

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Karen Miller  
District II Commissioner Janet Thompson  
Senior Buyer Amy Robbins  
Purchasing Director Melinda Bobbitt  
Auditor Accountant Jason Gibson  
County Counselor C. J. Dykhouse  
Circuit Judge Administrator Mary Epping  
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

**Purchasing**

**1. 1<sup>st</sup> & 2<sup>nd</sup> reading; Utilization of the Missouri Department of Transportation  
Cooperative Contract 3-121101RJ – 2013 Ford ½ Ton 4x4 Crew Cab Pickup Truck for  
Public Works and disposal of 2006 F-250 4WD Pick-up, Asset Tag 15615**

Melinda Bobbitt read the following memo:

Purchasing and Public Works request permission to utilize the Missouri Department of Transportation cooperative contract *3-121101RJ – 2013 Ford ½ Ton 4x4 Crew Cab Pickup Truck* with Joe Machens Ford of Columbia, Missouri to purchase a pickup truck.

Total cost of contract is \$28,557.00 and will be paid from department 2040 – PW Maintenance Operations, account 92400 – Replacement Auto / Trucks. \$140,250 was budgeted for replacement trucks for 2013 in department 2040.

The Purchasing Department requests permission to dispose of the following surplus:  
2006 Ford F-250 4WD Pickup Truck, fixed asset tag 15615.

Attached is the Disposal Form for signature.

There were no comments or questions

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Missouri Department of Transportation Cooperative Contract 3-121101RJ to purchase one (1) 2013 Ford ½ Ton 4x4 Crew Cab Pickup Truck from Joe Machens Ford of Columbia, Missouri and dispose of one (1) 2006 Ford F-250 4WD Pickup Truck, fixed asset tag 15615.

The terms of this Cooperative Agreement are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Request for Disposal form.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #92-2013**

**2. 1<sup>st</sup> & 2<sup>nd</sup> reading; 07-01FEB13 – Pavement Marking Term & Supply – Bid Award to America’s Parking Remarketing, Inc. of St. Louis, MO**

Amy Robbins read the following memo:

07-01FEB13 – Pavement Marking Term & Supply opened on February 1, 2013. Four bids were received and Resource Management recommends award by low bid to America’s Parking Remarketing, Inc. of St. Louis, MO.

This is a term and supply contract and invoices will be paid from department 2045 – Public Works Design & Construction, account 71100 – Outside Services. \$108,000.00

was budgeted for this service.

There were no comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 07-01FEB13 – Pavement Marking Term & Supply to America's Parking Remarketing, Inc. of St. Louis, MO. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #93-2013**

**3. 1<sup>st</sup> & 2nd reading; 06-25JAN13 – 2013 Mill and Overlay Term & Supply – Bid Award to APAC Missouri, Inc.**

Amy Robbins read the following memo:

06-25JAN13 – 2013 Mill and Overlay Term & Supply opened on February 1, 2013. Four bids were received and Resource Management recommends award by low bid to APAC Missouri, Inc.

Cost of the contract is \$620,050.00 and will be paid from departments 2040 – Public Works Maintenance Operations and 2041 – Pavement Preservation, account 71100 – Outside Services. \$725,000 was budgeted for this service.

Commissioner Atwill stated that this was a rather large Term & Supply Contract.

Commissioner Miller noted that this had come up previously, but since this project had

already been put out, the County would go with it this year and will review bids on the larger projects that are scheduled for later in the year.

There were no further comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 06-25JAN13 – 2013 Mill and Overlay Term & Supply to APAC Missouri, Inc. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #94-2013**

**4. 1<sup>st</sup> & 2nd reading; Utilize Cole County Missouri cooperative contract 2012-32 for a Panic Button Alarm System for Boone County Jail**

Amy Robbins read the following memo:

The Boone County Sheriff Department requests permission to utilize the Cole County Missouri cooperative contract 2012-32 – Panic Button Alarm System with SecureTech Systems, Inc. of Fort Worth, TX.

The Panic Button Alarm System operates through a radio network. The system can be configured to allow the connection of multiple radios, make phone calls, and send emails and text messages when the system is triggered.

This is a Term and Supply contract and invoices will be paid from department 1255 – Corrections, account 92300 – Replacement Machinery and Equipment. \$12,000 was

budgeted for this purchase.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the Cole County Cooperative Contract 2012-32 by the Sheriff's Department to purchase a Panic Button Alarm from SecureTech Systems, Inc. of Fort Worth, TX.

The terms of this Cooperative Agreement are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Atwill seconded the motion.

The motion carried 3 to 0. **Order #95-2013**

**5. 1<sup>st</sup> & 2<sup>nd</sup> reading; 52-20NOV12 – On-line Computer Legal Research Services for the Boone County Prosecuting Attorney – Bid Award to LexisNexis**

Melinda Bobbitt read the following memo:

Request for Proposal 52-20NOV12 – *On-Line Computer Legal Research Services* closed on November 20, 2012. Two proposal responses were received.

The evaluation committee consisted of the following:

Bonnie Adkins, Office Administrator, Prosecuting Attorney

CJ Dykhouse, Legal Counsel

Tracy Gonzalez, First Assistant Prosecuting Attorney

Stephanie Morrell, Assistant Prosecuting Attorney I  
Cassandra Rogers, Assistant Prosecuting Attorney I  
Keith Hoskins, Corrections Captain, Sheriff

The evaluation committee recommends award for the Prosecuting Attorney's office to LexisNexis, a division of Reed Elsevier Inc. and award for Legal & Sheriff to West Publishing Corporation. The West contracts for Legal/Sheriff will follow at a later date.

Cost of contract for the Prosecuting Attorney will be paid from department 1261 Prosecuting Attorney, account 22500 Subscriptions / Publications. \$17,679 was budgeted.

**Year One of Contract: March 1, 2013 – February 28, 2014:**

All Enhanced Content for 13 Users	\$10,140
Nationwide Public Records Plus SmartLinx Reports (5 x \$180)	\$900.00
Lexis for Microsoft Office with Documents Tools (13 x \$204)	\$2,652.00
TOTAL	\$13,692.00

There were no comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 52-20NOV12 – On-line Computer Legal Research Services for the Boone County Prosecuting Attorney to Lexis Nexis. The terms of this agreement are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #96-2013**

**6. Second reading; State of MO WSCA/NASPO Cooperative Contract B27164-MO – Computer Equipment, Peripherals, & Related Services (1<sup>st</sup> reading 2-19-13)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the utilization of the State of Missouri WSCA/NASPO Cooperative Contract #B27164-MO - Computer Equipment, Peripherals, & Related Services with Hewlett Packard Company.

The terms of this Cooperative Agreement are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #97-2013**

#### **Auditor's Office**

#### **7. 1<sup>st</sup> & 2<sup>nd</sup> reading; FY 2012 Budget Revision; Contingency Appropriation – Budget Revision transfer for election iPad purchases**

Jason Gibson spoke to this issue stating that there were monies put aside in contingency to purchase tablets, unknown what kind at the time, to replace the old pagers and laptops. The money was placed in contingency pending a purchase plan by the County Clerk. In September of 2012, the County Clerk determined the iPads would be used for the election and the purchase of 72 iPads was made. This Budget Revision is to move the money from the contingency fund over to the County Clerk's office.

Commissioner Miller noted this was reviewed in work session and everything is ok.

Commissioner Miller moved on this day the County Commission of the County of Boone

does hereby approve the following budget revision to purchase election iPads.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1123	86850	Emergency Contingency	Contingency	29,925	
1132	91301	Election & Registration	Computer Hardware		29,925

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #98-2013**

### **Circuit Judge's Office**

#### **8. Second reading; Approval of DWI Grant through OSCA and Budget Amendment for Home Detention costs for the DWI Grant through OSCA and the Drug Courts Coordination Commission for the period of 7/1/12-12/31/12 (1<sup>st</sup> reading 2-14-13)**

Mary Epping stated that the numbers for the Budget Amendment have been corrected and the amount of \$782.00 is the actual amount spent during the effective dates of 7/1/12 – 12/31/12.

There were no comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the DWI Grant through OSCA as stipulated in the attached Treatment Court Funding FY 2013 document and approves the following budget amendment to increase budget for Home Detention costs for the DWI Grant through OSCA and the Drug Courts Coordination Commission.



Effective: 7/1/2012 – 12/31/2012

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1243	03451	Court Services Grants	State Grant Reimbursement		782.00
1243	71600	Court Services Grants	Equipment Lease & Rentals		782.00

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #99-2013**

**9. First reading; Budget Amendment – Judicial Grant - OSCA funding through the Annie E. Casey Foundation for Juvenile Detention Alternatives**

Commissioner Miller stated that the Budget Amendment is for the funding of a two day site visit to Greene County, including lodging and meals; hosting a collaborative team meeting once each quarter; host a site visit, which includes meal, drinks, and snacks all of which will come from a Judicial Grant from the state.

There were no further comments or questions.

A second reading will be scheduled after the mandatory 10 day waiting period.

**Sheriff's Department**

**10. Second reading; Budget Amendment - Sheriff's Revolving Fund – Active Shooter Training (1<sup>st</sup> reading 2-14-13)**

Commissioner Thompson moved on this day the County Commission of the County of Boone

does hereby approve the following budget amendment to increase the Training/Schools account to send three (3) Deputies to the A.L.I.C.E. Training Instructor Certification Program.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2550	37200	Sheriff's Revolving Fund	Training/Schools		1,185

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #100-2013**

**11. Second reading; Budget Amendment - Sheriff's Revolving Fund – Office items for new Technology Research Operations Analyst (1<sup>st</sup> reading 2-14-13)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to increase the Minor Equipment account to procure office items for the new Technology Research Operations Analyst position in the Sheriff's Department.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2550	23850	Sheriff's Revolving Fund	Minor Equipment		1,200

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #101-2013**

**Juvenile Division**

**12. Second reading; Domestic Relations Resolution Fund – Supervised Visitation Grant Proposal (1<sup>st</sup> reading 2-19-13)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Supervised Visitation Grant Proposal for Domestic Relations Programs for Parents and Children as requested by the 13<sup>th</sup> Judicial Circuit, Juvenile Division. Terms of the grant are stipulated in the attached Proposal Request.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #102-2013**

**Recorders Office**

**13. 1<sup>st</sup> & 2<sup>nd</sup> reading; Approval request for extended leave of absence without pay for an employee in the Recorder's Office**

C. J. Dykhouse, speaking for Bettie Johnson, said that the request is for an extended unpaid leave of absence for Elizabeth Stratman pursuant to Section 5.7 of the Boone County Personnel Policies.

There were no comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve an extended leave of absence without pay pursuant to Section 5.7 of the Boone County Personnel Policies for Elizabeth Stratman, an employee of the Recorder's office. Said extended leave shall run from 2/5/2013 through 4/30/2013.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #103-2013**

### County Clerk

#### **14. 1<sup>st</sup> & 2<sup>nd</sup> reading; Budget Revision to cover 4<sup>th</sup> quarter Unemployment for General Fund**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the following budget revision for additional funding to cover 4<sup>th</sup> quarter 2012 unemployment expenses.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
1123	86800	Emergency	Emergency	3,738	
1192	10600	Employment Benefit	Unemployment Expense		3,738

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #104-2013**

### Commission

#### **15. First reading; Capital Expenditure to Air Systems, LLC to be paid from Capital Expenditures subsidy within the Fairgrounds Maintenance Fund**

Commissioner Thompson said there was an emergency call from the events center that the

heating system was not working. After inspection of the units, it was determined that one unit was out of refrigerant and time delays with the compressor had locked up a rotor.

Commissioner Thompson also stated that Bob Davidson had assured her that this was an emergency and the work was a necessity.

Commissioner Miller noted that this is the new process established by Commissioner Thompson where such incidents would be handled through a Commission Order.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**16. First reading; Agreement between University of Missouri Department of Pathology and Anatomical Sciences and Boone County for services of physicians to perform the duties of County Medical Examiner**

Commissioner Miller said this is the best bargain in the County. When you add up all the services received, autopsies and other things, it is a bargain for the \$16,000 monthly fee.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**17. Second reading; 2012 Capital Expenditures Agreement with TAG Events LLC  
(1<sup>st</sup> reading 2-19-13)**

Commissioner Thompson said that this is in accordance with the agreement worked out last October. This is a more formal procedure where the County will pay out of the Capital Expenditures Fund. This agreement just confirms what was agreed upon last October.

There were no further comments or questions.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Agreement between the County of Boone and TAG Events, LLC regarding 2012 Capital Expenditures. The terms of this agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #105-2013**

**18. 1<sup>st</sup> & 2<sup>nd</sup> reading; Re-appoint Kay Evans to the Judicial & Law Enforcement Task Force effective 2/20/13 to 2/20/16**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby reappoint the following:

<b>Name</b>	<b>Board</b>	<b>Period</b>
Kay Evans	Judicial & Law Enforcement Task Force	Feb. 20, 2013 through Feb. 20, 2016

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #106-2013**

**19. Public Comment**

None

**20. Commissioner Reports**

Commissioner Atwill reported out on the recent opportunity to see, learn and understand the Emergency Management process. It is a topic of great interest because of the exposure of 911 and the possible tax for the Joint Communications. The County offices were closed on Thursday as were many other facilities in the city. Public Works was ready for the snow and did an outstanding job over the several days on the storm.

Commissioner Atwill noted how fortunate the County was to have Chief Olsen of the Boone County Fire Protection District managing the emergency services. He established a committee of people who are department heads and managers for the different agencies, staying in constant contact through conference calls and allowing each activity to request assistance when needed.

There were approximately 13,000 customers without electrical service and Boone Electric was very cooperative in helping identify what additional needs were required working with Boone County Public Works to remove trees and limbs that had fallen on lines causing a disruption in service.

A shelter was set up for those without power who needed to be kept over night. Broadway Christian Church was used by the Red Cross for this. It was a great effort to provide assistance to the public and fortunately it was not needed as badly as anticipated, but was a great exercise in bringing together all the elements when there is an emergency.

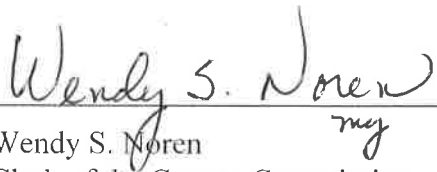
Commissioner Atwill also said he was very proud to watch this in motion and very impressed at the level of expertise that Scott Olsen brought to the effort.

The press was satisfied because of a system that was set up to provide information to the public through regular press releases produced out of Scott's office.

Although things went well above expectation, one of the negative elements was the parking in the streets where a snow plow could not adequately plow the street. There were only a few complaints, mostly from people overly eager in their expectations for snow removal and by those whose driveways were blocked once the street was plowed. It was a learning curve for all. It was a great experience and we have learned a lot.

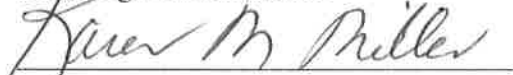
The meeting adjourned at 2:08 p.m.

Attest:

  
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Wendy S. Noren  
Clerk of the County Commission

  
\_\_\_\_\_

Daniel K. Atwill  
Presiding Commissioner

  
\_\_\_\_\_

Karen M. Miller  
District I Commissioner

  
\_\_\_\_\_

Janet M. Thompson  
District II Commissioner