

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Karen Miller  
District II Commissioner Janet Thompson  
Senior Buyer Amy Robbins  
Juvenile Officer Cindy Garrett  
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:34 a.m.

**Purchasing**

**1. First reading; 10-27FEB13 – Law Enforcement Uniforms Term and Supply**

Amy Robbins read the following memo:

10-27FEB13 – Law Enforcement Uniforms Term and Supply opened on February 27, 2013. Two bids were received and the Sheriff Department recommends award by low bid to Alamar Uniforms of Kansas City, LLC.

This is a term and supply contract and invoices will be paid from departments 1251 Sheriff, 2901 Sheriff Operations LE Sales Tax, 1255 Corrections and 2902 Corrections LE Sales Tax, account 23300 – Uniforms.

Attached is the Bid Tabulation for your review.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**2. First reading; Approval request for National Purchasing Partners (NPP) Member Intergovernmental Cooperative Purchasing Agreement.**

Amy Robbins read the following memo:

Purchasing requests Commission approval of the National Purchasing Partners (NPP) Member Intergovernmental Cooperative Purchasing Agreement. NPP is a member-based Group Purchasing Organization (GPO) with over 200,000 member organizations in public and private sectors. Membership for all members is free and voluntary; there is no cost to join and no obligation to participate. NPP offers access to an aggressively priced contract portfolio with world class vendors.

Public Works plans to request the use of two (2) NPP cooperative contracts, one with John Deere and another with Tiger Corporation for the purchase of Tractors and Mowers and the Intergovernmental Purchasing Agreement is required before contracting can take place.

Commissioner Miller asked if the John Deere and Tiger contracts are bid through public contracts.

Ms. Robbins said yes and that all NPP contracts are competitively bid and awarded through the RFP process.

Commissioner Miller asked if the private sector can tag along on these bids.

Ms Robbins said they can not. The NPP has separate contracts for Public and Private bids.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**3. Second reading; Cooperative Contract AEPA009.D – Photocopier purchase for the Juvenile Justice Center (1<sup>st</sup> reading 3-7-13)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Juvenile Justice Center to utilize the Association of Educational Purchasing Agencies (AEPA) Cooperative Contract AEPA009.D to purchase a photocopier.

The terms of this Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #116-2013**

**4. Second reading; Cooperative Contract AEPA009.D – Photocopier Maintenance for the Juvenile Justice Center (1<sup>st</sup> reading 3-7-13)**

Commissioner Atwill referenced an E-verify program document attached to the contract regarding the Memorandum of Understanding. This is attached to every contract and seems repetitive on what is stated. How is it that Homeland Security is interested in our copying programs?

Ms. Robbins stated she has reviewed this with County Counselor C. J. Dykhouse and he has waived this for all contracts except those over \$5,000 and/or getting Federal funds. We need to verify they have signed up with the work authorization programs.

Commissioner Atwill asked if this can be referenced as an item on the contracting business instead of continuously printing these repetitive pages.

Ms. Robbins said that they have requested that the vendors only send the signature page of the document since that is all that is needed. They continue to send all the pages. C. J. has indicated that the signature page is all that we need.

Commissioner Atwill asked if Purchasing can talk to C. J. to eliminate all the extra paper and make this an item that is referenced somehow in the documentation.

Ms. Robbins said that Purchasing will consult with Mr. Dykhouse.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Juvenile Justice Center to utilize the Association of Educational Purchasing Agencies (AEPA) Cooperative Contract AEPA009.D to purchase photocopier maintenance from Da-Com of Missouri LLC..

The terms of this Cooperative Contract are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #117-2013**

**5. Second reading; Disposal of surplus PC & Peripheral equipment through the MRC Recycling Center (1<sup>st</sup> reading 3-7-13)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the attached list of surplus PC & Peripheral equipment through the MRC Recycling Center. Information Technology will remove all hard-drives for destruction prior to Purchasing receiving the equipment for disposal. It is further ordered the Presiding Commissioner is hereby authorized to sign the Request for Disposal forms.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #118-2013**

Commissioner Atwill said he noticed that Purchasing has changed the language on the original Memorandum to include that Information Technology is taking the proper course in destroying the hard drives. There is still the possibility that information could come back to us and that some sensitive information is found or disclosed and we have to prove that we did the right thing. The Commission Order says we did the right thing, but I/T may not have anything to show that they took the proper steps and verify what they did. We need to know if I/T is keeping records and if the proper procedures are followed in case we need to look into possible disclosures.

Commissioner Thompson is the liaison with I/T and will discuss this with Aron Gish.

There were no further comments or questions.

**Circuit Judge's Office**

**6. First reading; Grant application request for Multidisciplinary Training for Child Welfare Cases**

Cindy Garrett spoke on this item stating that they are requesting to submit a grant to the Office of State Courts Administrator for sponsoring multidisciplinary training for child welfare – abuse/neglect cases. The request is for \$2,600 for the training which includes room rental, meals, Speaker Honorarium if needed and supplies. There is no match on the funds.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**7. Second reading; Budget Amendment – Judicial Grant - OSCA funding through the Annie E. Casey Foundation for Juvenile Detention Alternatives (1<sup>st</sup> reading 2-28-13)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment for OSCA funding through the Annie E. Casey Foundation for Juvenile Detention Alternatives to fund a two (2) day site visit in Greene County, including lodging and meals; host a collaborative team meeting once each quarter; host a site visit, which includes a meal, drinks, and snacks for the participants. The grant runs from 1/28/13 through 9/30/13.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1243	03451	Judicial Grants	State Reimbursement		1,000
1243	37230	Judicial Grants	Meals/Lodging		1,000

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #119-2013**

### Commission

**8. 1<sup>st</sup> & 2<sup>nd</sup> reading: Capital Expenditure to Air Systems, LLC to be paid from Capital Expenditures subsidy within the Fairgrounds Maintenance Fund in the amount of \$4,317.62**

Commissioner Thompson stated this was work done to clean up the HVAC system at the Events Center to keep the system functional.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve an expenditure in the amount of \$4,317.62 to Air Systems, LLC to be paid from the Capital Expenditures subsidy, appropriation account 2120-9220, within the Fairgrounds Maintenance Fund for repairs to the Heat Pump System..

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #120-2013**

### 9. Public Comment

None

**10. Commissioner Reports**


Commissioner Atwill reported out that the Columbia Police Officers Association has endorsed Proposition One.

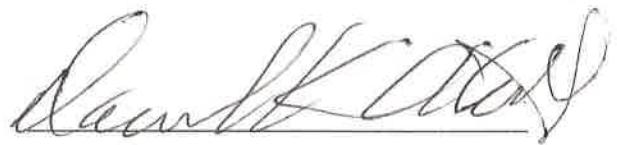
Commissioner Thompson reported out that the Sturgeon Chamber of Commerce and the Hallsville Chamber of Commerce have endorsed Proposition One.

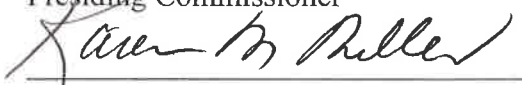
Commissioner Atwill will be visiting the Southern Boone Chamber of Commerce on Thursday concerning Proposition One.


The meeting adjourned at 9:48 a.m.

Attest:

  
Wendy S. Noren  
Clerk of the County Commission

  
Daniel K. Atwill  
Presiding Commissioner

  
Karen M. Miller  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner