

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Karen Miller  
Purchasing Office Specialist Dave Eagle  
Director Resource Management Stan Shawver  
Senior Environmental Health Specialist Kris Vellema  
Sheriff Captain Chad Martin  
Deputy Sheriff Brian Leer  
Circuit Court Administrator Mary Epping  
Boone County Regional Sewer District Tom Raterman  
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

**Department of Public Health**

**1. 1<sup>st</sup> & 2<sup>nd</sup> reading; Abatement of a property located at 2753 W. Mill Creek Terrace, parcel # 16-800-34-02-001.00 01**

Kris Vellema addressed this issue stating that a complaint was issued. She has spoken several times to the owner who has made an attempt to clean up the debris. The owner has made some progress but has not completed the clean up. There is still a lot of stuff piled up on the front porch and side yard which is visible from off the property.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 2753 W. Mill Creek Terrace, parcel #16-800-34-02-001.00 01

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #71-2013**

**2. 1<sup>st</sup> & 2<sup>nd</sup> reading; Abatement of a property located at 6560 S. Southwest Way, parcel # 20-216-10-01-077.00 01**

Kris Vellema said a complaint was received on this property because of a tree that had fallen on the roof of the house as well as a pile of debris in the backyard. A notice was sent to the owner of record, but a court case going on at the same time determined that there was a different owner of the property.

Commissioner Miller asked if the proper owner had been notified.

Ms Vellema stated that they could not contact the correct owner. A certified letter came back. It was then posted in the newspaper. We eventually found out that the owner did get a hearing notice. Although we can't do anything about the tree, we would like to clean up the debris in the backyard.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 6560 S. Southwest Way, parcel #20-216-10-01-077.00 01

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order #72-2013**

**Purchasing**

**3. First reading; Bid Award 05-22JAN13 – Obstruction Inspection & Wet Sprinkler Test & Inspect – to Simplex Grinnell LP of Earth City, MO**

Dave Eagle read the following memo:

05-22JAN13 – Obstruction Inspection & Wet Sprinkler Test & Inspect opened on January 22, 2013. Two bids were received and the Sheriff Department recommends award by low bid to Simplex Grinnell LP of Earth City, MO.

This is a term and supply contract and invoices will be paid from departments 1256 Sheriff/Corr Bldg Maintenance, account 60050 – Equipment Service Contract. \$16,827.00 was budgeted for this project.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. First reading; Cooperative Contract C113046003 – Year 2013 Police Interceptor Sedans and Police Interceptor Utility AWD Vehicles**

Captain Chad Martin read the following memo:

Purchasing and the Sheriff Department request permission to utilize the State of Missouri cooperative contract *C113046003 – Year 2013 Police Interceptor Sedans and Police Interceptor Utility AWD Vehicles* with Joe Machens Ford of Columbia, Missouri.

The contract is for two (2) 2013 Ford Police Interceptor Sedans and eight (8) Ford Police Interceptor Utility AWD vehicles and will be paid as follows:

Vehicle 1: Ford Police Interceptor Sedan: 2 @ \$22,908	2901 / 92400 - \$45,816.00
Vehicle 2: Ford Police Interceptor Sedan: 5 @ \$27,292	2901 / 92400 / \$136,460.00
Vehicle 3: Ford Police Interceptor Utility: 1 @ \$27,792	2901 / 92400 / \$27,792.00
Vehicle 4: Ford Police Interceptor Utility: 2 @ \$25,986	1255 / 92400 / \$25,986.00;
	2902 / 92400 / \$25,986.00

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**5. First reading; Cooperative Contract 3-121101RJ – 2013 Ford ½ Ton 4x4 Crew Cab Pickup Truck for the Boone County Sheriff’s Department**

Captain Chad Martin read the following memo:

Purchasing and the Sheriff Department request permission to utilize the Missouri Department of Transportation cooperative contract *3-121101RJ – 2013 Ford ½ Ton 4x4 Crew Cab Pickup Truck for the Boone County Sheriff Department* with Joe Machens Ford of Columbia, Missouri.

Total cost of contract is \$26,042.00 and will be paid from department 2901 – Sheriff Operations – LE Sales Tax, account 92400 – Replacement Auto / Trucks. \$271,854 was budgeted for replacement vehicles for 2013 in department 2901.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**6. Second reading; Vehicle surplus disposal request by the Sheriff's Department through the Missouri Auto Auction (1<sup>st</sup> reading 2-5-13)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by the Sheriff's Department for disposal, through the Missouri Auto Auction, of the attached list of surplus vehicles. It is further ordered the Presiding Commissioner is hereby authorized to sign said Request for Disposal forms.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #73-2013**

**7. Second reading; Cooperative Contract: NCPA02-10 – Janitorial Supplies & Equipment (1<sup>st</sup> reading 2-5-13)**

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the utilization of the National Cooperative Purchasing Alliance (NCPA) contract for Janitorial Supplies, Equipment, Maintenance & Repair, Number NCPA02-10 with Acuity Specialty Products, Inc. d/b/a Zep Sales & Service.

The terms of this Cooperative Agreement are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order #74-2013**

**8. Second reading; Bid Award 04-24JAN13 – Tandem Axle Dump Trucks - to Columbia Freightliner and Disposal of Existing Trucks (1<sup>st</sup> reading 1-29-13)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby award bid 04-24JAN13 – Tandem Axle Dump Trucks to Columbia Freightliner of Columbia, MO in cooperation with builder Knapheide Truck Equipment of Jefferson City, MO and approves the option to trade in vehicles as described in Sections 4.13.1.-4.13.3. of the RFB. The terms of this agreement are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #75-2013**

**Circuit Judge's Office**

**9. First reading; Approval of DWI Grant through OSCA and two Budget Amendments for Home Detention costs for the DWI Grant through OSCA and the Drug Courts Coordination Commission for the periods of 7/1/12-12/31/12 and 1/1/13-6/30/13**

Mary Epping from the Circuit Judge's office spoke on this issue. The two budget amendments are for two different accounts. Normally, this is not done, but the information on the grant was not available at budget time.

Commissioner Miller noted that the amount for one of the budget amendments is not reflective of what is being presented.

Ms Epping noted that the documents she received are not matching up as well.

Commissioner Miller said that this is a first reading and they have until the next reading to correct the discrepancies with the amounts.

Ms Epping said they would do that.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

#### **County Clerk**

#### **10. 1<sup>st</sup> & 2<sup>nd</sup> reading; Election Certification of the Lake of the Woods Transportation Development District (TDD) tax increase**

Commissioner Atwill moved on this day the County Commission of the County of Boone, as required by statute, does hereby spread upon the records of the Boone County Commission the transmittal of the Lake of the Woods Transportation Development District (the "District") Official Election Results relating to an increase of the TDD Tax as certified by the Circuit Clerk.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order #76-2013**

**Boone County Regional Sewer District**

**11. First reading; Letter of Intent to Meet Conditions for the Manchester Heights Sanitary Sewer Neighborhood Improvement District**

Tom Raterman spoke to this item stating that the Boone County Regional Sewer District (BCRSD) received a letter from Rural Development with 26 different conditions that have to be met before BCRSD can receive the Rural Development Loan. The Letter of Intent is a commitment to meet those conditions within the next 12 months as stated in the letter.

Commissioner Miller asked who in the County has reviewed this letter?

Mr. Raterman said that the Treasurer and Auditor have reviewed it and he is currently in communication with County Counsel on two issues concerning right-of-way. These two issues are part of approximately 12 they received. There are three issues relating to Engineering, three for the Regional Planning Commissions as well as others. The Letter of Conditions is the trigger to get Mid Missouri Regional Planning to apply for the CDBG grant. The project will be funded by ½ loan and ½ grant.

Commissioner Miller asked when approval is needed since the Commission will need to review the Letter of Conditions.

Mr. Raterman said that it is not urgent and understands that Commission will need to review.

Commissioner Miller said that they will review the Letter in the Staff meeting scheduled for today.



There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### **Sheriff's Department**

#### **12. First reading; Four MoDOT Highway Safety Grant applications – 1) DWI Enforcement (2 full-time deputies & training), 2) DWI Enforcement (Sobriety Checkpoints & Saturation Patrols), 3) Hazardous Moving Violation Enforcement, 4) Youth Alcohol Enforcement**

Captain Martin and Sergeant Leer spoke to this issue. This is a year to year grant broken into four segments as noted. The requested amount for the two deputies has increased due to cost of living adjustments and increases. It is still at 50% funding by the County.

Commissioner Miller asked if the County is still committed to this in the future if there is no grant.

Sergeant Leer said that the County is not committed to future funding if the grant is not available. Sergeant Leer also stated that the DWI grants for deputies is 50% funded while the other three grants are 100% reimbursed including training.

There were no other comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**13. First reading; Budget Amendment Sheriff's Revolving Fund – Active Shooter Training**

Captain Martin said that this Budget Amendment is to send three deputies to be certified in the training program called ALICE (Alert, Lock down, Inform, Counter and Evaluation). It has been taught in the Sturgeon and Hallsville school districts. It is applied mainly to schools who are confronted with a shooter. This is a program to get away from the traditional just sit and hide in an area. The training will give options when confronted with a shooter. The philosophy is to know who you shooter is and adjust accordingly. One can choose to run, hide, fight, get out; it gives one the option to make the best decision. It is an instructor based course and can be applied to other things as well such as the courthouse. Training will be held at the Columbia Training Center.

There were no further comments or questions.

A second reading will be scheduled after the mandatory 10 day waiting period.

**14. First reading; Budget Amendment Sheriff's Revolving Fund – Office items for new Technology Research Operations Analyst**

Captain Martin said this Budget Amendment is required to fund office items for the new position of Technology Research Operations Analyst. This was not budgeted and he was hoping to use existing funds but couldn't and would use the Revolving Fund to purchase the needed items.

There were no further comments or questions.

A second reading will be scheduled after the mandatory 10 day waiting period.

**Resource Management**

**15. 1<sup>st</sup> & 2<sup>nd</sup> reading; Agreement with Public Water Supply District #9 for Preliminary Engineering Services for Relocation at Route Z and St. Charles Road in conjunction with the MDOT project**

Stan Shawver spoke on this issue stating that he and Commissioner Atwill met with MoDOT and Water District #9 concerning the relocation of a waterline where the roundabout is to be constructed. MoDOT could not reach agreement with the Water District on the cost for the engineering services and relocation of the waterline. MoDOT approached the County knowing that the County has an existing agreement with the Water District on such matters and asked if the County would intervene and use that relationship with the Water District to obtain engineering services, design and relocation costs and would settle with the county once the project was completed. Mr. Shawver stated that County Counsel was involved in drafting language for the agreement that is before the Commission.

There were no further comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Agreement with Public Water Supply District #9 for Preliminary Engineering Services for Relocation at Route Z and St. Charles Road in conjunction with the Boone County - MDOT project. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement for Preliminary Engineering Services

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #77-2013**

**16. First reading; 2013 General Consultant Agreements for: Bartlett & West, Malicoat-Winslow Engineers, P.C., and A Civil Group**

Stan Shawver stated that these are the standard engineering services consultant agreements that can be used by other departments within the County as well.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Auditor**

**17. Second reading; Budget Amendment - Facilities and Grounds – Snow Plow and Spreader (1<sup>st</sup> reading 1-29-13)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the following budget amendment to establish FY2013 budget for spreaders and plow that were originally budgeted in FY2012.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
6100	91300	Facilities & Grounds	Machinery & Equipment		8,727

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #78-2013**

**Commission**

**18. Second reading; Agreement between County of Boone and Boone County Council  
On Aging to purchase program service for SeniorConnect (1<sup>st</sup> reading 2-5-13)**

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the Agreement between the County of Boone and Boone County Council On Aging for the purchase of the program service SeniorConnect. The terms of this agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order #79-2013**

**19. Second reading; Agreement between County of Boone and Phoenix Programs, Inc.  
for Outpatient Substance Abuse Treatment (1<sup>st</sup> reading 2-5-13)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Agreement between the County of Boone and Phoenix Programs, Inc. for the purchase of the program service Outpatient Substance Abuse Treatment. The terms of this agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #80-2013**

**20. Second reading; Agreement between County of Boone and The Curators of the University of Missouri on behalf of MU Adult Day Connection for the purchase of the program service for Adult Day Care (1<sup>st</sup> reading 2-5-13)**

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the Agreement between the County of Boone and The Curators of the University of Missouri on behalf of MU Adult Day Connection for purchase of the program service Adult Day Care. The terms of this agreement are stipulated in the attached Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Miller seconded the motion.

The motion carried 2 to 0. **Order #81-2013**

**21. First reading; Agreement between City of Columbia and County of Boone for the funding, by the County of Boone, of an additional three-quarter time position in Joint Communications**

Commissioner Miller stated this is an annual contract that we have been doing for years.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**22. Public Comment**

None

**23. Commissioner Reports**

None

The meeting adjourned at 2:15 p.m.

Attest:

  
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Wendy S. Noren  
Clerk of the County Commission

  
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Daniel K. Atwill  
Presiding Commissioner

  
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Karen M. Miller  
District I Commissioner

  
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Janet M. Thompson  
District II Commissioner

