

TERM OF COMMISSION: July Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Senior Buyer Amy Robbins
Director Information Technology Aron Gish
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

Information Technology & GIS Departments

1. Recognition of Boone County IT and GIS Departments for receipt of the 2014 National Association of Counties Achievement Award and for achieving a top-ten ranking in the 2014 Digital Counties Survey

Commissioner Thompson said this is a big deal. It is the Digital County Survey 2014, presented by the Center for Digital Government based in Sacramento, California in association with the National Association of Counties. This recognizes the IT and GIS Departments for outstanding achievement. Boone County is in the 2nd tier population category of 150,000 to 299,999 people gaining 5th place. Congratulations to everyone who contributed to this excellent achievement.

Aron Gish said that everyone is part of this award. A lot of what we do comes from ideas in other departments. We receive them and execute those ideas. Most of the software on the market today does not do everything we need, so these ideas help us in upgrading our web site. This is a true top five award. No ties. Thanks to all those that contributed to the award as there was much hard work in gaining the 5th place.

Commissioner Atwill said there is another recognition, the 2014 Achievement Award winner from the National Association of Counties presented to Boone County for the program titled Field Asset and Management Operations System. This, too, is a significant and important award for those that have worked on this project.

Charly Clendenning said this is in collaboration with GIS, Public Works and IT. All the data was collected to create the mobile applications in use today.

Commissioner Atwill said he is continually impressed with the quality of the people and the quality of work generated from the employees of Boone County.

Commissioner Miller said that the appointment of Jason Warzinik to the Federal body that does standards for GIS has really been an advantage for Boone County. He has taken what we do here and shared it with other counties.

Commissioner Miller asked Mr. Warzinik to explain what he learned at NACo about Pay it Forward during the Digital Summit.

Jason Warzinik said that in Iowa, at the state level for IT and GIS, they have a core team of leaders in the industry who go around to other counties that are struggling or beginning their efforts in GIS. Sometimes they don't have a dedicated IT or GIS staff. They do a needs assessment for those facilities. Currently, we are in talks here in Missouri at the state level, specifically on the GIS side, putting together a team to do the same thing here as in Iowa, helping them, essentially kick starting their GIS efforts.

Commissioner Miller said that the Commissioners in Iowa say that when a vendor comes in and tells them they need certain things to move forward, they don't have the knowledge to make that decision. A County team can come in and give them a road map for what to do and avoid any extra costs. This can really be beneficial in rural counties.

Commissioner Miller thanked Jason for being active in the GIS effort nationally and the County is very proud of your appointment.

There were no further comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby recognize the Boone County Public Works, IT and GIS Departments for receipt of the 2014 National Association of Counties Achievement Award and for the Information Technology Department achieving a top-ten ranking in the 2014 Digital Counties Survey.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #353-2014**

Purchasing

2. First reading; Cooperative Contract 201314300 – Offender Monitoring Products, Services & Solutions

Amy Robbins read the following memo:

The Boone County Court Administrator's Office requests permission to utilize the U.S. Communities Cooperative Contract: 201314300 Offender Monitoring Products, Services & Solutions with BI Incorporated of Boulder, CO. This cooperative contract is in addition to the State of MO cooperative contract with BI, Incorporated for Electronic Monitoring Services. The U.S. Communities contract provides 2 additional types of monitoring equipment that are not offered on the State's contract.

The additional equipment are Soberlink[®] SL2 which is a portable, pocket-sized alcohol monitoring device which detects the presence of alcohol through a deep lung breath

sample and TAD[®] Cellular which is a transdermal alcohol detector that continuously monitors alcohol consumption and can transmit data via wireless communications.

Invoices will be paid from departments 1210 – Circuit Court Services, 1241 – Juvenile Office, account 71600 – Equipment Leases & Meter Charges.

Commissioner Thompson asked if this has been used before.

Ms. Robbins said it was not available during the last RFP.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. Second reading; Amendment Number One to City Contract for Licenses for Subscription to Smart911 for Joint Communications (1st read 7-17-14)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve Amendment Number One to City Contract for Licenses for Subscription to Smart911 for Joint Communications and sole source request 114-063045SS with Rave Wireless, Inc.

The terms of this amendment are stipulated in the attached Addendum. It is further ordered the Presiding Commissioner is hereby authorized to sign said Addendum No. 1 and Sole Source Fact Sheet.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #354-2014**

4. Second reading; Amendment Number One to 48-18SEP12 – Pest Control Services (1st read 7-17-14)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve Amendment Number One to 48-18SEP12, Pest Control Services.

The terms of this amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #355-2014**

5. Second reading; Bid Award 21-07MAY14; Road Construction equipment Rental Term & Supply (1st read 7-17-14)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 21-07MAY14 – Road Construction Rental Equipment Term & Supply to the following vendors based on the attached awarding by line item:

- Hertz Equipment Rental
- Tri-State Construction Equipment
- Fabick CAT
- Bobcat of St. Louis
- G.W. Van Keppel Company
- Rudd Equipment Company

The terms of the bid award are stipulated in the attached Purchase Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreements.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #356-2014**

Information Technology

6. First reading; Budget Revision for Computer Cabling at the court house

Aron Gish said during the FY2014 budget process, this project was approved and one of the line items was cabling for the courthouse. At that time, we were unable to obtain a good quote before the budget was due because the courthouse was not available when the cabling vendor was here. We had to re-schedule which put us past the budget due date, the budget was locked in at that time. There was an agreement with the Auditor to put a line item in for cabling. We did not want to overestimate thinking it would be between \$3,500 and \$7,000.

Mr. Gish said this is a request to fill in the blank spot within the budget for this project. All the other pieces for the project have been purchased and are waiting to be installed. This is a not to exceed quote and the work will have to be done on a Saturday.

Commissioner Miller noted this is a well needed project in the courthouse.

There were no additional comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. 1st & 2nd reading; Request to transfer above authorized transfer salary

Aron Gish said this is a request to move a current employee, Julia Underhill, into a supervisor position. She has been with the County for 13 years. This will move her slightly above mid-point and keep her equity within the other supervisor salaries.

Commissioner Miller said she is proud of Julia as she has shown growth over the years. This is a good example for those in the department that if you work hard, there are opportunities for promotion.

Mr. Gish said there were four qualified candidate who went through thorough interviews and Julia was chosen.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Request to Transfer above ATS for Julia Underhill for Position Title: Supervisor, Programming & Analysis, Position No.: 424 at 106.7% of mid-point.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #357-2014**

Commission

8. Second reading; Approval of Proposal for Consultant Services (1st read 7-17-14)

Commissioner Miller moved on this day the County Commission of the County of Boone

does hereby approve the attached Consultant Services Agreement with A Civil Group.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Consultant Services Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #358-2014**

9. Public Comment

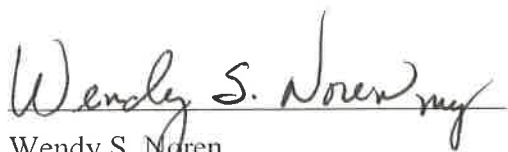
None

10. Commissioner Reports

None

The meeting adjourned at 9:48 a.m.

Attest:


Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Karen M. Miller
District I Commissioner


Janet M. Thompson
District II Commissioner

