

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commission Daniel Atwill  
District I Commissioner Karen Miller  
District II Commissioner Janet Thompson  
Senior Buyer Amy Robbins  
Director Information Technology Aron Gish  
Prosecuting Attorney Daniel Knight  
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

### **Purchasing**

#### **1. First reading; Cooperative Contract with City of Columbia for Fleet Maintenance**

Amy Robbins read the following memo:

Purchasing and Public Works request permission to utilize the City of Columbia cooperative contract *117/2013 - Fleet Maintenance Term & Supply* with Al Scheppers Motor Co. of Jefferson City, MO. This contract runs through October 31, 2014 and includes 4 additional 1-year renewal periods.

Invoices will be paid from department 2040 – Public Works Maintenance Operations, account 59100 – Vehicle Repairs and Maintenance.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**2. First reading; Bid Award 18-09APR13 – Deed Record & Index Books to second low bidder, Bear Graphics & Printing**

Amy Robbins read the following memo:

*18-09APR13 – Deed Record and Index Books* was approved in Commission on April 25, 2013, commission order 199-2013 with award to Mid-Continent Micrographics, Inc. Mid-Continent Micrographics has been unable to meet the delivery requirement of delivery within 15 days after receipt of order. In fact, they've requested that we pay their manufacturer direct since their manufacturer refuses to ship until Mid-Continent Micrographics pays their bill with them. For that reason, we are not going to renew our contract with Mid-Continent Micrographics, and we are requesting to award a contract to the second low bidder Bear Graphics & Printing. Bear Graphics has agreed to honor their bid price.

This is a Term & Supply contract and invoices will be paid from department 2800 – Storage & Preservation, account 23000 – Office Supplies. \$7,000.00 was budgeted for this purchase.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**3. Second reading; Bid Award 45-13NOV13 – Metal culvert Pipe Term & Supply (1<sup>st</sup> reading 12-10-13)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby award bid 45-13NOV13 – Metal Culvert Pipe Term and Supply to Metal Culverts, Inc. as the primary supplier and Contech Engineered Solutions as the secondary supplier. The terms of the agreement are stipulated in the attached Purchase Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreements.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #549-2013**

**4. Second reading; Contract Amendment Number One to 10-27FEB13 – Law Enforcement Uniforms Term & Supply (1<sup>st</sup> reading 12-10-13)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve Contract Amendment Number One to 10-27FEB13 – Law Enforcement Uniforms Term & Supply. The terms of this amendment are stipulated in the attached Contract Amendment Number One. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #550-2013**

**Prosecutor's Office**

**5. First reading; Approval to accept Award of Contract for Violence Against Women**

**Act grant**

Prosecuting Attorney Daniel Knight said that he is requesting approval for the award of contract for the Violence Against Women Act (VAWA) for the Domestic Violence Enforcement Unit through the Department of Public Safety. Our office has been receiving grant funds through VAWA since 1998 and continue to serve over 1,000 victims of domestic violence each year.

This grant is for two years and will be used for the full salary of our Victim Specialist and part of the salaries of two assistant prosecuting attorneys dedicated to serving victims of domestic violence. Our award is the same funding level as our 2012/2013 award and there is a 25% matching requirement. The federal share is \$239,148.76 and the local match is \$79,784.34.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Sheriff's Department**

**6. Second reading; Request to Hire above Salary Range Mid-Point for Sergeant Kenneth Boyce, Position No. 70 (1<sup>st</sup> reading 12-10-13)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the request by the Sheriff's Department to hire Kenneth Boyce for the position of Sergeant, Position #70 at 106% above salary range mid-point.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #551-2013**

## **Information Technology**

### **7. First reading; Budget Revision for Backup and Recovery project**

Aron Gish said that the I/T Department is requesting this budget revision to move funds to make available for FY2013 and not FY2014 because there is an added value to do business with this vendor in the 4<sup>th</sup> quarter of this year. The items purchased are on a dedicated contract however, they are offering a 4<sup>th</sup> quarter discount plus five years maintenance for the price of three years. We usually don't entertain maintenance extensions on a discount because we have other sources of maintenance, but this vendor has proprietary hardware and they are the only ones to offer maintenance on it. The offer of five years for three is a value to the county. It is not a savings. The value is enough to proceed with the offer for this quarter.

Secondly, we are getting an extra discount off the hardware. It is about 25% in addition to what we were already getting which puts the purchase at about 50% discount of the MSRP. The reason to do this is the additional value received with the additional two years of maintenance.

Commissioner Miller noted this has been done before. This is very popular with vendors to do this in the 4<sup>th</sup> quarter.

Mr. Gish said especially so with vendors that have proprietary hardware or software.

Commissioner Miller asked what the back-up and recovery pertain to.

Mr. Gish said the project is for everything; AS400, all servers, mail and shared drives.

Everything is backed-up to disks and then a tape which goes off site. The project for 2014 is to have a redundant site. The services call for a co-location where other pieces of the hardware will be. Currently, options include the City of Columbia and Sheriff's Department where space is available and then ultimately the 911 Center once completed where the hardware will be in the basement. That will be the permanent location where it is secure.

The AS400 hardware will not be purchase this year. There are no discounts offered at this time. The only reason we are doing the other hardware is for the value added with the maintenance discount. This should save about 60 to 70 thousand dollars over the five year period.

Commissioner Miller said the value we are getting for 15 days is well worth it.

Mr. Gish said this same system was purchased by Shelter Insurance and we used them as a reference. So, again, the value added is definitely worth doing it in the 4<sup>th</sup> quarter.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**8. 1<sup>st</sup> & 2<sup>nd</sup> reading; Budget Revision using savings to purchase mPower software**

Aron Gish said he is requesting a 1<sup>st</sup> & 2<sup>nd</sup> reading on this budget revision so the purchase of the software can be approved which is the next item. The money must be available to make the purchase.

There were no comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for the Information Technology Department to purchase mPower software for the Enhanced Sign-on Security Logic.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1170	91301	IT	Computer Hardware	8,000	
1170	71101	IT	Professional Services		8,000

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #552-2013**

**9. Second reading; Custom Software Services – Enhanced Sign-on Security Logic (1<sup>st</sup> reading 12-10-13)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the request by the Information Technology Department to purchase consulting services for the mPower Enhanced Sign-on Security Logic at a cost not to exceed \$10,000.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #553-2013**

**10. Second reading; Request to purchase additional assets – Courthouse Holding Cell Control Room Workstation (1<sup>st</sup> reading 12-10-13)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by the Information Technology Department to purchase a PC, Monitor and Software for the holding cell control room at the Courthouse.

Total Initial Purchase for hardware and software: \$1,088.01

Total for cabling: not to exceed \$800.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #554-2013**

**Commission**

**11. 1<sup>st</sup> & 2<sup>nd</sup> reading; Adoption of the 2014 Payroll Calendar**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached payroll calendar for FY2014.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #555-2013**

**12. 1<sup>st</sup> & 2<sup>nd</sup> reading; Adoption of the 2014 Holiday Schedule**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following list of holidays for FY2014.

- |                              |                             |
|------------------------------|-----------------------------|
| Wednesday, January 1, 2014   | New Year's Day              |
| Monday, January 20, 2014     | Martin Luther King, Jr. Day |
| Wednesday, February 12, 2014 | Lincoln Day                 |



Monday, February 17, 2014	Washington's Birthday
Thursday, May 8, 2014	Truman Day
Monday, May 26, 2014	Memorial Day
Friday, July 4, 2014	Independence Day
Monday, September 1, 2014	Labor Day
Monday, October 13, 2014	Columbus Day
Tuesday, November 11, 2014	Veterans Day
Thursday, November 27, 2014	Thanksgiving Day
Friday, November 28, 2014	Thanksgiving Day After
Thursday, December 25, 2014	Christmas Day

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #556-2013**

**13. 1<sup>st</sup> & 2<sup>nd</sup> reading; Approve Closed Session authorized per RSMo Sec 610.021 (1) at 1:30PM on December 17, 2013**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Tuesday, December 17, 2013, at 1:30 p.m. The meeting will be held in Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #557-2013**

**14. Public Comments**


None

**15. Commissioner Reports**

None

The meeting adjourned at 1:47 p.m.

Attest:

  
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Wendy S. Noren  
Clerk of the County Commission

  
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Daniel K. Atwill  
Presiding Commissioner

  
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Karen M. Miller  
District I Commissioner

  
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Janet M. Thompson  
District II Commissioner