

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commission Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Director Purchasing Melinda Bobbitt
Director Resource Management Stan Shawver
County Counselor C. J. Dykhouse
Circuit Clerk Christy Blakemore
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

Purchasing

1. First reading; Award recommendation 30-01AUG13 – Financial Advisor Services for the Boone County Treasurer

Melinda Bobbitt read the following memo:

The Request for Proposal for *12-04APR13 – Financial Advisor Services for the Boone County Treasurer* closed on August 1, 2013. Two proposal responses were received.

The evaluation committee consisted of the following:

Nicole Galloway, Boone County Treasurer

Wendy Noren, Boone County Clerk

June Pitchford, Boone County Auditor

Debbie Schnedler, Boone County Sewer District Board Member

Bob Wagner, Boone Hospital Board Member

The evaluation committee recommends award to Columbia Capital Management, LLC of Overland Park, Kansas per their attached Evaluation Report.

This contract will operate similarly to a term and supply contract in that the scope of services and terms of payment are specified in the contract, but payment is only required when the services are actually used.

Commissioner Atwill asked what they will be advising on.

Ms. Bobbitt read an e-mail from County Treasurer, Nicole Galloway, saying it would be on the implementation of the County Debt Management Policy and assisting on Capital Improvement Plans. They are not underwriters so there will be no conflict of interest.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. First reading; Surplus equipment disposal by auction on GovDeals

Melinda Bobbitt read the following memo:

The Purchasing Departments requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

The tasers are 98-99%infused plastic and are being destroyed by the Sheriff Department by melting.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. Second reading; Surplus equipment disposal by auction on GovDeals (1st reading 10-7-13)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the attached list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction. It is further ordered the Presiding Commissioner is hereby authorized to sign the Request for Disposal forms.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #457-2013**

Parking Committee

4. First reading; Change to Parking Policy

Christy Blakemore said that the committee felt the need to change/amend the parking policy regarding violations in paragraph C. The following has been added:

2. **Duplicating hang tags** - Each employee will receive one hang tag. This tag is not to be duplicated in any manner for any reason. First offense of duplicating a tag the employee will lose parking privileges for one (1) month.

If the employee has two vehicles parked in a lot at that time they will remove one of the vehicles immediately. Second offense the vehicle(s) will be towed and employee will lose parking privileges for three (3) months. Third offense the vehicle(s) will be towed and employee will permanently lose parking privileges.

Commissioner Miller said that the parking lots will be monitored and violators will be towed.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Children's Services Board

5. First reading; Budget Amendment to appropriate funds for consulting services

County Counselor Dykhouse said this is an appropriation request from the Children's Services fund. The Children's Services Board identified the need to hire a consultant to assist in some community input on efforts they are currently engaged in. The request is for \$20,000.

Commissioner Miller said that future appropriation requests from this fund should come to her for signature because it needs a signature of a County official.

Mr. Dykhouse said that protocol will be followed and also, since the Board has

appropriation authority over this fund, it will need dual signatures.

Commissioner Miller agreed with this process.

There were no further comments or questions.

Commissioner Atwill said a second reading will occur after the mandatory 10 day waiting period for Budget Amendments.

Resource Management

6. Receive and Accept the following subdivision plat:

- **AMG Subdivision. S30-T50N-R13W. A-2. Koy and Margie McNary, owners. Steven R. Proctor, surveyor.**

Stan Shawver said this item was on a previous agenda but put on hold due to a name change. This is a one lot subdivision on Benedict Road, South of Harrisburg. It has been approved by the Planning and Zoning Commission and awaiting the signature of the Presiding Commissioner.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby receive and accept the following subdivision plat and authorize the Presiding Commissioner to sign it:

- AMG Subdivision. S30-T50N-R13W. A-2. Koy and Margie McNary, owners. Steven R. Proctor, surveyor.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #458-2013**

7. 1st & 2nd reading; Rescind Commission Order 437-2013

Stan Shawver said this relates to the Tower Estates plat vacation per the October 1, 2013 Commission meeting. In discussions with County officials, it was recommended to re-word the original Commission Order. In consultation with County Counsel, revisions were made to the wording so Mr. Payne can include Lot 2 of Tower Estates with the larger tract and any future re-plat beyond administrative authority would be subject to a Public Hearing.

Commissioner Miller noted that it was clear in the minutes of the October 1 meeting that it was an Administrative survey or re-plat.

Commissioner Atwill asked if Mr. Payne has been made aware of this.

Mr. Shawver said no and that the parties understand this process as reflected in the meeting minutes and Mr. Payne will receive a copy of the new Commission Order.

Commissioner Miller said that the surveyor, Ron Lueck, was going to do an administrative survey and looking at the original Commission Order, it did not match what was said at the meeting. This new order takes into consideration the administrative survey that Mr. Lueck is intending to do.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby rescind Commission Order 437-2013 and **approves** the petition submitted by Payne Enterprises, Inc. for permission to vacate Lot 2, of Tower Estates Plat 3, as shown in Plat Book 21, Page 47 of Boone County Records.

Said vacation shall not take place until the subject lot is incorporated into a larger tract as part of an administrative survey which complies with the standards set forth in the Boone County Subdivision Regulations.

Any future subdivision of land beyond an administrative survey that includes the area that encompasses Lot 2 of Tower Estates Plat 3 is subject to a public hearing in accordance with Section 1.8.2 of the Boone County Subdivision Regulations.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #459-2013**

Auditor

8. Second reading; Budget Revision for installation of modular walls and office furniture for Human Resources area (1st reading 10-7-13)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for office furniture and the installation of modular walls for the Human Resources area.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1115	91100	Human Resources	Furniture and Fixtures		7,000
1190	91100	Non Departmental	Furniture and Fixtures		19,700
1123	86800	Emergency	Emergency	26,700	

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #460-2013**

County Clerk

9. 1st & 2nd reading; Election Certification of the Shoppes at Stadium Transportation Development District (TDD) sales tax increase

Commissioner Miller moved on this day the County Commission of the County of Boone, as required by statute, does hereby spread upon the records of the Boone County Commission the transmittal of the Shoppes at Stadium Transportation Development District (the "District") Official Election Results relating to an increase of the TDD Sales Tax as certified by the Circuit Clerk.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #461-2013**

Commission

10. 1st & 2nd reading; Maintenance at the Central Missouri Events Center done by Air Systems, LLC

Commissioner Thompson said that as part of the Air Systems review, they discovered that the north and south restroom furnaces have signs of overheating and holes in the heat exchangers. There is a need to replace each unit prior to use. Also an arena gas unit heater has a defective gas valve that needs to be replaced and on the outside condenser unit, the thermostat wire is weather cracked in numerous locations.

Commissioner Miller noted that this review is part of the maintenance agreement signed

with Air Systems.

Commissioner Thompson said it is and is requesting the \$8,613.00 to make the necessary repairs.

There were no further comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the payment to Air Systems LLC from the Fairgrounds Maintenance Fund 2120, Account 92200, of \$8,613.00, for the replacement of restroom furnaces, an arena gas unit heater gas valve, and thermostat wires on outside condenser units at the Central Missouri Events Center. The terms of this agreement are stipulated in the attached proposal. It is further ordered that the Presiding Commissioner is hereby authorized to sign said proposal.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #462-2013**

11. 1st & 2nd reading; Road & Bridge Advisory Committee appointment

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby appoint the following:

Name	Board	Period
Steven Spellman	Road & Bridge Advisory Committee	October 10, 2013 through May 31, 2017

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #463-2013**

12. 1st & 2nd reading; Organizational Use of the Courthouse Plaza by Air Force ROTC Detachment 440 for November 8-10, 2013

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Courthouse Plaza by the Air Force ROTC Detachment 440 for November 8-10, 2013 from 8:30 a.m. to 3:30 p.m.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #464-2013**

13. 1st & 2nd reading; Organizational Use of the Government Center Chambers by Missouri NOW for November 17, 2013

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Chambers by Missouri NOW for November 17, 2013 from 11:30 a.m. to 2:30 p.m.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #465-2013**

14. Public Comment

None

15. Commissioner Reports

Commissioner Miller said she has an action item to discuss and would like to get authority to act if needed on the technology in the Ceremonial Courtroom. Once the tables were put

in place in the Ceremonial Courtroom they would not be able to be moved. This area is sometimes used for various ceremonial duties and there needs to be a way to move the tables when this occurs. I received a call from the court and they wanted to put in floor boxes and be able to unhook them and move the tables when needed. The bid they received was \$9,800 which was too pricey. I suggested a disconnection device under the table, laying the wires on the floor covered by extension cord cover.. The court is receptive to this idea. It is not ideal, but will cost less.

Commissioner Miller said she is not sure on the price and how much contingency is in the budget, but would like the authority, if it is a reasonable amount, to approve a change order that would allow courts to unhook the wires and move the tables.

Commissioner Thompson moved that Commissioner Miller be given the authority, if needed, to do a change order on the technology requirements in the Ceremonial Courtroom.

Commissioner Atwill seconded the motion.


The motion carried 2 to 0.

The meeting adjourned at 1:55 p.m.

Attest:


Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Karen M. Miller
District I Commissioner


Janet M. Thompson
District II Commissioner