

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commission Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Senior Buyer Amy Robbins
BCRSD Project Manager Andy Lister
Auditor Account Jason Gibson
Sheriff Captain Chad Martin
Director Information Technology Aron Gish
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

Boone County Regional Sewer District

1. Public Hearing for the Phenora North Sanitary Sewer Neighborhood Improvement District and the Bolli Road Sanitary Sewer Neighborhood Improvement District

Andy Lister said that the Sewer District is requesting a Public Hearing for the purpose of proceeding with the two Neighborhood Improvement Districts. On October 12, 2012, the Sewer District held a meeting with the property owners of Phenora North. Petitions were submitted and 3 of the 4 owners signed the petitions, representing 88% of the area in the proposed NID. On July 30, 2013, the Commission formed the Phenora North NID. A public notice was put in the paper and individual notices were sent to each property owner informing them about the public hearing for today.

The Bolli Road Neighborhood Improvement District property owners meeting was held on

May 16, 2013. Eight of the 10 owners signed the petition, representing 81% of the area in the proposed NID. On July 30, 2013, the Commission formed the Bolli Road NID. A public notice was put in the paper and individual notices were sent to each property owner informing them about the public hearing for today. After the Public Hearing today, the BCRSD would like to proceed with the NID's.

Commissioner Atwill opened the Public Hearing and asked if there was anyone present that would like to speak on the two NID's, for or against. There were no speakers. Commissioner Atwill closed the Public Hearing and asked for a motion on the NID's presented by the Sewer District.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve an order ordering the project, Phenora North Sanitary Sewer Neighborhood Improvement District Improvements to be made and authorizing the County Commission of Boone County, Missouri, to obtain financing, reimburse itself and record with Recorder of Deeds.

WHEREAS, pursuant to Sections 67.453 to 67.475, inclusive, RSMo, named the Neighborhood Improvement District Act (the "Act"), the County Commission of Boone County, Missouri has heretofore determined that Phenora North Sanitary Sewer Neighborhood Improvement District Project to be advisable and ordered plans and specifications for the Project to be prepared by Commission Order 539-2013; and

WHEREAS, plans and specifications for said Project, including the estimated cost, were submitted to the County Commission, an assessment roll was prepared and, pursuant to notice duly given, a hearing was held on the proposed improvements and assessments:

NOW, THEREFORE, BE IT ORDERED BY THE COUNTY COMMISSION OF BOONE COUNTY, MISSOURI:

Section 1. The conceptual plans for the Phenora North Sanitary Sewer Neighborhood Improvement District Project, providing for an estimated cost of \$297,679 will be assessed against property benefited by the improvements, are hereby determined to be final and complete and the engineering and improvements described therein are ordered to be made.

Section 2. The County of Boone expects to make expenditures on and after the date of passage of this Order in connection with the Project, and the County of Boone intends to reimburse itself for such expenditures with the proceeds of notes or bonds of the County of Boone. The maximum principal amount of notes or bonds expected to be issued for the Project is \$372,099.

Section 3. The County of Boone hereby authorizes the Treasurer to issue temporary notes pursuant to the Act to finance the costs of the Project until the Project is completed and final costs are determined for the purpose of making assessments against the owners of property within the district.

Section 4. This Order and the proposed assessment roll for the Project, a copy of which is attached hereto as **Exhibit A**, is ordered and directed to be filed by the Clerk of Boone County, in the real estate records of the Recorder of Deeds of Boone County, Missouri.

Section 5. This Order shall be in full force and effect from and after its passage.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #539-2013**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve an order ordering the project, Bolli Road Sanitary Sewer Neighborhood Improvement District Improvements to be made and authorizing the County Commission of Boone County, Missouri, to obtain financing, reimburse itself and record with Recorder of Deeds.

WHEREAS, pursuant to Sections 67.453 to 67.475, inclusive, RSMo, named the Neighborhood Improvement District Act (the "Act"), the County Commission of Boone County, Missouri has heretofore determined that Bolli Road Sanitary Sewer Neighborhood Improvement District Project to be advisable and ordered plans and specifications for the Project to be prepared by Commission Order 540-2013; and

WHEREAS, plans and specifications for said Project, including the estimated cost, were submitted to the County Commission, an assessment roll was prepared and, pursuant to notice duly given, a hearing was held on the proposed improvements and assessments:

NOW, THEREFORE, BE IT ORDERED BY THE COUNTY COMMISSION OF BOONE COUNTY, MISSOURI:

Section 1. The conceptual plans for the Bolli Road Sanitary Sewer Neighborhood Improvement District Project, providing for an estimated cost of \$199,046 will be assessed against property benefited by the improvements, are hereby determined to be final and complete and the engineering and improvements described therein are ordered to be made.

Section 2. The County of Boone expects to make expenditures on and after the date of passage of this Order in connection with the Project, and the County of Boone intends to reimburse itself for such expenditures with the proceeds of notes or bonds of the County of Boone. The maximum principal amount of notes or bonds expected to be issued for the

Project is \$248,807.

Section 3. The County of Boone hereby authorizes the Treasurer to issue temporary notes pursuant to the Act to finance the costs of the Project until the Project is completed and final costs are determined for the purpose of making assessments against the owners of property within the district.

Section 4. This Order and the proposed assessment roll for the Project, a copy of which is attached hereto as **Exhibit A**, is ordered and directed to be filed by the Clerk of Boone County, in the real estate records of the Recorder of Deeds of Boone County, Missouri.

Section 5. This Order shall be in full force and effect from and after its passage.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #540-2013**

Purchasing

2. First reading; Bid Award 45-13NOV13 – Metal culvert Pipe Term & Supply

Amy Robbins read the following memo:

45-13NOV13 – Metal Culvert Pipe Term and Supply opened on November 13, 2013. Two bids were received. Public Works recommends a multi-vendor award to Metal Culverts, Inc. as Primary for offering the lowest price on the poly coated culverts and Contech Engineered Solutions as Secondary supplier.

This is a term and supply contract and invoices will be paid from department 2040 – Public Works Maintenance Operations, account 26420 – Culverts.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Contract Amendment Number One to 10-27FEB13 – Law Enforcement Uniforms Term & Supply

Amy Robbins read the following memo:

Contract *10-27FEB13 – Law Enforcement Uniforms Term & Supply* was approved in commission on March 14, 2013 on commission order 121-2013. The attached amendment adds a replacement item for the dress trousers originally bid that are now discontinued as well as renews the contract through December 31, 2014.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. Second reading; Contract Amendment Number One to 09-08MAR12 – Road Fog Seal Term & Supply (1st reading 12-5-13)

Commissioner Miller moved on this day the County Commission of the County of Boone

does hereby approve Contract Amendment Number One to 09-08MAR12 – Road Fog Seal Term & Supply. The terms of this amendment are stipulated in the attached Contract Amendment Number One. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #541-2013**

5. Second reading; Bid Award 46-08NOV13 – Elevator Maintenance Term and Supply (1st reading 12-5-13)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby award bid 46-08NOV13 – Elevator Maintenance Term and Supply to Schindler Elevator Corporation of St. Louis, MO. The terms of the agreement are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #542-2013**

Sheriff's Department

6. First reading; Budget Amendment - 2013 portion of the State Cyber Crimes Grant approved November 2013

Captain Martin said the Sheriff's Department is requesting approval to cover expenses for the State Cyber Crimes grant which was delayed due to the State budget process. The period

requested is from June to December.

Commissioner Miller noted that the period reflected on the Budget Amendment does not match the June to December period mentioned. The Auditors note has a timing of Jan. to July 2013, seven months.

Captain Martin said that is incorrect and Auditor accountant, Jason Gibson, said that it is reflected incorrectly on the amendment and will be corrected before the second reading to show the correcting timing of June to December 2013.

There were no further comments or questions.

Commissioner Atwill said that a second reading will occur after the 10 day mandatory waiting period for Budget Amendments.

7. First reading; Request to Hire above Salary Range Mid-Point for Sergeant Kenneth Boyce, Position No. 70

Captain Martin said the Sheriff's Department is requesting Commission approval for a hire above salary mid point for Kenneth Boyce. This is a specialized position and the same process was followed as in other requests of this nature and will not affect any other positions.

Commissioner Miller mentioned the specialized training received by Sergeant Boyce.

Captain Martin said that Sergeant Boyce has attended specialized training to become a SWAT officer, Less Lethal instructor and Field Training Officer.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Information Technology

8. First reading; Custom Software Services – Enhanced Sign-on Security Logic

Aron Gish said that this request will allow I/T the ability to quickly deploy applications created in mPower to many users from multiple different agencies, organizations and roles. For example, users who have ID's on the AS400 as well as those that do not. Currently, the only authentication we can do is from one system for a given application. If the user does not have an ID on the system, I/T must add it. With this enhancement, we will be able to validate with a county employee's network user name and password to secure the application versus adding them to the AS400.

Another example would be external users where the county would like them to use internal applications, such as cross agency tasks or information sharing. If the Sheriff's Department wanted to share information with the Columbia Police Department or Joint Communications, these external users could be added to a secondary database for security validation and removed when the process is complete.

Also, another purpose would be secured publicly facing applications that internal users need to use. If we have a secured application on our web site that we require a user name and password, currently county employees must sign up for another user name and password. With this enhancement, we would be able to allow a county employee to use their AS400 user name and password or their network user name and password to access that same publicly facing application.

Commissioner Miller said that this would have been very beneficial during the Community Services application process as the team comprised many from outside the county. This new enhancement would have allowed those to review the information that was on the county system. Also, with the various other positions, such as a 911 Director, that will be coming up, this will allow the team, which will be a cross section of people, to review the information more easily.

Mr. Gish said that they have a proposal with the vendor where they will be billed hours as needed. The expected cost will be between 6 – 8 thousand dollars and not to exceed \$10,000.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

9. First reading; Request to purchase additional assets – Courthouse Holding Cell Control Room Workstation

Aron Gish said this request is actually a work station replacement for an AS400 terminal that was used for inmate processing. It was removed during the re-model and not replaced based on the staff at the time and the work requirements. The needs have now changed and the equipment is now needed. The transport officers can also use the work station to process inmates, do e-mails and other functions. The cost is \$1,088 plus needed new cabling costs not to exceed \$800.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

10. 1st & 2nd reading; Request to purchase additional assets – Human Resources Department Workstation

Aron Gish said that this new PC is required in the HR department to bring them up to the required number for the staff they have. During the transition, one PC was left behind due to its multiple task functions. This will bring them up to four work stations.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the request to purchase a PC, Monitor and Printer for the Human Resources Department at a cost of \$1,382.72.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #543-2013**

11. 1st & 2nd reading; Request to hire above salary range mid-point – Helpdesk Technician

Aron Gish said that the new hire, Adam Shearin, has 20 years of experience while in the Navy. He holds multiple CompTIA certifications including CTT+ (Certified Technical Trainer), Security+, Server+ and A+. He has training as an Advanced Network Analyst and Information Systems Administrator. He also has experience dealing with vendors and end users as the main point of contact on major projects. He will be coming in at higher than mid-

point, but the experience he has will allow us to save money on training costs.

There were no comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by the Information Technology Department to hire Adam Shearin for the position of Helpdesk Technician, #632 at 103% above salary range mid-point.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #544-2013**

Community Children's Services

12. First reading; Budget Amendment to appropriate funds for PC and Software for the Director position

Jason Gibson said he is presenting this Budget Amendment on behalf of the Community Children's Services Board to appropriate funds to increase the budget to purchase a PC for the Director's position. The funding will be a 50/50 split between the General Fund and the Community Children's Services fund.

There were no comments or questions.

Commissioner Atwill said that a second reading will occur after the 10 day mandatory waiting period for Budget Amendments.

Facilities Maintenance**13. Second reading; Budget Revision to transfer money due to numerous repairs on the MKT Trail (1st reading 12-5-13)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for Facilities Maintenance for budget shortfalls due to numerous repairs to the MKT Trail.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1123	86800	Emergency	Emergency	600	
1610	60400	Parks & Rec	Grounds Maintenance		600

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #545-2013**

Commission**14. Second reading; Authorization for Commissioner Janet Thompson to enter into contracts for use of the Central Missouri Events Center from July 1, 2014 onward (1st reading 12-5-13)**

Commission Miller moved on this day the County Commission of the County of Boone does hereby authorize Commissioner Janet Thompson to enter into contracts with individuals or entities who wish to utilize the Central Missouri Events Center from July 1, 2014 onward.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #546-2013**

15. 1st & 2nd reading; Authorize Commissioner Karen Miller to sign change orders up to \$5,000 on the Law Office remodel and adopt the completion date as April 25, 2014

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize Commissioner Karen Miller to sign Change Orders up to \$5,000 for the Law Office remodel and to adopt the anticipated completion date as April 25, 2014.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #547-2013**

16. 1st & 2nd reading; Office of Emergency Management - Boone County November expenses

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Boone County portion of the November 2013 expenses for the Office of Emergency Management in the amount of \$4,844.45.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #548-2013**

17. Public Comment

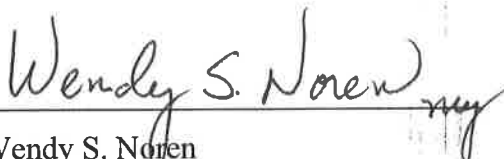
None

18. Commissioner Reports

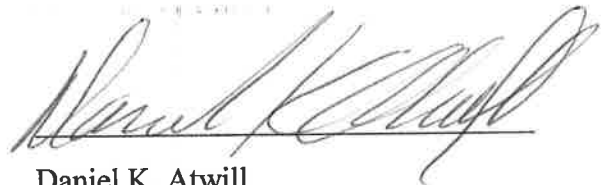
None

The meeting adjourned at 9:58 a.m.

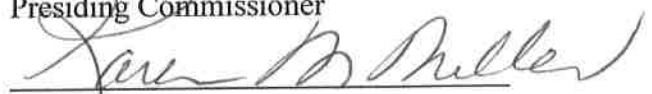
Attest:



Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

