

TERM OF COMMISSION: July Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commission Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Senior Environmental Health Spec. Kristine Vellema
Director Resource Management Stan Shawver
Circuit Court Administrator Kathy Lloyd
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

**** NEW ADJOURNED TERM ****

Commissioner Atwill opened the new adjourned term and briefly explained the terminology of "New Adjourned Term." By law, there are to be a minimum of four meetings per year and the County of Boone conducts approximately 100 meetings per year to handle the County business.

Health Department

1. 1st & 2nd reading; Order for Abatement at 5894 N. Kent Drive, parcel #12-415-20-01-059.00 01

Kristine Vellema said that it appears the property is abandon and the known owner did not sign for the notice. The grass is very high with piles of debris. The bid received to mow and clean is \$315. I believe the bid is that amount because the grass is so high that no one knows what might be buried in the grass.

Commissioner Miller asked if this is a repeat offender.

Ms. Vellema said they are not but they have received complaints before and the property was cleaned up upon notice.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 5894 N. Kent Drive, Parcel #12-415-20-01-059.00 01

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #295-2013**

2. 1st & 2nd reading; Order for Abatement at 2510 E. Oakbrook Drive A+B, parcel #12-415-20-02-018.00 01

Kristine Vellema said that the Commission has seen this one before. The Health Department has had to contract someone every year to mow this property. When the notice is sent, we look to see if there are any lien holders or interest by other parties in the property. It looks like it has been purchased at a tax sale by another person. We have sent a notice to that individual as part of the process. The bid for this lot was \$175 and some of it will need to be done by hand since there is a building foundation on the property.

There were no comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 2510 E. Oakbrook Drive A+B, Parcel #12-415-20-02-018.00 01

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #296-2013**

3. 1st & 2nd reading; Order for Abatement at 2505 E. Oakbrook Drive A+B, parcel #12-415-20-02-005.00 01

Kristine Vellema said this property is across the street from the address just abated.

Commissioner Atwill said he noticed that this is owned by the same group and asked if every complaint must come from a citizen.

Ms. Vellema said in most cases it does. It also depends on the circumstances. We use our judgment and if we are going down a street to investigate a complaint and we see something else that requires action, we will then send a notice to that property owner as well.

Commissioner Miller said that the citizens have become quite knowledgeable on this subject and usually let us know about a complaint and we pass those along to the Health Department.

Commissioner Atwill asked when a complaint is made by a citizen, is there name kept confidential.

Ms. Vellema said yes, it is.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 2505 E. Oakbrook Drive A+B, Parcel #12-415-20-02-005.00 01

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #297-2013**

Juvenile Justice Center

4. 1st & 2nd reading; Budget Revision to create a part-time seasonal Grounds Maintenance Worker 1

Circuit Court Administrator Kathy Lloyd said there has been money in the budget, year to year, to hire someone to mow the grass at the Center. The individual that has been doing that for us is no longer available. We started looking at options and talked to Melinda Bobbitt about a Term & Supply, but that was too high and our budget could not support that. We then advertised the job and found someone to do the work. We then inquired about insurance and found that this individual did not have liability insurance, and that was not a good approach to have on a contractual basis. We talked to the Auditor and we will be having a new temporary seasonal position, Grounds Maintenance Worker, not to work over 30 hours/week, and this would get them under workers' comp and have them covered.

There were no comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for the Juvenile Justice Center to use funds to create a new part-time seasonal Grounds Maintenance Worker 1 employment position going forward.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1242	60400	Juvenile Justice Center	Ground Maintenance	391	
1242	10100	Juvenile Justice Center	Salaries and Wages		391

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #298-2013**

Resource Management

5. First reading; Irrevocable Letter of Credit Extension and Reduction Agreement between Columbia Public Schools and Boone County

Stan Shawver said that this is a request for a credit extension and reduction agreement with the Columbia Public Schools for the new Battle High School. The original amount was for \$389K and the request to reduce to \$192K was reasonable. This request is presented to the Commission to make sure all is done properly. The last extension expired yesterday, so this new extension agreement will extend the contract to June 30, 2014.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County

Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First reading; Budget Revision to purchase computer, wireless keyboard and mouse

Stan Shawver said that this request is to purchase a computer, wireless keyboard and mouse to run the projector. At present, they need to have a laptop to operate the projector. This will be a stand alone computer dedicated to the projector.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First reading; Acceptance of the No-Cost Amended Subgrant Award for the Hinkson Creek Urban Retrofit Project

Stan Shawver said that the scope of some of our products has changed and it took almost a year to get the language correct for the County and the DNR to proceed. The amount of the grant has not changed, just the direction of what we are doing which is explained in the documents. We are finally at an agreement at what the subgrant should be.

Commissioner Miller asked if Resource Management is getting a copy of the reports when they are generated.

Mr. Shawver said they are.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. Second reading; Consultant Services by Benton & Associates for Design and Bidding Services for bridge on Hill Creek Road (1st reading 6-27-13)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Proposal for Consultant Services by Benton & Associates, Inc. for Design & Bidding Services for removal and replacement of Boone County Bridge No. 502005 on Hill Creek Road. It is furthered ordered the Presiding Commissioner is hereby authorized to sign the attached Proposal.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #299-2013**

Public Administrator

9. Second reading; Budget Revision for Office Cabinets in Public Administrator's office (1st reading 6-27-13)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for the Public Administrator to re-configure the filing cabinets in the Public Administrator's office.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1123	86800	Emergency	Emergency	975	

1200	92100	Public Administrator	Replacement Furniture and Fixtures		975
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Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #300-2013**

Facilities and Maintenance

10. Second reading; Geocaching/Letterboxing Policy (1st reading 6-27-13)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby adopt the attached Geocaching/Letterboxing Policy.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #301-2013**

Commission

11. Public Comment

None

12. Commissioner Reports

Commissioner Thompson and Commission Miller said they attended the Memorial Service for Dr. Battle. The service was very moving and many speakers expressed the impact and contributions the Battle's had on the community.

They also attended a Memorial for John Nowell at the Boone County Historical Society, a member of the Board of Directors, who passed away in early June.

There were no further Commissioner Reports.

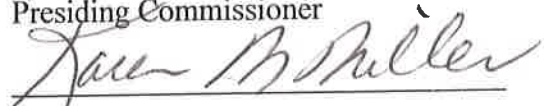
The meeting adjourned at 9:56 a.m.

Attest:


Wendy S. Noyen
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner

