

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Senior Buyer Amy Robbins
Human Resources Director Jenna Redel-Reed
ABC Labs Controller Nancy Adrian
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:32 a.m.

Flat Branch

1. Proclamation Recognizing the Contributions of Flat Branch Pub & Brewing

Commissioner Miller read the following proclamation:

Whereas, Flat Branch Pub & Brewing opened its doors on April 18, 1994, becoming Columbia's first brewery since 1841; and

Whereas, Flat Branch Pub & Brewing has positively impacted the economy of Columbia and Boone County by attracting guests not only from surrounding areas but from around the world with its award-winning beer and food; and

Whereas, Flat Branch Pub & Brewing shows an ongoing commitment to the cleanup and development of the Flat Branch Park area through past involvement in the park planning charette and the original park planning committee and through current collaboration with the Columbia Stream Team; and

Whereas, Flat Branch Pub & Brewing offers support to a variety of local organizations including Central Missouri Humane Society, The Food Bank for Central and Northeast Missouri, Big Brothers/Big Sisters, Blues in the Schools, True/False Film Festival, Rainbow House, Easter Seals, Voluntary Action Center, RAIN, Cancer Research Center, Ronald McDonald House, Heart of Missouri United Way, KOPN, American Cancer Society and Services for Independent Living; and

Whereas, Flat Branch Pub & Brewing was vital to bringing the MKT Trail into downtown Columbia, donating a portion of the proceeds from sales of their Katy Trail Pale Ale to the Katy Trail Coalition;

Therefore, in honor of the positive impact of Flat Branch Pub & Brewing to the Flat Branch Creek area, the City of Columbia and Boone County, the Boone County Commission offers its sincere congratulations on this its 20th Anniversary.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby recognize the 20th Anniversary of Flat Branch Pub & Brewing and their positive impact to the Flat Branch Creek area.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #167-2014**

Purchasing

2. First reading; Bid Award 15-18MAR14, Small plows and spreaders

Amy Robbins read the following memo:

Two bids received and Public Works returned departmental recommendation for award of low bid to Knapheide Truck Equipment Company of Jefferson City, Missouri. Items as follows:

Three (3) new Poly Hopper self-contained spreaders, Manufacturer: Buyers, Model: SHPE 2250 for \$4,995.00 each; and three (3) new Western Ultramount Pro quick attach 8'6" plows, Model IUTP85 for \$4,894.00 each. TOTAL COST \$29,667.00 including standard manufacturers' warranty with installation of equipment at vendor's facility and delivery to Public Works.

\$38,250.00 is budgeted for this purchase and will be paid from department 2040 – Public Works Maintenance Operations, account 92300 Machinery and Equipment Replacement. The RFB bid tabulation is attached for your review.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3 Second reading; Bid Award 16-19MAR14, Fire Alarm & Suppression Inspection, Testing and Repairs Term & Supply (1st read 4-10-14)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 16-19MAR14 – Fire Alarm & Suppression Inspection, Testing and Repairs Term & Supply to Korsmeyer Fire Protection LLC of Jefferson City, MO.

The terms of the bid award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #168-2014**

ABC Laboratories

4. First reading; Chapter 100 status report

Nancy Adrian said she is the Controller and Director of Accounting at ABC Labs. Per the Chapter 100 performance agreement, ABC is to maintain 50 jobs over the base of 224. The current job total is 369, an increase of 17 jobs from the last report dated March 31, 2013. The total of 369 jobs is 145 jobs over the required base of 224. Ms. Adrian said that they continue to grow as indicated by this latest report.

Commissioner Miller said that this report is part of the requirement of Chapter 100. The Commission thought it was a good idea to have the public informed on the status and how it was meeting the requirements as they were set up.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

5. First reading; Reclassification request for positions in Human Resources

Jenna Redel-Reed said that the Job Classification Committee met on April 2, 2014 to review

a reclassification request for the Human Resource Department's Office Specialist, range 20, in class code 1022 and Human Resources Assistant, range 28, in class code 1034, to that of Human Resources Coordinators. One Coordinator would be responsible for Benefits and Wellness and the other Coordinator position would have responsibility for Hiring and Recruitment, both with range 29 classification.

The Job Classification Committee also reviewed a request to reclassify the Human Resources Department's Benefits/Risk Management Manager, range 36, class code 1033 to that of Risk Management Specialist at the same range of 36. This position will manage workers compensation liability insurance, other insurance needs with MOPERM and training for a county wide best practices methodology.

The Job Classification Committee members agreed to bring forward the following recommendations to the Commission:

- Change class code 1034 from Human Resources Assistant on range 28 to Human Resources Coordinator on range 29.
- Reclassify the current Human Resources Office Specialist and Human Resources Assistant to Human Resources Coordinators.
- Change the class code 1033 from Benefits/Risk Management Manager to Risk Management Specialist.

Commissioner Atwill said he attended the meeting on this and would like to recognize Ms. Redel-Reed for the outstanding work she did in reclassifying these jobs into the actual duties that these positions perform. Also, the committee believes that the ranges are appropriate for the positions described.

Ms. Redel-Reed said that for internal purposes, the ranges are consistent with similar work done within the County.

Commissioner Miller stated that the Office Specialist, with her skill set, is being under utilized.

Ms. Redel-Reed said that is absolutely the case. She is an incredibly detail oriented individual and will be an asset in this position.

Commissioner Miller noted that the funds are available for this reclassification because the Directors job was open for so long and the Risk Benefits position was open as well.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Boone County Regional Sewer District

6. Second reading; Manchester Heights CDBG Administrative Contract (1st read 4-10-14)

Commissioner Atwill said that he will be abstaining from the vote on this issue since he serves on the board of the Mid-Missouri Regional Planning Commission.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached Consultant Services Agreement with Mid-Missouri Regional Planning Commission for professional administration services for the Manchester Heights Community Development Block Grant.

It is further ordered the Presiding Commissioner is hereby authorized to sign the attached

Consultant Services Agreement.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. Commissioner Atwill abstained. **Order #169-2014**

County Counselor

7. Second reading; Defense & Indemnity for defendants in the Ryan Ferguson v. John Short case (1st read 4-10-14)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby affirm its intention to defend and indemnify the individually-named County defendants in connection with the claims made in connection with the federal litigation Ryan Ferguson v. John Short, et al., Case No.: 2:14-cv-04062-NKL, provided the same is based on alleged acts or omissions occurring within the scope of their duties or employment as a former official or employee and that the aforementioned parties cooperate with the investigation and defense of the subject litigation. The County Counselor shall have the discretion to determine whether a claim or action arises out of an act or omission occurring within the scope of employment, to determine if the parties are cooperating with the defense of the action, and to take such other actions as he deems advisable to carry out the intent of this Order. In no event, however, shall this Commission Order require the County to pay any part of a claim or judgment for punitive damages, to broaden the County's liability beyond the provisions of RSMo Secs. 537.600 to 537.610, or to pay damages beyond the policy limits of any policy of insurance that is determined to provide coverage for the alleged acts or omissions.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #170-2014**

8. Second reading; Authorization to hire or arrange for Outside Counsel for defendants in the Ryan Ferguson v. John Short case (1st read 4-10-14)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize County Counselor C.J. Dykhouse to hire and otherwise arrange for outside counsel to represent the individually-named County defendants and the County of Boone in connection with the federal litigation Ryan Ferguson v. John Short, et al., Case No.: 2:14-cv-04062-NKL. The County Counselor is authorized to take such steps are necessary to effectuate this Order, including the preparation of budget revision or amendment documentation, signing of engagement letters, and other such actions as he deems advisable to carry out the intent of this Order.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #171-2014**

9. Second reading; Resolution relating to the acquisition of property for Boone Hospital Center Board of Trustee (1st read 4-10-14)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby adopt the attached resolution regarding the Boone Hospital Trustees and a strip of land along Forum Boulevard.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #172-2014**

Resource Management

10. Second reading; Consultant Services with Engineering Surveys and Services for geotechnical engineering on Angel Lane (1st read 4-10-14)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached Consultant Services Agreement with Engineering Surveys and Services for additional geotechnical engineering on Angel Lane.

It is further ordered the Presiding Commissioner is hereby authorized to sign the attached Consultant Services Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #173-2014**

Commission

11. First reading; Budget Amendment for Phase I architectural services related to the County Security System Master Plan

Commissioner Thompson said that ADG has been chosen because of their work on the Office of Emergency Management/911 system. Their services were obtained to coordinate this process. Fees and expenses will not exceed \$15,960 without prior written approval. The process is moving forward so we can figure out what is the appropriate system and making sure it is a non-proprietary type of system.

Commissioner Atwill asked what was included in the system.

Commissioner Thompson said it is the whole package. There has also been talks with another vendor to get some other ideas as to what is out there and available. There are concerns that we are not well informed as to what is available and that our view of what is needed was founded on a narrow view. This will give us more information as to what is available.

Commissioner Atwill said that it is important that the OEM/911 building will have the same type of equipment. This will make it a compatible system county wide.

Commissioner Thompson said that is correct. All the systems will be able to communicate with each other and there will be no questions when equipment is needed. It will be the same for the entire county.

There were no further questions or comments.

Commissioner Atwill stated that a second reading will occur after the mandatory 10 waiting period for budget amendments.

12. First reading; Consultant Services by architects Design Group (ADG) for the County Security System Master Plan

Commissioner Atwill said this is the contract associated with the budget amendment which was discussed previously.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

13. Public Comment

None

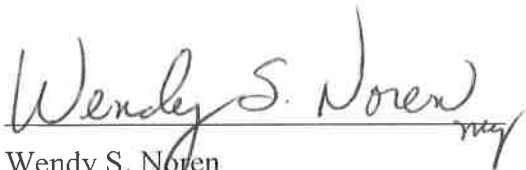
14. Commissioner Reports

Commissioner Miller and Commissioner Thompson attended the Missouri Association of Counties Legislative Conference yesterday in Jefferson City. Several of the topics discussed were on health ordinances, sheriff salaries and prisoner per diem reimbursement.

There were no other Commissioner Reports.

The meeting adjourned at 9:59 a.m.

Attest:



Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

