

TERM OF COMMISSION: August Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commission Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Director Resource Management Stan Shawver
Senior Buyer Amy Robbins
Director, Information Technology Aron Gish
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

Information Technology

1. Presentation for Digital Counties Survey

Commissioner Miller said she wanted to invite the entire staff from the Information Technology Department for this presentation. While at the annual National Association of Counties Conference in Fort Worth, Boone County was presented with a 10th place award for our category nationwide for our website. We have moved up in category due to our population, which is a much larger category than in the past.

Commissioner Miller said she was honored that we have such quality employees in I/T supporting county government and developing programs that people yearn for. We have it pretty good here, as you look around the state and see what other counties achieve using internal staff. I would like to present this award to Aron and have him introduce his staff.

Aron Gish thanked Commission Miller for the award presentation and introduced his staff

that was in attendance; Trudy Fisher, Connie Chamberlain, James Barnes, Kerwin Crawford, Heather Schafer, Jason Warzinik, Ryan Irish, Lakshmi Nayar, Julia Underhill, Allen McConnell, Ted Spayde and Dee Lueckenotte.

Commissioner Atwill said that he is very proud of the work done by the I/T department.

Emergency Planning Committee

2. Proclamation honoring John Wulffs' Service to the Boone County Local Emergency Planning Committee

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby honor John Wulff for his years of service to the Boone County Local Emergency Planning Committee. It is further ordered the Boone County Commissioners are hereby authorized to sign the attached proclamation

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #352-2013**

Commissioner Atwill read the following proclamation:

Whereas, John B. Wulff has retired after serving Oscar Mayer/Kraft Foods Global Inc. for 27 years as Senior Plant Engineer;

Whereas, in his role as Senior Plant Engineer, John was responsible for infrastructure maintenance, utility operations and maintenance, ammonia refrigeration, Kraft environmental programs, emergency response, blanket level infrastructure and utility projects, Factory Mutual property protection, infrastructure & energy assessments and

ISO14001;

Whereas, John dedicated many years to Boone County in his service on the Boone County Local Emergency Planning Committee (LEPC);

Whereas, John's knowledge and experience contributed to the development of protocol to aid his fellow Boone Countians in the event of an emergency;

Whereas, John's participation as a member of the Boone County LEPC contributed to the improvements recognized by the Missouri Emergency Response Commission in the form of the Large LEPC Award presented on July 27, 2013;

Therefore, in honor of John's years of service to the Boone County LEPC and Boone County as a whole, the Boone County Commission, Boone County LEPC Coordinator Terry Cassil and Interim Director of Emergency Management Scott Olsen extend their appreciation.

IN TESTIMONY WHEREOF, this 6th day of August, 2013.

Commissioner Atwill presented the proclamation to Mr. Wulff and thanked him for all the work he has done as described in the proclamation.

Mr. Wulff thanked the Commissioners and all of the staff at the LEPC.

**3. Proclamation honoring Roger Giles' Service to the Boone County Local
Emergency Planning Committee**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby honor Roger Giles for his years of service to the Boone County Local

Emergency Planning Committee. It is further ordered the Boone County Commissioners are hereby authorized to sign the attached proclamation

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #353-2013**

Commissioner Atwill read the following proclamation:

Whereas, Roger Giles has retired after serving the University of Missouri for 29 years, 27 of which were spent as the Manager of Hazardous Material Services (HMS) for the Department of Environmental Health and Safety (EHS);

Whereas, in his role as Manager of HMS, Roger oversaw all aspects of hazardous material management at the EHS Resource Recovery Center and other MU facilities (campus and state-wide) that use chemical, radiological and/or biological materials;

Whereas, Roger dedicated many years to Boone County in his service on the Boone County Local Emergency Planning Committee (LEPC);

Whereas, Roger's knowledge and experience contributed to the development of protocol to aid his fellow Boone Countians in the event of an emergency;

Whereas, Roger's participation as a member of the Boone County LEPC contributed to the improvements recognized by the Missouri Emergency Response Commission in the form of the Large LEPC Award presented on July 27, 2013;

Therefore, in honor of Roger's years of service to the Boone County LEPC and Boone County as a whole, the Boone County Commission, Boone County LEPC Coordinator

Terry Cassil and Interim Director of Emergency Management Scott Olsen extend their appreciation.

IN TESTIMONY WHEREOF, this 6th day of August, 2013.

Commissioner Atwill presented the proclamation to Mr. Giles and congratulated him on his efforts.

Mr. Giles thanked the Commission and the LEPC and said he has enjoyed working with all of his co-workers.

4. Proclamation recognizing Boone County Local Emergency Planning achievement of the Large LEPC Award

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby recognize and honor the commitment of the Boone County Local Emergency Planning Committee to the citizens of Boone County. It is further ordered the Boone County Commissioners are hereby authorized to sign the attached proclamation

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #354-2013**

Commissioner Atwill read the following proclamation:

Whereas, Local Emergency Planning Committees (LEPC) are responsible for developing an emergency response plan, reviewing it at least annually, and providing information about chemicals in the community to citizens;

Whereas, LEPCs are comprised of a wide range of individuals, including elected state and local officials; police, fire, civil defense and public health professionals; environment, transportation and hospital officials; private industry representatives; and representatives from community groups and the media;

Whereas, members of the Boone County LEPC are dedicated to establishing emergency response practices based on research and training for the safety of those in Boone County;

Whereas, the Missouri Emergency Response Commission (MERC) reviews LEPCs based on performance measures and processes that have been implemented through the hazardous materials planning and training process;

Whereas, the MERC uses these reviews to recommend the recognition of outstanding achievement in planning, prevention and risk reduction in the community to Region 7 Environmental Protection Agency (EPA);

Whereas, the Boone County LEPC has worked diligently to implement and change processes and procedures, undoubtedly making much progress over the last few years under the direction of the current committee;

Whereas, the Region 7 EPA recognized this excellence by presenting the Boone County LEPC with the Large LEPC Award on Saturday, July 27, 2013;

Therefore, in honor of the commitment of the Boone County LEPC to the citizens of Boone County, the Boone County Commission extends its appreciation.

IN TESTIMONY WHEREOF, this 6th day of August, 2013.

Commissioner Atwill said it was his pleasure to present this proclamation.

Terry Cassil thanked the Commission and said that we run a big wheel and the Commission is the hub. We always have the support of the Commission as well as those that work everyday at the LEPC. Mr. Cassil recognized several from his staff and congratulated everyone for their part in this achievement.

Purchasing

5. First reading; Budget Revision and Cooperative Contract 3-121011TV to purchase one (1) Excavator and dispose of 2005 Excavator, Asset Tag 15259

Amy Robbins read the following memo:

Purchasing and Public Works request approval of the attached budget revision which moves funding from anticipated cost savings in class 9 and class 2 into the Replacement Equipment fund to purchase an excavator. The existing equipment is not viable to retain due to the large repair expense and pending planned replacement in 2014.

Also requested is permission to utilize the Missouri Department of Transportation's cooperative contract number 3-121011TV to purchase one (1) John Deere 135G Excavator from Tri-State Construction Equipment Company of Ashland, MO.

Total cost for Excavator is \$151,200.00 and will be paid from department 2040 – Public Works Maintenance Operations, account 92300 - Replacement Machinery & Equipment.

Additionally, Public Works requests to dispose of the following:

<u>Description</u>	<u>Fixed Asset Tag</u>
2005 JCB Excavator, Model JS220LC Serial # SLPJS22C5E1019508	15259

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First reading; Preferred Customer Best Discount Confirmation Letter with DH Pace

Amy Robbins read the following memo:

Facilities Maintenance would like to use DH Pace to purchase door parts such as locksets and cylinders. They will be purchasing less than the required formal bid threshold. DH Pace has offered a discount from list of 30% – 40% if we sign and return the attached *Preferred Customer Best Discount Confirmation Letter*.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First reading; Disposal of surplus equipment

Amy Robbins read the following memo:

The Purchasing Departments requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable for auction.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

8. First reading; Cooperative Agreement between Boone County and the City of Sturgeon – Road & Bridge Improvement/Repair

Stan Shawver said this is another in the series of on-going cooperative agreements, in this case, with Sturgeon. The Agreement stipulates the sales tax timing and the understanding of the process, in particular that the use is for only transportation projects.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

9. Second reading; Cooperative Agreement between Boone County and the Town of Harrisburg – Road & Bridge Improvement/Repair (1st reading 7-30-13)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Cooperative Agreement between the County of Boone and the Town of Harrisburg. The terms of the agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Road & Bridge Improvement/Repair Cooperative Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #355-2013**

Auditor

10. Second reading; Budget Amendment for Call Taker and Training/Quality Assurance positions (1st reading 7-23-13)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment for the Auditor's Office to increase revenue from projected sales tax collection from October to December for the new 3/8 cent sales tax for 911 and Emergency Management Operations and to increase salary & certification/training expenditures for five (5) Emergency Call Takers and one (1) Training/Quality Assurance Coordinator.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2700	3110	JC Sales Tax Revenue	Sales Tax (4 th Quarter)		2,325,000
2701	10100	911 Operations	Salaries & Wages		87,900
2701	10115	911 Operations	Shift Differential		1,056
2701	10200	911 Operations	FICA		6,720
2701	10300	911 Operations	Health Insurance		11,880
2701	10325	911 Operations	Disability Insurance		260
2701	10350	911 Operations	Life Insurance		120
2701	10375	911 Operations	Dental Insurance		1,190
2701	10400	911 Operations	Workers Comp		210

2701	10500	911 Operations	401A Match		980
2701	37000	911 Operations	Dues & Prof Certs/License		5,590
2701	23850	911 Operations	Minor Equip & Tools <\$1000		325
			Total		2,441,231

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #356-2013**

County Clerk

11. Second reading; Budget Amendment to increase Election Supplies and County Election Expense (1st reading 7-23-13)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment for the County Clerk to increase Election Supplies and County Election Expense.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1123	86800	Emergency & Contingency	Emergency	27,971	
1133	23005	Election Activities	Election Supplies		1,388
1133	85900	Election Activities	County Election Expense		26,583

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #357-2013**

Juvenile Division

12. Second reading; Budget Amendment to increase revenue and expenditures for the Domestic Relations Resolution Fund (1st reading 7-25-13)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment for the 13th Judicial Circuit, Juvenile Division to increase revenue and expenditures for the Domestic Relations Resolution Fund – Contact for Kids: A Safe Way Grant. This is for 7/1/13 – 12/31/13 expenditures and revenue.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1243	03451	Judicial Grants	State Reimbursement Grant		5,000
1243	71101	Judicial Grants	Professional Services		5,000

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #358-2013**

Commission

13. 1st & 2nd reading; Organizational Use of the Centralia Clinic by the Appleman Cemetery Association

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Centralia Clinic by the

Appleman Cemetery Association for September 15, 2013 from 5:30 p.m. to 7:00 p.m.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #359-2013**

14. 1st & 2nd reading; Organizational Use of Room 301 in the County Government Center by the Missouri Department of Mental Health

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Conference Room 301 by the Missouri Department of Mental Health for August 27, 2013 from 9:00 a.m. to 2:00 p.m.

Commissioner Atwill seconded the motion.

The motion carried 3 to 0. **Order #360-2013**

15. 1st & 2nd reading; Organizational Use of the Courthouse Plaza by Mid Missouri Peaceworks

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Courthouse Plaza by Mid Missouri Peaceworks for September 11, 2013 from 5:15 p.m. to 7:30 p.m.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #361-2013**

16. Public Comment

None

17. Commissioner Reports

Commissioner Miller reported that she attended the annual REDI meeting and met the new person in charge, Hank Foley. He will be in charge of economic development, research and academic affairs for the University. He was the main speaker after only five days on the job. The Mayor spoke on strengthening the opportunities for entrepreneurs.

Commissioner Miller also said she briefed everyone on the Counties priorities.

- Meeting with city employees that will become part of the County and what their concerns are.
- The transition teams formed by city and county employees
- Children's Services Fund

Commissioner Miller said that it was well received and she got many comments.

There were no further Commissioner reports.

The meeting adjourned at 10:14 a.m.

Attest:

Wendy S. Noren
_____ *mg*

Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

