ 4,000

Engineered Endeavors, Inc.

Radio Tower \$50,995

Platform \$ 4,680

Commissioner Atwill thanked those that bid and said they will be returned to Purchasing for further analysis.

3. First reading; Contract Amendment One to 201314300 – Offender Monitoring Products Services and Solutions

Melinda Bobbitt read the following memo:

Contract 201314300 – Offender Monitoring Products, Services and Solutions was approved by commission for award to BI Incorporated of Boulder, Colorado on July 24, 2014, commission order 360-2014. This amendment clarifies the spare units in inventory. There is no charge for one active TAD unit. For any inactive units in excess of the one spare, a spare charge per unit per day is applicable.

Invoices will be paid from department 1210 – Circuit Court Services and 1241 – Juvenile Office, account 71600 – Equipment Leases & Meter Charge.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First reading; Contract Amendment One to 36-22JUN15 – Water Heaters for the Boone County Sheriff

Melinda Bobbitt read the following memo:

Contract 36-22JUN15 – Water Heaters for the Boone County Sheriff was approved by commission for award to J. Louis Crum Corporation of Columbia, Missouri for \$29,420.00 on July 16, 2015, commission order 301-2015. This amendment adds labor and material to replace the existing gas piping in the mechanical room serving the water heaters for \$2,445.90.

When J. Louis Crum began the installation of the water heaters from this project, they determined that when the jail was built, the gas pipes that fed all of the water heaters were not big enough. They are 1” and should be 1-1/2”. This amendment is to re-pipe all of the gas supply pipes that serve all three water heaters.

Invoices will be paid from department 1256 – Sheriff/Corrections Building HK/Maintenance, account 92200 – Replacement Buildings / Improvements. \$29,420

remains in the account at this time.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. JUL15 – Harris Multiplex Equipment for Battle High School and the Emergency Communication Center

Melinda Bobbitt read the following memo:

First reading; Bid Award 43-31 Request for Bid *43-31JUL15 – Harris Multiplex Equipment for Battle High School and the Emergency Communication Center* closed on July 24, 2015. Three bids were received. Dave Dunford, our Radio Consultant, recommends award to RACOM Corporation of Marshalltown, Iowa for offering the lowest and best bid.

Contract award is as follows:

\$71,192.56

Department 4101 – ECC Radio & Technology / account 71201 – construction costs
\$2.83 million was budgeted for the entire Emergency Communication Center project.

\$18,454.39

Department 2704 – Joint Comm Radio Network, account 91300 – machinery & equipment

\$313,000 was budgeted for the entire Battle School Radio project

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. Second reading; Vehicle Surplus Disposal (1st read 9-1-15)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the request by the Sheriff's Department to dispose of the attached list of surplus vehicles through the Missouri Auto Auction.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal forms.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #401-2015**

7. 1st & 2nd reading; Agreement between Boone County Sheriff's Department and Curators of the University of Missouri

Sheriff Dwayne Carey said this is the yearly contract for the Missouri football games. We went through the normal routine and we should be good to go for this Saturday.

There were no comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the contract between the Curators of the University of Missouri and Boone County Sheriff's Department to provide assistance relating to safety and security.

The terms of this contract are stipulated in the attached agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #402-2015**

Human Resources

8. 1st & 2nd reading; Request to hire above the Authorized Transfer Salary for the position of Director, 911 Boone County Joint Communications

Jenna Redel-Reed said per the salary study, implemented in 2015, one of the things we changed is that we used to allow the Appointing Authority to hire all the way up to the mid-point for every position they have. We now restrict that so the Appointing Authority only has automatic authority to hire between the base of the range and roughly 5% above that. That is typically the range we are hiring entry level employees and we created a vehicle for Appointing Authorities to hire above that restricted figure by taking it to Commission.

This is a current county employee who is transferring into another position. The request is to transfer him into that position above the 5% we talked about. This is for the Director, 911 Boone County Joint Communications and the employee that is transferring to this position is Chad Martin who is currently a Captain with the Boone County Sheriff's Department. In this new position, he will have substantially more responsibility and will be moving up 13 steps in our pay range going from range 52 to 65. The request is to put his salary at \$7,125 over the

limited cap.

There were no comments or questions.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the request to hire above the authorized transfer salary for position number 879, Director, Boone County Joint Communications, and does hereby authorize an appropriation of \$92,904 for the salary of said position.

It is further ordered the Commissioners are hereby authorized to sign the attached Request to Transfer Above ATS form.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #403-2015**

9. 1st & 2nd reading; Request to hire above the Flexible Hiring Maximum for the position of Director, Emergency Management

Jenna Redel-Reed said this is the first time we have hired for this position. The Director for Joint Communications is at a pay range 65, so we placed this position, Director, Emergency Management at range 55. We did market comparisons and in most other markets we looked at, there is not an independent, full-time Emergency Management Director. There is a 50% time employee or the position is combined with 911 so the market data was difficult to get. We put this position on the same range as the Human Resources, Purchasing and Community Services Directors.

The candidate we have selected for this position is Terry Cassel who comes to us from

SEMA where he served as Chief of Operations and Response Branch Manager. Prior to taking that position, Terry was a firefighter with the City of Columbia for 21 years. The requested salary authorization is \$75,000.

There were no comments or questions.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the request to hire above the flexible hiring rate for position number 880, Director, Emergency Management, and does hereby authorize an appropriation of \$75,000 for the salary of said position..

It is further ordered the Commissioners are hereby authorized to sign the attached Request to Hire Above Flexible Hiring Maximum form.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #404-2015**

Commission

10. 1st & 2nd reading; Organizational Use of the Government Center Chambers by Baha'i Faith Community for November 13, 2015.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by Baha'i Faith Community for November 13, 2015 from 3:00 p.m. to 9:00 p.m.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #405-2015**

11. Public Comment

None

12. Commissioner Reports

None

The meeting adjourned at 1:47 p.m.

Attest:



Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

