

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commission Daniel Atwill
District II Commissioner Janet Thompson
Senior Buyer Liz Sanders
Director Resource Management Stan Shawver
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

Purchasing

1. First reading; Contract Amendment Number One – 16-19MAR14 – Fire Alarm & Suppression Inspection, Testing and Repairs Term & Supply

Liz Sanders read the following memo:

Contract 16-19MAR14 – Fire Alarm & Suppression Inspection, Testing & Repairs was approved by commission for award to Korsmeyer Fire Protection LLC of Jefferson City, Missouri on April 15, 2014. This amendment adds the Boone County Jail and the Boone County Sheriff's Annex buildings.

Invoices will be paid from department 1256 – Sheriff / Corr Building HK / Maintenance, account 60200 – Equipment Repairs/Maintenance.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to

schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First reading; Bid Award 05-13JAN15 – Standby Power Generator

Liz Sanders read the following memo:

Request for Bid *05-13JAN15 – Standby Power Generator* closed on January 13, 2015. Five bids were received. Dave Dunford, our Radio Consultant, recommends Cummins Mid-South of Columbia, MO for offering the lowest and best bid. Contract award is \$15,900.

Invoices will be paid from 4101 – ECC Radio & Technology, account 71201- Construction Costs. The entire project has a budget of \$2.83 million and the generator had an estimate of \$14,150.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Professional Services Agreement with Crockett Engineering for geotechnical and structural testing at 607 East Ash Street

Liz Sanders read the following memo:

Attached is a professional services agreement with Crockett Engineering Consultants of Columbia, Missouri for Facilities Maintenance to conduct geotechnical and structural

testing and reporting on county property at 607 East Ash Street. Purpose of anticipated expenditure is to document and report conditions of the property which would explain current damages.

Total Not to Exceed cost for this work is \$10,000.00 and will be paid from department 6200 (capital repairs and replacements), account 60110 (major building repairs / replacement).

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. Second reading; Bid Award 02-21JAN15 – 2015 Concrete Repair Term & Supply
(1st read 2-19-15)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby award bid 02-21JAN15 – 2015 Concrete Repair to the following:

Primary Vendor – Straight Edge Concrete
Secondary Vendor – Boone Construction Co.

The terms of the bid award are stipulated in the attached Purchase Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreements.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #84-2015**

5. Second reading; Bid Award 07-29JAN15 – Managed Print Services (1st read 2-19-15)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby award bid 07-29JAN15 – Managed Print Services Term & Supply to Sumner Group, Inc. d/b/a Image Technologies of Missouri.

The terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #85-2015**

Resource Management

6. First reading; General Consultant Services Agreements with Bartlett & West, Inc. and Terracon Consultants, Inc.

Stan Shawver said these are standard agreements that we would like to get into inventory so they can be called on when services are needed that these companies provide.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First reading; Consultant Services Agreements with Allstate Consultants for project services on Roy Barnes Road and Mexico Gravel Road

Stan Shawver said this is an agreement with a company on the consultants list for services towards analyzing the soil and existing surface for Roby Barnes Road and Mexico Gravel Road. This will be a full reclamation and we need to see what the condition of these roads are before we can figure out how to proceed with the project.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. Report on Minimum Lot Width

Stan Shawver said at the Commission's request Resource Management has reviewed the requirements in the Boone County Subdivision Regulations for a minimum lot width. This requirement is cited in Table A of the regulations.

Minimum lot width at the building line is relative to the size of lot being created. Lots having more than 2.5 acres or more area require a minimum lot width of 150 feet. Lots smaller than 2.5 acres require a minimum lot width of 60 feet.

A minimum lot width is required to provide consistency in development and to ensure that new lots can be efficiently accessed without crowding public streets; to ensure that new lots can be efficiently provided with utilities; to provide adequate building area; and, to establish an orderly and predictable pattern of development.

A question was raised as to how this minimum should be measured.

Staff recommends the establishment of a policy as follows:

“The minimum lot width as required in the Boone County Subdivision Regulations, Table A, shall be maintained throughout the lot between the front and rear setback line as established by Section 10. A. “Minimum Yard Requirements” in the Boone County Zoning Regulations.

- Lots 2.50 acres and larger shall be at least 150’ wide.
- Lots smaller than 2.50 acres shall be at least 60’ wide.

Measurements are to be made perpendicular to the front and rear lot line.”

The proposed language was previously reviewed by the subdivision regulation working group.

Commissioner Thompson asked who was in the working group.

Mr. Shawver said the group consisted of Mike Tomkins, David Butcher, Dan McCray, Phil Clithero, Allan Moore, Brian Toohey and Jim Loveless.

Commissioner Atwill asked if this will rectify the issue we had previously in measuring the width at random spots.

Mr. Shawver said this will. It eliminates any ambiguity that was in the regulation.

Commissioner Thompson said it appears this will have consistency throughout the regulation.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Sheriff's Department

9. Second reading; MoDOT Highway Safety Traffic Enforcement Grant Applications for Youth Alcohol Enforcement, Sobriety Checkpoints/Saturation patrols, HMV – Slowdown and Full-Time DWI/Traffic Unit (1st read 2-19-15)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Domestic Traffic Enforcement grant applications for Youth Alcohol Enforcement, Sobriety Checkpoints/Saturation Patrols, HMV- Slowdown and Full-Time DWI/Traffic Unit as submitted by the Sheriff's Department through MoDOT Traffic and Highway Safety Division.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #86-2015**

Family Court Services

10. Second reading; Approval to re-apply for the Domestic Relations Resolution Fund grant (1st read 2-19-15)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the grant application request from Family Court Services regarding the

Domestic Relations Resolution Fund as described in the attached documentation.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #87-2015**

Commission

11. 1st & 2nd reading; Memorandum of Understanding between Boone County and Union Electric Company d/b/a Ameren Missouri

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the attached Memorandum of Understanding between Boone County and Union Electric Company d/b/a Ameren Missouri.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Memorandum of Understanding.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #88-2015**

12. 1st & 2nd reading; Member Agency Agreement between Boone County and the State of Missouri Department of Public Safety, MOSWIN System Administration

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the attached Member Agency Agreement between Boone County Emergency Management and the State of Missouri Department of Public Safety, MOSWIN System Administration.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Member Agency Agreement.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #89-2015**

13. 1st & 2nd reading; Organizational Use of the Courthouse Plaza by the Columbia Track Club for March 14, 2015

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Courthouse Plaza by the Columbia Track Club for March 14, 2015 from 6:30 a.m. to 11:00 a.m.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #90-2015**

14. 1st & 2nd reading; Organizational Use of the Government Center Chambers by Toastmasters for April 2, 2015

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by Toastmasters for April 2, 2015 from 6:15 p.m. to 9:15 p.m.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #91-2015**

15. Public comment

None

16. Commissioner Reports

None

The meeting adjourned at 9:45 a.m.

Attest:



Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner