

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Senior Buyer Liz Sanders
Collector Brian McCollum
Sheriff's Budget Administrator Leasa Quick
Risk Management Coordinator Hilary Matney
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:37 p.m.

Purchasing

- 1. First reading: Sole Source Approval 120-123115SS – Maintenance & Warranty for m-Power Database Licenses**

Liz Sanders read the following memo:

Attached is a Sole Source Request Form from Information Technology to purchase maintenance & warranty for m-Power Database Licenses from Michaels, Ross and Cole, Ltd. of Oak Brook, IL.

Cost of maintenance for calendar year 2015 is \$9,108.00 and will be paid from account 1170 – Information Technology, 70050 – Software Service Contract. \$9,110.00 is budgeted.

The intent to purchase as sole source was advertised in the Missouriian on March 27 and

the Tribune on March 26, 2015.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First reading; Utilization of the BuyBoard Cooperative for Highway Safety & Traffic Control Products with Wanco, Inc.

Liz Sanders read the following memo:

Public Works Department requests permission to utilize the BuyBoard Cooperative Proposal Award 452-14 for Highway Safety & Traffic Control Products with Wanco, Inc., of Arvada, Colorado. This contract has an initial term effective through May 31, 2015 with potential final expiration date of May 31, 2017.

A requisition has been submitted to auditors for the purchase of the following equipment:

WVTM(B) Mini Matrix Message Boards with hand-winch tower lift, & 2" ball hitch- Qty 2 @ \$13,877.55 each - total	\$27,755.10
GPS modem kit Qty 2 @ \$1,020.40 each - total	\$2,040.80
Three AGM sealed 4D batteries, Qty 2 sets @ \$688.75/set	\$1,377.50
Security battery box, Qty 2 @ \$244.49 each	\$448.98
Combination tow hitch for 2" ball & 2 ½" pintle hook, Qty 2 @ \$127.55 each	255.10
Shipping costs for Delivery FOB Destination:	<u>\$1,400.00</u>

Total cost of above equipment is: \$33,277.48
and will be paid from dept 2040 (Public Works-Maintenance Operations), account 91300
(Machinery and Equipment).

Commissioner Miller asked how much was budgeted for this expense.

Liz Sanders said she did not know but would find out and advise the Commission.

There were no additional comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Surplus Disposal by Auction on GovDeals

Liz Sanders read the following memo:

The Purchasing Departments requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First reading; Professional Services Agreement with Maximus Consulting for Cost Allocation Plan for the Auditor's Office

Liz Sanders read the following memo:

Attached is an professional services agreement with Maximus Consulting Services, Inc. of Springfield, Illinois for the Cost Allocation Plan for the Auditor's office. The plan will be based on actual costs for the year ended December 31, 2014.

Total cost of contract is \$7,500.00 from department 1190 – non-departmental, account 71101 – professional services. \$10,000 was budgeted for the Cost Allocation Plan for 2015.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First reading; Bid Award 10-26FEB15 – 2015 Chip Seal Pavement Preservation

Liz Sanders read the following memo:

10-26FEB15 - 2015 Chip Seal Pavement Preservation for Boone and Callaway Counties opened on February 26, 2015. Three bids were received and Resource Management recommends award by low bid to Missouri Petroleum Products Company, LLC of St. Louis, Missouri.

Contract amount for Boone County quantities is Six Hundred Seventy Six Thousand, Six Hundred Eighty Eight Dollars and Seventeen Cents (\$676,688.17).

\$700,000.00 was budgeted for this contract and invoices will be paid from department 2041 – Infrastructure Preservation/Rehabilitation, account 71202 – Contractor Costs.

Attached is a spreadsheet showing the bid tabulation on the top for both Boone County and Callaway quantities with Engineer's Estimate, and the bottom tabulation showing Boone County quantities only with bid totals, for your information.

Commissioner Atwill asked how the process works in pairing up with Calloway County regarding the bid.

Liz Sanders said that we combined the total quantities for both counties and that Boone County is only continuing on its behalf for those quantities listed in the bid tabulation that are relevant to Boone County.

Commissioner Miller asked if this was done to get the better price due to quantities.

Ms. Sanders said that is correct. The only concern the bidders had was in the coordination of effort and Calloway County said they would have their roads ready once Boone County was completed.

Commissioner Thompson asked for an explanation on the bid tabulation sheet.

Ms. Sanders said that the official bid tabulation is at the top of the sheet combining quantities for both counties. The bottom part reflects those quantities and costs for just Boone County.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

6. First reading; Budget Amendment for adjustment to Insurance Proceeds and Use of Emergency

Hilary Matney said that the County does not budget for insurance claim activity, only for the deductibles. This is over the deductible so we will need to have money from the emergency account to pay for the new vehicles. The Budget Amendment will account for the proceeds received from our insurance company as well as from State Farm because we were at fault for only one of the incidents. The balance of the revision is a breakdown of the money going to the different classes within the budget.

Commissioner Miller asked what vehicles were associated with each claim.

Ms. Matney said the 2004 Explorer was associated with the State Farm claim and the 2011 vehicle was the responsibility of the County.

There were no further comments or questions.

Commissioner Atwill said that the second reading will occur after the mandatory 10 day waiting period associated with all Budget Amendments.

Sheriff's Department

7. First reading; Budget Amendment for Internet Crimes Grant

Leasa Quick said this budget amendment is to split up the expenditure accounts for the 2014 portion of the Internet Crimes Grant which still has not been approved. We have been notified that the approval is in the works, we just have not received the approval letter. Several revisions were required which have been submitted and a formal letter of approval will be following. The revision was part of the 2015 portion regarding training and overtime. Nothing in the 2014 portion was cut from the grant.

There were no comments or questions.

Commissioner Atwill said that the second reading will occur after the mandatory 10 day waiting period associated with all Budget Amendments.

8. Second reading; Cooperative Agreement – K-9 Basic Service Training (1st read 3-24-15)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Cooperative Agreement between the Boone County Sheriff's Department and the Cooper County Sheriff's Department whereas Boone County will provide K-9 basic training through its certified K-9 training staff.

The terms of the Agreement are stipulated in the attached Cooperative Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Cooperative Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #129-2015**

Collector

9. 1st & 2nd reading; 2009 Property Tax Abatement

Brian McCollum said he has identified the amount of the taxes that will be stricken from the active tax rolls. This relates to the 2009 tax bill year and the total amount is \$119,659.07.

Based on the amount of taxes that were billed, this relates to .3% which gives us a tax collection rate of 99.7% which is pretty good.

Commissioner Miller said that this amount could change as it is possible that some of this amount could still be paid at a later date by taxpayers who may have the necessary funds to pay the back taxes.

Mr. McCollum said that is correct. The County is required to keep three years on record, but Boone County keeps five years. Right now, 2010 – 2014 are on the tax rolls. Also, the Personal Property Delinquent Tax Initiative we have is very successful. The numbers for this program are trending upward each year.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone, pursuant to Chapter 139 RSMo, does hereby authorize the Boone County Collector, Brian McCollum, for the 2009 tax bill year, to strike from the delinquent tax rolls, property tax balances on real estate and personal property as follows:

State	\$	594.18
County	\$	4,605.28
School Districts	\$	93,704.13
Cities	\$	6,648.90
Fire Districts	\$	2,635.63
Library Districts	\$	8,081.36
Surtax	\$	2,449.42
Common Road	\$	922.57
Centralia Common Road	\$	17.60
Total	\$	<u>119,659.07</u>

These 2009 real estate and personal property taxes are stricken for the following reasons:

After due diligence, the collector cannot locate the owners; or

Bankruptcy or probate proceedings have intervened making the balances due uncollectible; or,

The real estate property was not subject to taxation after being acquired by a tax exempt owner after January 1 of the taxable year.

The above total of \$119,659.07 breaks out as follows:

Personal property	\$	81,116.08
Bankruptcy and/or probate	\$	5,503.81
Tax exempt acquisitions	\$	33,039.18

The following tax amounts represent 2008 and prior tax bills that were previously stricken from the delinquent tax rolls in Boone County. The tax amounts were added back to the delinquent tax rolls, and collected and distributed to the taxing entities during the period of March 1, 2014 through February 28, 2015.

State	\$	16.39
County	\$	130.01
School Districts	\$	2,580.48
Cities	\$	162.04
Fire Districts	\$	170.57
Library Districts	\$	220.71
Common Road	\$	25.87
Centralia Common Road	\$.58
Total	\$	<u>3,306.65</u>

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #130-2015**

Commission

10. 1st & 2nd reading; Approve Closed Session authorized per RSMo Sec 610.021 (1) and RSMo Sec 610.021 (13) at 1:00PM on March 31, 2015

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Tuesday, March 31, 2015, at 1:00 p.m. The meeting will be held in Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys and RSMo 610.021(13), to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. Order #131-2015

11. Public comment

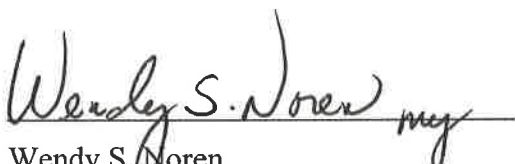
None

12. Commissioner Reports

None

The meeting adjourned at 1:54 p.m.

Attest:


Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

