

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Karen Miller  
District II Commissioner Janet Thompson  
Senior Buyer Amy Robbins  
Director Resource Management Stan Shawver  
County Clerk Wendy Noren  
Collector Pat Lensmeyer  
Health Department Kala Gunier  
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:31 a.m.

**Department of Public Health**

**1. 1<sup>st</sup> & 2<sup>nd</sup> reading; Abatement of a property located at 8350 E. Highway OO, parcel # 07-604-24-01-004.00 01**

Kala Gunier from the Health Department said that the complaint originated from the Sheriff's Department. An elderly man, Mr. Macy, lives in the house. He has some health problems and is disabled. The inside of the house is worse than the outside but we have no say on how the inside of the house looks. The Health Department has dealt with this property before. We had an abatement hearing about 2 or 3 years ago with a cost of over \$1,000.

Ms. Gunier said she spoke with Mr. Macy twice yesterday and he asked for more time to clean up the property. There is and has been a lot of snow on the ground and traditionally we have tried to work with the property owner to resolve any issues. Mr. Macy has asked for an additional one month. We will not stop the proceedings and will work with him.

Commissioner Miller stated that the Commission will approve the order and the Health Department will assume the authority to work with the property owner. The order will not be

executed unless it is necessary.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 8350 E. Highway OO, Parcel #07-604-24-01-004.00 01

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #139-2013**

## **Purchasing**

### **2. First reading; Surplus disposal – Donation of five sets of S.T.A.R. tactical vests to the Cooper County Jail**

Amy Robbins read the following memo:

The Sheriff's Department requests permission to donate the following list of five sets of S.T.A.R. tactical vests to the Cooper County Jail for their use as they do not have any protective equipment. The vests were originally purchased in 1993 and are 20 years old. They have been replaced with updated and improved equipment.

Commissioner Miller stated that this is the right thing to do. There is probably some life left in the vests, better than nothing.

Commissioner Atwill advised the journalist in attendance about the good deeds performed by

the County of Boone towards its neighboring communities.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**3. First reading; NPP –VQ10117 – John Deere 6125M Cab Tractors – Purchase two (2) John Deere Cab Tractors from Sydenstricker Implement Company of Rocheport, MO and disposal of two (2) John Deere tractors**

Amy Robbins read the following memo:

Commission approved the Purchasing Department's request for membership in National Purchasing Partners (NPP) group purchasing organization on March 14, 2013, order #122-2013. Purchasing and Public Works request permission to utilize the National Purchasing Partners (NPP) cooperative contract number NPP-VQ10117 to purchase two (2) John Deere Cab Tractors from John Deere Company through Sydenstricker Implement Company of Rocheport, MO.

Total cost for tractors is \$156,825.16 and will be paid from department 2040 – Public Works Maintenance Operations, account 92300 - Replacement Machinery & Equipment.

Public Works requests to dispose of the following two (2) Tractors:

**Description**

**Fixed Asset Tag**

2003 John Deere 7220 tractor with  
Tiger TRB-50 boom mower

Serial # RW7220R003076	14164
2003 John Deere 7220 tractor with Tiger TRB-50 boom mower	
Serial # RW7220R002994	14165

Commissioner Miller noted the expensive cost of tractors today.

Commissioner Atwill asked how old are the tractors to be replaced.

Amy Robbins said they are from 2003.

Commissioner Atwill said that 10 years is a good life span for this equipment.

Commissioner Miller noted that they have been in constant use since 2003.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. First reading; NPP-VQ10118 – Tractor Mowers – Purchase two (2) Panther Series 10S-PTH Mid-Mount Boom Mowers**

Amy Robbins read the following memo:

Commission approved the Purchasing Department's request for membership in National

Purchasing Partners (NPP) group purchasing organization on March 14, 2013, order #122-2013. Purchasing and Public Works request permission to utilize the National Purchasing Partners (NPP) cooperative contract number NPP-VQ10118 to purchase two (2) Panther Series 10S-PTH Mid-Mount Boom Mowers from Tiger Corporation of Sioux Falls, SD.

Total cost for tractors is \$94,949.96 and will be paid from department 2040 – Public Works Maintenance Operations, account 92300 - Replacement Machinery & Equipment.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**5. First reading; 52-20NOV12 – On-Line Computer Legal Research Services for Boone County Legal Department**

Amy Robbins read the following memo:

Request for Proposal *52-20NOV12 – On-Line Computer Legal Research Services* closed on November 20, 2012. Two proposal responses were received.

The evaluation committee consisted of the following:

Bonnie Adkins, Office Administrator, Prosecuting Attorney

CJ Dykhouse, Legal Counsel

Tracy Gonzalez, First Assistant Prosecuting Attorney

Stephanie Morrell, Assistant Prosecuting Attorney I

Cassandra Rogers, Assistant Prosecuting Attorney I

Keith Hoskins, Corrections Captain, Sheriff

The evaluation committee recommends award for the Prosecuting Attorney's office to LexisNexis, a division of Reed Elsevier Inc. and award for Legal to West Publishing Corporation. The contracts with LexisNexis for the Prosecuting Attorney have already been approved, Commission Order 96-2013.

Cost of contract for Legal is \$667.00 per month, April 1, 2013 – December 31, 2013 (\$6,003.00) and will be paid from department 1126 – County Counselor Office, account 22500 Subscriptions / Publications. \$6,627 was budgeted.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**6. Second reading; Professional Land Surveying Services – Section Corner Survey Project (1<sup>st</sup> reading 3-21-13)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the agreement between the County of Boone and Bartlett & West for Professional Land Surveying Services – Section Corner Survey Project. The terms of the agreement are stipulated in the attached contract agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #140-2013**

**County Clerk**

**7. Second reading; Budget Amendment – Budget revenue and expenditures for grant reimbursement of part of voting equipment maintenance agreement (1<sup>st</sup> reading 3-14-13)**

County Clerk Wendy Noren said that they have received State and Federal grants each year since 2005 with this type of grant used for maintenance and security of our voting equipment. This particular Budget Amendment will be used to pay part of the maintenance of our equipment. This will be split, from general revenue - part billed out of the general elections this year and part from Federal grants.

Ms. Noren said that the amount of the grants has gone down each year. Initially started out with \$60K, then down to \$50K the next year and \$28K last year and \$21K this year. Secretary of State Carnahan has been far more generous with the money than other states have been. Last year we received over \$185K in State and Federal funds to cover things such as canvassing, voter ID cards, a GIS intern, a temp to help on petitioning, equipment maintenance, training poll workers, purchasing e-poll books and replacing parts in some of the voting equipment.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment for budget revenue and expenditures for grant reimbursement of part of the voting equipment maintenance agreement.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2311	60050	Election Reform Payments Grant	Equipment Service Contract		24,313
2311	03411	Election Reform Payments Grant	Federal HAVA Election Fund		24,313

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #141-2013**

**REDI**

**8. First reading; Approval of Exhibit C, Chapter 100 – ABC Labs**

County Clerk Wendy Noren said she received an e-mail from ABC Labs concerning the adoption of Exhibit C for Chapter 100 and passed it along to the Commission Clerk for insertion onto the agenda.

Commissioner Miller said she spoke with County Counselor C. J. Dykhouse and the main report had already been reviewed and this is just a supplemental to that original report.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.



**Collector**

**9. 1<sup>st</sup> & 2<sup>nd</sup> reading; 2007 Property Tax Abatement**

Collector Pat Lensmeyer addressed this item. Statutorily, the County is allowed to remove uncollected taxes from the tax roll. We do this in a public setting so it can be part of the record. The taxes are stricken from the record for three reasons; Collector cannot locate the owner, bankruptcy or probate proceeding have intervened making the balances due uncollectible and property was not subject to taxation after being acquired by a tax exempt owner after January 1 of the taxable year.

Ms. Lensmeyer also said that for the tax year ending on Feb. 28<sup>th</sup>, taxes collected amounted to \$163 million and we are removing \$123 thousand. Putting this in perspective, the amount removed from the tax rolls is a small amount. In addition, if someone comes forward and offers to pay the taxes, we put the taxes back on the active tax roll.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone, pursuant to Chapter 139 RSMo, does hereby authorize the Boone County Collector, Patricia S. Lensmeyer, for the 2007 tax bill year, to strike from the delinquent tax rolls property tax balances on real estate and personal property as follows:

State	\$ 631.66
County	\$ 4,870.16
School Districts	\$ 97,684.52
Cities	\$ 6,620.53
Fire Districts	\$ 4,596.55
Library Districts	\$ 7,787.73

Surtax	\$	80.21
Common Road	\$	957.73
Centralia Common Road	\$	<u>42.11</u>
Total	\$	123,271.20

These 2007 real estate and personal property taxes are stricken for the following reasons:

- After due diligence, the collector cannot locate the owners; or
- Bankruptcy or probate proceedings have intervened making the balances due uncollectible; or,
- The real estate property was not subject to taxation after being acquired by a tax exempt owner after January 1 of the taxable year.

The above total of \$123,271.20 breaks out as follows:

- Personal property \$ 112,933.03
- Bankruptcy and/or probate \$ 5,569.86
- Tax exempt acquisitions \$ 4,768.31

The following tax amounts represent 2006 and prior tax bills that were previously stricken from the delinquent tax rolls in Boone County. The tax amounts were added back to the delinquent tax rolls, and collected and distributed to the taxing entities during the period of March 1, 2012 through February 28, 2013.

State	\$	17.94
County	\$	143.64
School Districts	\$	2,719.38
Cities	\$	212.55
Fire Districts	\$	257.58

Library Districts	\$ 196.42
Common Road	<u>\$ 29.17</u>
Total	\$ 3,576.68

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #142-2013**

**Resource Management**

**10. First reading; Budget Revision to replace existing 17” monitor with a 27” LED Widescreen Business monitor**

Resource Management Director Stan Shawver said that the Budget Revision is a reallocation of money originally for computer software to be used for the purchase of a 27” monitor for one of the Engineers in the department. The larger monitor will alleviate the eye strain currently experienced by the Engineer using the smaller monitor. There currently is a 27” monitor in use by one of the other Engineers and the larger monitor does help out on the eye strain. This is a worthwhile expense.

All Commissions agreed that the larger monitors do make it easier to view.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**11. Second reading; First Amendment of a Cooperative Agreement with the Missouri Highways and Transportation Commission regarding the Rt. Z road improvement project (1<sup>st</sup> reading 3-21-13)**

Stan Shawver said that this item is about the engineering design and relocation of the water line on the Whitehead property. As mentioned previously, the inability of MODOT and the Water District to come to a contractual agreement prompted the County to use its current contractual obligations with the Water District to allow the project to continue.

Commissioner Atwill asked when this project will be started.

Mr. Shawver indicated he did not know. He said that Ameren is relocating the gas line and the Water District is trying to get several easements approved before beginning. The construction bid has been awarded and there are indications they may start as early as this Monday on the overpass section. The roundabout will be the last thing done.

Commissioner Atwill asked Mr. Shawver to describe the possible disruptions that may occur when this starts on Monday.

Mr. Shawver said the plan is to close the interchange on Tuesday and Wednesday night while the construction crew drops the overpass to the bridge. The detour signs will be up in advance and the property owners and businesses will be contacted this week.

There were no further comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Missouri Highways and Transportation Commission First Amendment to the Cost Share Agreement originally approved on Commission Order 516-2012. The terms of the agreement are stipulated in the attached agreement. It is further ordered the County

Commissioners are hereby authorized to sign said Missouri Highways and Transportation Commission First Amendment to the Cost Share Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #143-2013**

### **Auditor**

#### **12. First reading; Agreement for Financial and Compliance Auditing Services with RubinBrown LLP**

Commissioner Miller said she received an e-mail from Auditor June Pitchford, who is out of town, concerning this subject. The Auditor's Office, through negotiation, was able to hold the contract to no cost increase although it allows for a 2-3% increase per year. This is an expensive proposition, but the County requires good auditing documentation.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### **Sheriff's Department**

#### **13. Second reading; Budget Amendment – 2012/2013 MOICAC funds to supplement March – May Internet Crimes grant (1<sup>st</sup> reading 3-14-13)**

Commissioner Miller moved on this day the County Commission of the County of Boone does

hereby approve the following budget amendment for 2012/2013 MO ICAC (Missouri Internet Crimes Against Children) Task Force funds to supplement March – May State Internet Crimes grant. Grant will cover employee benefits, training and minor equipment.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1253	10110	Internet Crimes	Overtime		0
1253	10115	Internet Crimes	Shift		0
1253	10200	Internet Crimes	FICA		1,963
1253	10300	Internet Crimes	Health Insurance		2,375
1253	10325	Internet Crimes	Disability		75
1253	10350	Internet Crimes	Life Insurance		24
1253	10375	Internet Crimes	Dental Insurance		237
1253	10400	Internet Crimes	Workers Comp		893
1253	10500	Internet Crimes	401A Match Plan		210
1253	48002	Internet Crimes	Data Communication		94
1253	70050	Internet Crimes	Software Service		1,000
1253	23850	Internet Crimes	Minor Equipment		5,000
1253	37210	Internet Crimes	Training/Schools		3,564
1253	37230	Internet Crimes	Meals/Lodging		3,565
1253	3411	Internet Crimes	State Reimbursement Grant		19,000
			TOTAL		38,000

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #144-2013**

**14. Second reading; Budget Amendment, March – May State Grant 2013-SCCG-001 for Cyber Crimes (1<sup>st</sup> reading 3-14-13)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment for March 1 – May 31, 2013, Cyber Crimes, for the State Grant 2013 SCCG-001.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1253	10100	Cyber Crimes	Salary & Wages		25,649
1253	48002	Cyber Crimes	Data Communications		47
1253	71100	Cyber Crimes	Outside Services		180
1253	70050	Cyber Crimes	Software Services		436
1253	3451		State Reimbursement Grant		26,312
			TOTAL		52,624

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #145-2013**

**GIS**

**15. Second reading; Approval for an emergency replacement hardware purchase of a new field mapping unit (1<sup>st</sup> reading 3-21-13)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by the Assessor's Office and GIS Department to purchase a

replacement field mapping unit to support mapping efforts of billboards for the 2012 billing year. Funds allocated from the Assessor's Office unanticipated hardware replacement fund at a cost of \$1,260.00.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order 146-2013**

**Commission**

**16. Public Comment**

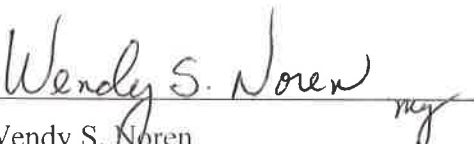
None

**17. Commissioner Reports**

None

The meeting adjourned at 10:04 a.m.

Attest:

  
Wendy S. Noren  
Clerk of the County Commission

  
Daniel K. Atwill  
Presiding Commissioner  
  
Karen M. Miller  
District I Commissioner  
  
Janet M. Thompson  
District II Commissioner