

TERM OF COMMISSION: July Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District II Commissioner Janet Thompson
Public Health Supervisor Kala Wekenborg
Senior Buyer Liz Sanders
County Counsel C. J. Dykhouse
Community Children’s Services Director Kelly Wallis
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

Purchasing

1. Proposal Opening/First reading; Purchase of Service Contracts for Boone County Children’s Services Fund

Commissioner Thompson read the following Offerors to the RFP for the Purchase of Service Contracts for the Boone County Children’s Services Fund.

Burrell, Inc	Heart of Missouri CASA
Sustainable Farms & Communities, Inc.	Lutheran Family and Children’s Services of Missouri – Children’s counseling Services
Case Management Services for Children Age 0-5 and their Parents	Youth Empowerment Zone
Preferred Family Healthcare, Inc.	Preferred Family Healthcare, Inc.
Rainbow House – Homeless youth Program	Rainbow House – Children’s Emergency Shelter
Great Circle – Autism Respite	Great Circle – Healthy Families
Childcare Aware	St. Mary’s Health Center
Central Missouri Foster Care and Adoption Association	Presbyterian Children’s Homes and Services

Job Point – Career Academy	Job Point – Civic Youth Corps
CHA – Low Income Services	Columbia/Boone County Dept. of Public Health & Human Services – Steve Hollis
Columbia/Boone County Dept. of Public Health & Human Services – Michelle Riefe	Great Circle – Intensive Outpatient Services Self-Injury
Great Circle – Aftercare	Great Circle – Intensive Outpatient Services Older Youth
Great Circle – Intensive Outpatient Services	Family Counseling Center of Missouri
University of MO – MU ParentLink	University of MO – MU Assessment & Consultation Clinic (#1)
University of MO – MU Assessment & Consultation Clinic (#2)	University of MO – Debora Bell, Ph.D. and the Psychological Services Clinic
University of MO – Department of Psychiatry Pt: Young Walker	University of MO – Department of Psychiatry Pt: Young Walker

Commissioner Atwill said this is a list of the Offerors and the actual responses to the RFP's are with the Purchasing Department for further evaluation.

2. Proposal Opening/First reading; Pilot Programs that Provide Innovative Services – Children's Services Fund

Commissioner Atwill read the following Offerors to the RFP for Pilot Programs that Provide Innovative Services for the Children's Services Fund.

DCCCA, Inc. d/b/a Tallgrass Family Services	Central Missouri Community Action
Burrell, Inc.	Youth Empowerment Zone
Preferred Family Healthcare	Great Circle – EAI's-ON
Speak Up & Show Me Foundation	Childcare Aware
Childcare Aware	St. Mary's Health Center
Central Missouri Foster Care and Adoption Association	CHA – Low Income Services
Phoenix Programs	Boys and Girls clubs of the Columbia Area
Family counseling Center of Missouri	University of MO – Dr. Wendy Reinke
University of MO – Debora Bell, Ph.D. and the Psychological Services Clinic	University of MO – Division of General Pediatrics J. Drass, M.D.

Research Center for Human Animal Interaction (ReCHAI)	University of MO – The Thompson Center for Autism and Neurodevelopmental Disorders PI: Lowery
Upstander Initiative	Columbia Community Montessori
Columbia Community Montessori	

Commissioner Atwill said this is a list of the Offerors and the actual responses to the RFP's are with the Purchasing Department for further evaluation.

Commissioner Atwill asked if the Commission could receive some background information on what was asked for within the RFP's that were submitted.

Kelly Wallis said that there were two RFP's from the Children's Services Fund, one dealing with Purchased Services and the other for Pilot Programs that provide Innovative Services.

Commissioner Atwill asked about the process for bidding and how and who would bid on a particular service.

Ms. Wallis said that the RFP's sent out were not for the same type of services. There are 10 different categories. As an example, there is a category termed Prevention. Under the Prevention category there can be a multitude of different services such as the prevention of the safety and well being of children, prevention of teen pregnancy, substance abuse and many more. That is just one category. There is also sheltering abused and neglected children as well as psychological services.

Commissioner Atwill asked how many contracts can be entered into.

Ms. Wallis said as many as they want. It is unlimited.

Commissioner Atwill asked about the evaluation process for the RFP's received.

Ms. Wallis said she and the Board have come up with an evaluation tool to go through the proposals. They will be looking at what has the greatest impact on our community. What provides and promotes the safety and well being of the Children. What promotes their health, education and being safe in our community. The overall goal is to better the lives of children within our community and where we are statutorily able to do it, encompassing the well being and safety of the children. Anything that goes towards serving children and families in that way would be a service that would be considered. The Board is looking to make the greatest impact with measurable outcomes.

Commissioner Atwill said he assumes the next thing would be for the Board to consider all of the responses.

Ms. Wallis said that is the next step. There is no set timeline. They will be evaluated as soon as possible allowing time to do a quality and thorough evaluation of all the proposals. This is our 1st round of RFP's and or 1st time to review these proposals to make an investment of the Children's Services Fund. We will be looking to make that investment as soon as possible wanting to make sure the evaluation process is done properly with the outcomes that are promised. So this will take a little time to do that.

Commissioner Thompson said that it appears that this builds on what has already been done in terms of the Assessment of Needs.

Ms. Wallis said that it does. A consulting firm was hired to provide us with the needs within our community. They have provided a draft which is comprised of an inventory of providers compiled by different need assessments. There also is a compilation by community input sections. Also, there were key informative interviews with the most knowledgeable people in our community that are aware of the needs in the community. I just received a draft compilation report providing a brief overview with great information. This will be available to the Board as they make their evaluation.

Commissioner Atwill noted as a matter of procedure, the items are listed as 1st readings. After the selection process is made, will these be back with contracts for 1st reading with the exact arrangements that they want.

C. J. Dykhouse said that is correct. Also, the Commission should be proud of the work done by the Board and the Community Services Director. Once they have made a decision on a contract for services, Purchasing, Community Services and Legal will collaborate on that deliverable and return it as an action item for a 1st reading and then a 2nd reading as an actual contract for those that made the cut. I can represent to the Commission that this will be a principled, sophisticated evaluation process. Kelly and the Board will be making recommendations based upon what they perceive to be the most impact for the identifiable needs in our community and the promised outcomes.

There were no further comments or question.

Commissioner Atwill said that the Commission will be looking forward to the recommendations and final contracts.

3. First reading; Bid Award 26-28MAY14 – Erosion Control Services Term & Supply

Liz Sanders read the following memo:

Request for Bid for Erosion Control Services closed 2:00 pm Monday, June 9, 2014 with two bid responses received: Michael Small (d/b/a Custom Fence) and JC Landscaping. The RFB contained two pricing sections. Custom Fence's bid did not include Pricing I (prices for maintenance work), but was the overall low bid on Pricing II for work requiring use of prevailing wage. Recommendation is to award Custom Fence a contract using Pricing II for work whenever use of prevailing wage is required. Award approval will be sought for Pricing I (maintenance work as needed) when JC Landscaping returns

a signed contract.

Purchasing, Public Works, and Resource Management request permission to award a Term and Supply contract to Custom Fence for Pricing I for an initial 12-month term ending June 30, 2015 with option for three 12-month renewal periods, each renewal to be exercised separately at discretion of the County. This contract will be used countywide on an 'as needed' basis. No requisitions are included at this time.

Attached is a copy of the bid tabulation for your review.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First reading; Contract Amendment Number One to 17-28MAR14 – Lawn Care Maintenance & Seasonal Grounds Services Term & Supply

Liz Sanders read the following memo:

Contract 17-28MAR14 – Lawn Care Maintenance & Seasonal Grounds Services Term & Supply was approved in commission on April 29, 2014 on commission order 201-2014. The attached amendment adds additional mowing area to the existing Sheriff Department mowing area.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to

schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Health Department

5. Public Hearing on adoption of a new County Food Code

Kala Wekenborg said there is nothing new to report since the last Public Hearing.

Commissioner Atwill opened the Public Hearing and asked if there is anyone present that would like to speak on this issue. There were no speakers and Commissioner Atwill closed the Public Hearing.

Community Children's Services

6. First reading; Memorandum of Understanding Between the Boone County Commission and the Boone County Children's Services Board

Kelly Wallis said the purpose is to memorialize the understanding between the Boone County Commission and the Boone County Children's Services Board. There are three major items to this understanding. The first is that the Boone County Children's Services Board will act as part of the Boone County Children's Services Department. Second, the hiring of the staff will be through the County hiring process. Third, through the budgetary planning process, the Board will comply with the deadlines as set forth by the County. The Director will be responsible for completing a timely and appropriate budget and complying with the statutory requirements in expending those funds. Procurement will be done in collaboration with the Boone County Purchasing Department and conflicts of interest rules and regulations will be followed.

C. J. Dykhouse said this is really the work of many people. This is a product of the vision back in 2012 when we first met with the Putting Kids First organization and after the successful presentation of the ballot issue. Commissioner Miller and I staffed this and identified this as a need and to memorialize these things. We did not want to get too far ahead without having Kelly on board and getting her input. We worked with the Administrative Policies Committee and the Children's Services Board. There were also discussions with the Auditor on budget implications. So, what is before the Commission today is a two year project and represents a good, balanced view of how the Commission and the Board have appropriations authority of the Children's Services Fund and the interaction between the two entities.

Commissioner Atwill said what we have is a department with a revenue stream, in the form of a sales tax, that will go through the same process as other County offices for the use of those funds with the recommendation being from that departments Board.

Mr. Dykhouse said his vision of the contract is that it will go through Purchasing and all the procurement will happen per statute. It will then go to the evaluation process. Then the Board will take action and then send it to Commission with the proper Auditor and Legal approvals along with the Boards appropriation authority. The contract will then be between the County of Boone and the vendor of choice.

Commissioner Atwill said that what we do as a County for this particular agency is provide the customary checks and balances that are available to all elected officials and department heads.

Mr. Dykhouse said that is a big part of the value we bring; checks and balances and a very transparent process.

Commissioner Thompson said this reflects so well on the County that this kind of document

is done as a matter of course.

Ms. Wallis said this document has set a great foundation for those in the future and will be of assistance to future office holders.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Commission

7. 1st & 2nd reading; Invoice approval for Office of Emergency Management Expenses for June, 2014

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Boone County portion of the June 2014 expenses for the Office of Emergency Management in the amount of \$8,752.81.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #336-2014**

8. 1st & 2nd reading; Organizational Use of the Government Center Chambers by the League of Women Voters of Columbia for September 24, 2014

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by the

League of Women Voters of Columbia on September 24, 2014 from 5:00 p.m. to 9:00 p.m.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #337-2014**

9. 1st & 2nd reading; Organizational Use of the Centralia Clinic by HOMEBANK of Centralia for July 11, 2014

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Centralia Clinic by HOMEBANK of Centralia on July 11, 2014 from 8:00 a.m. to 5:00 p.m.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #338-2014**

10. Public Comment

None

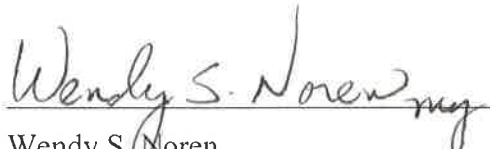
11. Commissioner Reports

Commissioner Thompson said she would like to thank Mertens Quarry and APAC for helping out with a problem at the CMEC. Commissioner Thompson said she received a text from Jeff Cook, president of the Boone County Fair Board, advising that gravel is needed in certain areas of the CMEC in preparation for the Boone County Fair. Five loads of gravel were needed. A call was placed to Doug Mertens who said he would donate the gravel. He then called APAC who donated the hauling. Many great thanks to these two companies in giving their time and treasure to make our community a better place.

There were no further Commissioner Reports.

The meeting adjourned at 2:00 p.m.

Attest:


Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

