

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Treasurer Nicole Galloway
Senior Buyer Amy Robbins
Sheriff Captain Chad Martin
Right-of-Way Agent Natalie Meighan
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

Purchasing

1. First reading; Bid Award – Deed Record and Index Books Term and Supply

Amy Robbins read the following memo:

Request for Bid 18-09APR13 – Deed Record and Index Books Term and Supply closed on April 9, 2013. Two bid responses were received and the Recorder of Deeds Office recommends award to Mid-Continent Micrographics, Inc. for offering the lowest and best bid for Boone County.

Cost of the contract is \$6,513.36 and will be paid from department 2800 – Storage & Preservation, account 23000 – Office Supplies. \$7,000.00 was budgeted for this bid.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

2. 1st & 2nd reading; Contract Amendment Number One to AEPA009.D – Photocopier Maintenance for the Juvenile Justice Center effective date change

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the amendment adjusting the start date of the photocopier maintenance to July 1, 2013 from June 1, 2013 as originally stated in Commission Order 117-2013. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #190-2013**

3. Second reading; Cooperative Contract 1862 – Facilities Materials, Repair & Operating Supplies (1st reading 4-18-13)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Western States Contracting Alliance (WSCA) Cooperative Term & Supply Contract 1862 – Facilities Materials, Repair & Operating (MRO) Supplies with W.W. Grainger, Inc. of Lake Forest, IL.

The terms of this Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement and attached Participating Addendum.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #191-2013**

4. Second reading; 15-21MAR13 – Guardrail New Installation and Repair Term & Supply (1st reading 4-18-13)

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby award bid 15-21MAR13 – Guardrail New Installation and Repair Term & Supply to Collins & Hermann, Inc. of Kansas City, KS and James H. Drew Corporation of Sedalia, MO based on the lowest price received per each work order. The terms of the agreement are stipulated in the attached Purchase Agreements. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreements.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #192-2013**

Commissioner Miller asked if there was an answer to whether the County can collect insurance on a damaged guardrail.

Amy Robbins said she will find out and advise the Commission.

5. Second reading; Disposal of surplus PC & Peripheral equipment through MRC Recycling Center (1st reading 4-18-13)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the attached list of surplus PC & Peripheral equipment through MRC recycling Center. It is further

ordered the Presiding Commissioner is hereby authorized to sign the Request for Disposal forms.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #193-2013**

Resource Management

6. First reading; Adopt-a-Road application for St. Charles Road

Natalie Meighan said this area covers about one mile encompassing Route Z to the county line on St. Charles Road. Wettershaw Manor would like to adopt this stretch of road for litter control. Once the proposal is adopted, we can put up the signs and they can begin the clean-up. Wettershaw Manor said that if they can manage this area, they would look at expanding the clean-up area in the future.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Collector

7. Second reading; Budget Amendment transfer of the excess tax maintenance fund balance (1st reading 4-9-13)

Commissioner Thompson moved on this day the County Commission of the County of

Boone does hereby approve the following budget amendment for the Collector's Office covering the transfer of the excess tax maintenance fund balance to the general fund per RSMO 52.317.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2110	83917	Collector Tax Maintenance	OTO: To General Fund		64,714
1190	03917	Non-Departmental	OTI: From Special Revenue		64,714

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #194-2013**

Sheriff's Department

8. 1st & 2nd reading; Request to hire one Records PT Pool employee

Captain Martin said that earlier this year one of their employees retired and shortly thereafter one resigned so the department lost two out of three record clerks. Pat Quint, who retired, offered to come back part time to make up the shortage, working and doing some training. We offered to bring her back at the same pay which should not have an effect on any of the other employees in the same range.

Commissioner Miller asked if she would just be doing some training.

Captain Martin said that Pat would fill in where we have gaps due to the shortage, answering phones and record keeping.

Commissioner Miller asked if this position is benefited.

Captain Martin said it is not.

There were no further comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by the Sheriff's Department to hire one (1) Records PT Pool employee at the hourly rate of \$14.58.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #195-2013**

**9. 1st & 2nd reading; Grant application approval Deputy Sheriff Salary
Supplementation Fund**

Captain Martin said that due to time constraints and representatives not being able to be present later this week, he is asking for a 1st and 2nd reading today. This is an application for a continuation for the Deputy Sheriff Salary Supplementation Fund which was first awarded to the county last year. This application mimics the one from last year with some changes to the staffing numbers. There are no requirements of the county. Fees are collected from civil papers; so monies from civil papers go into this fund and then are distributed by the Missouri Department of Public Safety back to the Sheriff's of Missouri.

Commissioner Atwill asked if the department gets back what is put in.

Captain Martin said they do not. The fund was intended to bring in smaller counties where the deputies weren't making much more than minimum wage.

Commissioner Miller said that it was to benefit those counties that were at the poverty level.

Captain Martin said that the intent was to bring those counties up to a higher level. As the fund got bigger, they started to include agencies of our size into the application process.

Commissioner Atwill asked if the \$111,000 listed is representative of what we get.

Captain Martin said we get a set dollar amount per month plus benefits that go with the added cost of the employee. The only difference in the amount requested is the raise we got this year.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the attached grant application request by the Sheriff's Department for the Deputy Sheriff Salary Supplementation Fund.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #196-2013**

Information Technology

10. First reading; Purchase of Printer/Scanner for Human Resources

Commissioner Miller said the Printer/Scanner is for Shannon Leigers resulting from her moving to another building.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

11. First reading; Purchase a Video Card and Monitor for the Account Specialist in the Treasures Office

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Treasurer

12. First reading; 2012 Tax Sale Surplus

Nicole Galloway said that the surplus came from a tax sale in August of 2012. Sherry Vaughn, the owner has worked with the Collector to properly sell and claim her property and is opting to claim her surplus. This is requesting approval of that claim. The summary order details the specifics of the claim. She has the right to it and wants the check made out to her and Boone Central Title. She has up to one year to pay the taxes and re-claim the property and she is doing this within those time constraints.

Ms. Galloway also said she has worked with County Counsel and the Collector's Office to change the process on tax claim surplus. On the surplus forms several disclosures have been added where an owner may have to appear in front of the commission to claim the surplus; additional documentation requests could be made on the owners; these owners now can make a property claim through the Treasurer's Office at no charge. Also, the Collector's Office

will send surplus forms to each original property owner at the time of sale so they can more promptly claim the surplus which could decrease the amount on the books for those three years as well as decrease the amount of requests we get from out of state companies looking to get the surplus.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Commission

13. 1st & 2nd reading; Purchase of Exit/Emergency Lights for the Central Missouri Events Center

Commissioner Thompson said this is to comply with the Fire Marshall request that all emergency lights are posted and functional on the columns within the Coliseum and also all exit lights be functional as well. All the lights have been replaced with LED so there won't be a constant replacement of lights.

There were no further comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the purchase of Exit/Emergency lights for the Central Missouri Events Center at a total cost of \$2,149.50 specified as follows:

- 30 Dual LED Head Emergency Lights \$ 573.90
- 30 Combination Exit/Emergency Lights \$ 1,575.60

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #197-2013**

14. 1st and 2nd reading; Proclamation on National Crime Victims' Rights Week

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby recognize April 21-27, 2013 as National Crime Victims' Rights Week. It is further ordered the Boone County Commissioners are hereby authorized to sign the attached proclamation

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #198-2013**

Commissioner Atwill read the following Proclamation:

Proclamation for
National CRIME VICTIMS' RIGHTS Week,
APRIL 21-27, 2013

Whereas, 18.7 million Americans are directly harmed by crime each year, and each crime affects many more family members, friends, neighbors, and co-workers,

Whereas, crime can leave a lasting physical, emotional, or financial impact on people of all ages and abilities, and of all economic, racial, and social backgrounds,

Whereas, in 1982, the President's Task Force on Victims of Crime envisioned a national commitment to a more equitable and supportive response to victims,

Whereas, the nation heeded this call to action and promoted victims' rights initiatives, effective and compassionate victim services, and just compensation and financial support,

Whereas, today thousands of victim assistance programs provide help and support to

child victims of violence and sexual abuse; stalking victims; survivors of homicide; victims of drunk-driving crashes; and of victims of sexual violence, and other crimes,

Whereas, the victim assistance community faces new challenges to reach and serve all victims, including victims of new crimes like cybercrime and terrorism and victims who have not always trusted the criminal justice system, including immigrant victims, urban youth, and victims who are lesbian, gay, bisexual, transgender, or questioning,

Whereas, now is the time to embrace new solutions that involve new partnerships with underserved communities and a greater emphasis on learning what works in meeting victims' needs,

Whereas, National Crime Victims' Rights week, April 21-27, 2013 provides an opportunity to celebrate the energy, creativity, and commitment that launched the victims' rights movement, inspired its progress, and continues to advance the cause of justice for crime victims,

Whereas, Boone County is joining forces with victim service providers, criminal justice agencies, and concerned citizens throughout Boone County and America to raise awareness of victims' rights and observe National Crime Victims' Rights Week,

Therefore, the Boone County Commission does hereby reaffirm Boone County's commitment to respect and enforce victims' rights and address their needs during National Crime Victims' Rights week and throughout the year; and express our appreciation for those victims and crime survivors who have turned personal tragedy into a motivating force to improve our response to victims of crime and build a more just community.

IN TESTIMONY WHEREOF this week of April 21-27, 2013 is proclaimed
NATIONAL CRIME VICTIMS' RIGHTS WEEK.

15. Public Comment

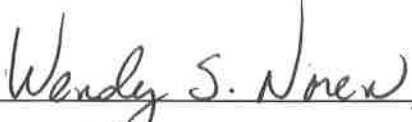
None

16. Commissioner Reports

None

The meeting adjourned at 9:54 a.m.


Attest:



Wendy S. Noren
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner