

TERM OF COMMISSION: June Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Senior Buyer Amy Robbins
County Collector Pat Lensmeyer
Human Resources Manager Shannon Leigers
Accountant Tansy Johnson
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

Purchasing

1. Bid Opening / 1st Reading: 26-20JUN13 - Pavement Preservation Chip Seal 2013

Commissioner Thompson opened the bid process and the following bids were received:

Chester Bross Construction Company, Hannibal, MO

¼" Preservation Chip Seal Treatment:	Unit Price \$1.73
Temporary Centerline Markers	Unit Price \$0.80
Bid Total	\$379,466.60
Project Alternate	Unit Price \$0.39

Missouri Petroleum Products Company, St. Louis, MO

¼" Preservation Chip Seal Treatment:	Unit Price \$1.46
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Temporary Centerline Markers	Unit Price \$1.00
Bid Total	\$320,893.20
Project Alternate	Unit Price \$0.16

Vance Brothers, Kansas City, MO

¼” Preservation Chip Seal Treatment:	Unit Price \$1.62
Temporary Centerline Markers	Unit Price \$0.65
Bid Total	\$355,140.40
Project Alternate	Unit Price \$0.28

Commissioner Thompson closed the bid process and returned the opened bids to Purchasing for evaluation.

2. First reading; University of Missouri Cooperative Contract L080210 – Voice Over Internet Protocol Equipment

Amy Robbins read the following memo:

The IT Dept. and the Purchasing Office request permission to utilize the University of Missouri Cooperative Contract# L080210 – Voice Over Internet Protocol (VoIP) Equipment. This equipment is a part of the phone system upgrade for the Sheriff Department.

This is a Term and Supply contract and invoices will be paid from Departments 1251 Sheriff and 1256 Sheriff / Corrections Building Maintenance, Account 92300, Replacement Machinery and Equipment. \$16,100.00 was budgeted for this expense.

There were no comments or questions

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; State of Missouri Cooperative Contract SPR-25069, Voice Over Internet Protocol Services

Amy Robbins read the following memo:

The IT Dept. and the Purchasing Office request permission to utilize the State of MO Cooperative Contract# SPR-25069 – Voice Over Internet Protocol (VoIP) Services. This service is a part of the phone system upgrade for the Sheriff Department.

This is a Term and Supply contract and invoices will be paid from Departments 1251 Sheriff and 1255 Corrections, Account 48000, Telephones. \$31,548.00 was budgeted for this expense.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First reading; Disposition of surplus equipment

Amy Robbins read the following memo:

The Purchasing Departments requests permission to dispose of the following list of surplus equipment by auction on GovDeals or by destruction for whatever is not suitable

for auction.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. Second reading; 23-30MAY13 – OEM Freightliner Parts Term & Supply (1st reading 6-13-13)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 23-30MAY13 – OEM Freightliner Parts Term and Supply to Columbia Freightliner of Columbia, MO. The terms of the agreement are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #272-2013**

Collector

6. 1st & 2nd reading; 2007 Property Tax Abatement revision

Collector Pat Lensmeyer said that the original abatement order brought forth on March 26th was inaccurate as we discovered that bills were included that had not been actually abated because we are still collecting for bankruptcies and judgments. As a result, the original abatement was overstated. The original order needs to be rescinded and a new order issued with the correct amounts.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone rescinds Commission Order 142-2013 and pursuant to Chapter 139 RSMo, does hereby authorize the Boone County Collector, Patricia S. Lensmeyer, for the 2007 tax bill year, to strike from the delinquent tax rolls property tax balances on real estate and personal property as follows:

State	\$	501.21
County	\$	3,864.26
School Districts	\$	77,408.75
Cities	\$	5,496.49
Fire Districts	\$	3,222.62
Library Districts	\$	6,283.89
Surtax	\$	80.21
Common Road	\$	757.47
Centralia Common Road	\$	35.87
Total	\$	<u>97,650.77</u>

These 2007 real estate and personal property taxes are stricken for the following reasons:

- After due diligence, the collector cannot locate the owners; or
- Bankruptcy or probate proceedings have intervened making the balances due uncollectible; or,
- The real estate property was not subject to taxation after being acquired by a tax exempt owner after January 1 of the taxable year.

The above total of \$97,650.77 breaks out as follows:

- Personal property \$ 87,312.60
- Bankruptcy and/or probate \$ 5,569.86
- Tax exempt acquisitions \$ 4,768.31

The following tax amounts represent 2006 and prior tax bills that were previously stricken

from the delinquent tax rolls in Boone County. The tax amounts were added back to the delinquent tax rolls, and collected and distributed to the taxing entities during the period of March 1, 2012 through February 28, 2013.

State	\$	17.94
County	\$	143.64
School Districts	\$	2,719.38
Cities	\$	212.55
Fire Districts	\$	257.58
Library Districts	\$	196.42
Common Road	\$	29.17
Total	\$	<u>3,576.68</u>

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order #273-2013**

Treasurer

7. First reading; Budget Revision for an advertisement in The Bond Buyer for a Financial Advisor RFP

Accountant Tansy Johnson said that this is a request for an ad in The Bond Buyer for a Financial Advisor RFP in the amount of \$484.00.

Commissioner Miller asked why this RFP is not going through Purchasing just like every other RFP. There is a Purchasing budget where we budget advertising dollars for RFP's and bids. It should go that route so we can have a better picture of procured services for the County.

Commissioner Miller also said that this may be something different and not need to go

through Purchasing and requested that Ms. Johnson check on this before a second reading.

Ms. Johnson said she would check and advise the Commission.

There were no further comments or questions.

Human Resources

8. 1st & 2nd reading; Addition of full-time benefitted Office Specialist Position to the HR Department

Shannon Leigers said she is requesting approval for a full-time benefitted Office Specialist position to the Human Resources Department, effective immediately. At such time that the final organizational structure for the Human Resources Department is approved, one full-time benefitted position will be eliminated such that the overall number of full-time equivalent positions is not increased as a result of adding the Office Specialist Position.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve adding a full-time, benefitted Office Specialist Position (Job Code 1022 and Pay Range 20) to the Human Resources Department, effective immediately. The salary and benefit cost of this additional position will be paid from the FY 2013 budget allocations for other positions within the department which have been, and continue to be, vacant as a result of turnover and re-organization. At such time that the final organizational structure for the Human Resources department is approved by the County Commission, one full-time benefitted position will be eliminated such that the overall number of full-time equivalent (FTE) positions is not increased as a result of adding the Office Specialist Position.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #274-2013**

Commission

9. 1st & 2nd reading; Organizational Use of the Government Center Chambers by the League of Women Voters on September 17, 2013.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the organizational use of the Government Center Chambers by the League of Women Voters on September 17, 2013 from 5:00 p.m. to 9:00 p.m.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order #275-2013**

10. 1st & 2nd reading; Organizational Use of the Government Center Room 301 by the Missouri Department of Mental Health on July 16, 2013

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the organizational use of the Government Center Conference Room 301 by the Missouri Department of Mental Health on July 16, 2013 from 9:00 a.m. to 2:00 p.m.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #276-2013**

11. 1st & 2nd reading; Approve Closed Session authorized per RSMo Sec 610.021(1) at 2:30PM on June 25, 2013

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize a closed meeting on Tuesday, June 25, 2013, at 2:30 p.m. The meeting will be held in Room 338 of the Roger B. Wilson Boone County Government Center at 801 E. Walnut, Columbia, Missouri, as authorized by RSMo 610.021(1), to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order #277-2013**

12. 1st & 2nd reading; Neighborhood Assistance Program (NAP) Certification

Commissioner Miller said that this is a request by the Special Olympics Missouri for Neighborhood Assistance Program credits to build a training facility. They need a sponsoring government. This is our way of helping that community reach out to the public and gather the funds they need to keep the Special Olympics statewide system here in Boone County.

There were no further comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the participation in the Neighborhood Assistance Program (NAP) as outlined in the attached documentation. It is further ordered the Presiding Commissioner is hereby authorized to sign the Local Government Certification form.

Commissioner Thompson seconded the motion.

The motion carried 2 to 0. **Order #278-2013**

13. Public Comment

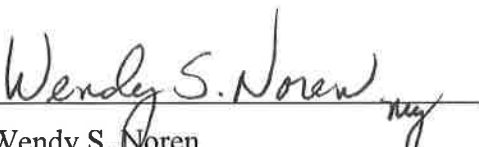
None

14. Commissioner Reports

None

The meeting adjourned at 1:47 p.m.

Attest:


Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner