

TERM OF COMMISSION: July Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commission Daniel Atwill
District II Commissioner Janet Thompson
Purchasing Director Melinda Bobbitt
Sheriff Captain Gary German
Stormwater Coordinator Nicki Fuemmeler
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

Purchasing

1. First reading; Duplicating Services Term & Supply

Melinda Bobbitt read the following memo:

Attached is the bid tabulation for the two responses received for the above referenced bid. Please review the recommendation below and let me know if you have any questions or concerns. Two bid responses were received for this bid, one from Brake Printing and the other from Office Depot. Brake Printing holds the current contract for Duplicating Services which expires June 30, 2013. They submitted pricing identical to our current prices.

The pricing submitted by Office Depot are those already available to us through The Cooperative Purchasing Network ("TCPN") contract #R5023 which has been in place at the County since March, 2011. This contract was put in place as an alternative Office Supplies contract, however it also includes their Custom Printing Services. Although

Office Depot's price list doesn't include all of the categories requested in our bid, their bid offers competitively priced options for many of the categories.

The Purchasing Department recommends award to Brake Printing for submitting the only bid for all items requested.

The department also recommends Office Depot's Custom Printing Services (available via Boone County Contract #R5023) as an optional vendor for printing services.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. Second reading; Cooperative Contract C213018001 – Microfilm Viewer & Scanner and disposal of existing scanner (1st reading 7-16-13)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the State of Missouri Cooperative Contract C213018001 – Microfilm Viewer & Scanner to purchase one (1) ScanPro 3000 Microfilm Viewer & Scanner with maintenance for the Recorder's Office and dispose of the existing Canon Microfilm Scanner 800, fixed asset tag 14376 by trade-in.

The terms of this Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #325-2013**

3. Second reading; Cooperative Contract – Star macro Deck Concrete Protector (1st reading 7-16-13)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Missouri Department of Transportation Cooperative Contract 7-130502LT2 – Star Macro Deck Concrete Protector with SASCO Pavement Coatings, Inc.

The terms of this Term & Supply Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #326-2013**

Resource Management

4. First reading; Acceptance of Security Agreement and Letter of Credit for Rocky Fork Wastewater Treatment Plant and Collection System

Nicki Fuemmeler said that Resource Management is requesting acceptance of the Security Agreement and Letter of Credit for Rocky Fork Wastewater Treatment facility and also on the Collection System. The amount for the Treatment facility is \$117,300 and for the Collection System it is \$190,362.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Sheriff's Department

5. First reading; Memorandum of Understanding with Youth Community Coalition

Captain German said that the Youth Community Coalition has contacted the Sheriff's Department to seek the continuance of funding for youth compliance checks. This is mostly aimed at businesses that sell to underage purchasers.

Captain German also said that the department has purchased most of the technical equipment needed but funding will eventually run out and the department will be strapped to continue these checks with the decreasing funding from the Liquor Control. We have received \$5,000 this year to do about 30 compliance checks.

Commissioner Atwill asked if this was a grant.

Captain German said that the Youth Community Coalition applied for the grant and then dispersed the funds out. The Sheriff's Department did not apply for the grant. They said they would like to give the department the money in exchange for doing the compliance checks and report back to them with the results. We will do an operation which would be anywhere from 5 – 10 compliance checks. These operations will be interspersed throughout the year until completed.

Commissioner Thompson asked about compliance checks if there was no grant money.

Captain German said the department has been fortunate in that Highway Safety has

provided money which pays for salaries and also used to purchase surveillance equipment.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. Second reading; Budget Revision to Purchase a new Generator (1st reading 7-16-13)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for the Sheriff's Department to purchase a new generator.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1256	60200	Sheriff/Corrections HK/Maintenance	Equipment repair/maintenance Contingency	5,968	
1256	92300	Sheriff/Corrections HK/Maintenance	Replacement Machine & Equipment		5,968

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #237-2013**

Treasurer

7. Second reading; Surplus Distribution, Myers Construction, LLC (1st reading 7-16-13)

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the disposition of surplus, per attached summary order description, to Myers Construction, LLC in the amount of \$16,120.82 via check payable to Myers Construction, LLC, and mailed to said LLC at PO Box 760, Ashland, Missouri 65010, per the address on the application.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #328-2013**

Commission

8. 1st & 2nd reading; Organizational Use of the County Government Center Chambers by Mid Missouri Peaceworks for September 11, 2013 from 6:00 p.m. to 7:45 p.m.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the County Government Center Chambers by Mid Missouri Peaceworks for September 11, 2013 from 6:00 p.m. to 7:45 p.m.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #329-2013**

9. 1st & 2nd reading; Approve Closed Session authorized per RSMo Sec 610.021 (1) at 1:30PM on July 23, 2013

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Tuesday, July 23, 2013, at 1:30 p.m. The meeting will be held in Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #330-2013**

10. Public Comment

None

11. Commissioner Reports

None

The meeting adjourned at 1:45 p.m.

Attest:

Wendy S. Noren
Wendy S. Noren
Clerk of the County Commission

Daniel K. Atwill

Daniel K. Atwill
Presiding Commissioner

Karen M. Miller

Karen M. Miller
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner