

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel Atwill  
District I Commissioner Karen Miller  
District II Commissioner Janet Thompson  
Emergency Management Joe Piper  
Senior Buyer Amy Robbins  
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

**Joint Communications**

**1. 1<sup>st</sup> & 2<sup>nd</sup> reading; Proclamation for National Public Safety Telecommunicators  
Week and Boone County Public Safety Telecommunicator Day**

Commissioner Atwill read the following Proclamation:

*Whereas*, emergencies requiring the services of law enforcement, fire protection and/or emergency medical professionals can occur at any time anywhere,

*Whereas*, Public Safety Telecommunicators are the first and most critical contact for individuals who need emergency services,

*Whereas*, the safety of our law enforcement, fire protection and emergency medical professionals depends upon the quality and accuracy of information obtained and related by Public Safety Telecommunicators,

*Whereas*, the quality of public safety and emergency response in Boone County

depends upon the prompt response of emergency response personnel,

*Whereas*, Boone County Public Safety Telecommunicators provide 911 dispatch services for 13 agencies,

*Whereas*, Boone County Public Safety Telecommunicators conducted more than 345,000 phone interactions in 2012,

*Therefore*, in honor of the men and women whose diligence, professionalism and sense of duty help to keep the citizens of and visitors to Boone County safe, the Boone County Commission recognizes the week of April 14 through April 20, 2013 as National Public Safety Telecommunicators Week. On behalf of the citizens of Boone County, the Commission shares its sincere appreciation to the dedicated staff of Joint Communications and recognizes Friday, April 19, 2013 as Boone County Public Safety Telecommunicator Day.

**IN TESTIMONY WHEREOF**, this 18th day of April, 2013.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached proclamation recognizing the week of April 14 through April 20, 2013 as National Public Safety Telecommunicators Week and Friday, April 19, 2013 as Boone County Public Safety Telecommunicator Day.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #183-2013**

Commissioner Atwill presented the framed Proclamation to Joe Piper and his staff congratulating each one on a job well done.

Commissioners Miller and Thompson also thanked Mr. Piper and each one of his staff.

## **Purchasing**

### **2. First reading; Cooperative Contract 1862 – Facilities Materials, Repair & Operating Supplies**

Amy Robbins read the following memo:

Purchasing and Facilities Maintenance request permission to utilize the Western States Contracting Alliance (WSCA) cooperative term and supply contract *1862 – Facilities Materials, Repair & Operating (MRO) Supplies* with W. W. Grainger, Inc. of Lake Forest, Illinois.

This is a County-wide Term and Supply contract, and I would anticipate that Public Works and the Sheriff Department might also use this contract.

Attached for signature are the Contract Agreements and a WSCA and State of Nevada Participating Addendum.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### **3. First reading; 15-21MAR13 – Guardrail New Installation and Repair Term & Supply**

Amy Robbins read the following memo:

15-21MAR13 – Guardrail New Installation and Repair Term & Supply opened on March 21, 2013. Two bids were received and Public Works recommends a multi-vendor award to Collins & Hermann, Inc. of Kansas City, KS and James H. Drew Corporation of Sedalia, MO. Collins & Hermann, Inc. submitted the lowest cost bid response, however due to their submission of a \$3,250 per work order mobilization fee, Public Works shall request a quote prior to each work order in an effort to clarify the mobilization fee and receive the best and lowest price for Boone County.

This is a term and supply contract and invoices will be paid from department 2040 – Public Works Maintenance Operations, account 71100 – Outside Services. \$10,000.00 was budgeted for this contract in 2013.

Commissioner Miller asked if the County gets insurance proceeds if there is an accident that damages any guardrails in the County.

Commissioner Atwill said he believes so if the party damaging the guardrail is found negligent.

Commissioner Miller said that we will need to consult with Public Works or County Counsel to see what does happen.

Commissioner Thompson said she will look into this and advise.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. First reading; Disposal of surplus PC & Peripheral equipment through MRC Recycling Center**

Amy Robbins read the following memo:

The Purchasing Departments requests permission to dispose of the following list of surplus PC & Peripheral equipment through MRC Recycling Center. MRC Recycling will pick up our surplus at no charge. They are a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a Certificate of Destruction, and we will let them know that we want everything recycled, not reused so nothing ends up in the landfill.

Prior to Computer surplus coming to Purchasing for disposal, Information Technology has removed the hard-drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs at the county that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough. (ie Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something is missing. After 30 days IT may reuse the hard drive in other county PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County

Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**5. Second reading; City of Columbia Cooperative Contract 59/2013 – Drug and Alcohol Testing Services (1<sup>st</sup> reading 4-16-13)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the City of Columbia Cooperative Contract 59/2013 – Drug and Alcohol Testing Services with Mid-Missouri Drug Testing Collections, Inc. of Ashland, MO.

The terms of this Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #184-2013**

**6. Second reading; Bid Award 16-22MAR13 – Exterior Window Cleaning Term and Supply to Atkins Building Services and Products, Inc. (1<sup>st</sup> reading 4-16-13)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 16-22MAR13 – Exterior Window Cleaning Term and Supply to Atkins Building Services and Products, Inc. of Columbia, MO. The terms of the agreement are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #185-2013**

**7. Second reading; Cooperative Contract 73/2012 – Towing Services Term & Supply with I-70 Towing, LLC of Columbia, MO (1<sup>st</sup> reading 4-16-13)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the City of Columbia Cooperative Term & Supply Contract 73/2012 – Towing Services with I-70 Towing, LLC of Columbia, MO for towing services as the primary contractor for trucks/heavy equipment greater than one ton and as the secondary contractor for light and medium trucks.

The terms of this Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #186-2013**

**Public Works**

**8. Second reading; Placement of a “no parking here to corner” signs on N. Wyatt Ln. (1<sup>st</sup> reading 4-16-13)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the placement of “No Parking Here to Corner” signs on N. Wyatt Lane as shown in the attached aerial view.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #187-2013**

**Commission**

**9. 1<sup>st</sup> & 2<sup>nd</sup> reading; Appointment to the Children’s Services Board for Gregory Grupe, Michele Kennett, Les Wagner, Bruce Horwitz, Kathy Thornburg, Jennifer Walker, Suzette M. Forbis, Nancy McKerrow and Dewey Riehn**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby appoint the following:

<b>Name</b>	<b>Board</b>	<b>Period</b>
Gregory Grupe	Children’s Services Board	April 18, 2013 through April 18, 2016
Michele Kennett	Children’s Services Board	April 18, 2013 through April 18, 2016
Les Wagner	Children’s Services Board	April 18, 2013 through April 18, 2016
Bruce Horwitz	Children’s Services Board	April 18, 2013 through April 18, 2015
Kathy Thornburg	Children’s Services Board	April 18, 2013 through April 18, 2015
Jennifer Walker	Children’s Services Board	April 18, 2013 through April 18, 2015
Suzette M. Forbis	Children’s Services Board	April 18, 2013 through April 18, 2014
Nancy McKerrow	Children’s Services Board	April 18, 2013 through April 18, 2014
Dewey Riehn	Children’s Services Board	April 18, 2013 through April 18, 2014

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #188-2013**

Commissioner Miller said she would like the public to know that the Commission spent 42 hours interviewing 28 candidates. Each Commissioner spent ½ hour with each candidate. The Commission spent much more time than usual on the interview process because we thought that this first board was very important and we needed to get it right. This first board will be charged with the task of electing officers, establishing bylaws, establishing a code of ethics,



developing a procurement process, establishing standards, setting aside funds for matching grants as well as many other things. Establishing this board took a long time because all 28 candidates were well qualified. Our intent was to have a well balanced board and we have done that with the choices we made. We have representatives from all around the county as well as residents from the City of Columbia. We have a good mix of young members as well as seniors. We have put a lot of effort into this and feel we have comprised a well balanced board that will serve us well.

Commissioner Atwill added that the Commission is grateful to all the applicants, especially those that were not chosen. These appointments are for terms where some will be expiring sooner than others. It's clear from the quality of the applicants who applied that all were very qualified. Regrettably we could not appoint everyone. But in an effort to balance the skills and expertise of the applicants, we had to make some choices that were tough. We wish the new board the best and hope that those that were not chosen this time re-apply when an opening comes up or apply for other boards.

Commission Miller wanted to let everyone know there will be an open house on May 7<sup>th</sup> from 5pm -7pm here in the Government Center so the community can have a chance to meet the members of this board. We will have this open house during National Children's Mental Health Awareness Week. This will be a good way to kick off this board and have the community interact with the members before they get started. We will get an e-mail list of the agencies so they know about the open house. We will get the invitations made up and get them out to the committee who worked so hard on this.

There were no further comments or questions.

**10. 1<sup>st</sup> & 2<sup>nd</sup> reading; Capital Expenditure to Air Systems, LLC to be paid from Capital Expenditures subsidy within the Fairgrounds Maintenance Fund in the amount of \$90.00.**

Commissioner Thompson said this is an additional cost that we knew was coming from work that was done earlier and approved on a previous Commission Order. It was the cost to add refrigerant to the system. Initially, it was not know how much would be needed during the original estimate.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve an expenditure in the amount of \$90.00 to Air Systems, LLC to be paid from the Capital Expenditures subsidy, appropriation account 2120-9220, within the Fairgrounds Maintenance Fund for additional costs to repair the HVAC system as originally approved on Commission Order 111-2013.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #189-2013**

**11. Public Comment**

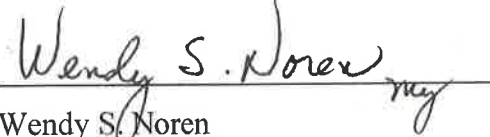
None

**12. Commissioner Reports**

None

The meeting adjourned at 1:52 p.m.

Attest:


  
Wendy S. Noren  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Karen M. Miller  
District I Commissioner



Janet M. Thompson  
District II Commissioner

