

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Director Resource Management Stan Shawver
Juvenile Justice Center Superintendent Rick Gaines
Director Purchasing Melinda Bobbitt
Senior Buyer Amy Robbins
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:35 p.m.

Purchasing

1. First reading; Bid Opening 03-17JAN13 – Roof Replacement – Boone County Government Center

The Commissioners opened up the closed bids with the following results:

BID TABULATION	Reynolds Construction	Delta Innovative Services	Sunshine Contracting	G & R Construction Inc.	Watkins Roofing	Missouri Builders Service	Shay Roofing	Weathercraft, Inc.
Base Bid	\$112,088	\$144,500	\$158,165	\$156,072	\$139,400	\$140,575	\$146,426	\$172,825
Alternate 1	\$29,000	\$63,400	\$32,000	\$106,907	\$203,650	\$62,736	\$49,459	\$74,500
Alternate 2	\$14,800	\$8,500	\$16,000	\$6,213	\$144,000	\$7,496	\$21,643	\$3,355
Replacement of Damaged Insulation	\$2500/1,000 sq. ft. with +/- \$2.50 sq. ft	\$3750/1,000 sq. ft. with +/- \$3.75 sq. ft.	\$1800/1,000 sq. ft. with +/- \$56.25 sq. ft	\$2750/1,000 sq. ft. with +/- \$2.75 sq. ft.	\$2500/1,000 sq. ft. with +/- \$2.50 sq. ft	\$1200/1,000 sq. ft. with +/- \$1.30 sq. ft	\$2794/1,000 sq. ft with +/- \$2.79 sq. ft.	\$3500/1,000 sq. ft. with +/- \$3.50 sq. ft.
Replacement of Damaged Sheetrock	NO BID	\$1300/1,000 sq. ft. with +/- \$1.30 sq. ft.	\$750/1,000 sq. ft. with +/- \$25.00 sq. ft.	\$2300/1,000 sq. ft. with +/- \$2.30 sq. ft.	\$500/1,000 sq. ft. with +/- \$0.50 sq. ft.	\$815/1,000 sq. ft. with +/- \$0.90 sq. ft.	\$1700/1,000 sq. ft. with +/- \$1.70 sq. ft.	\$1750/1,000 sq. ft. with +/- \$1.75 sq. ft.

Commissioner Atwill asked what the high and low bids were.

Melinda Bobbitt replied that Reynolds Construction was low at \$112,088 and

Weathercraft, Inc. was high at \$172,825.

Commissioner Miller asked what the estimate was for the project.

It was stated that the estimate for the total project was \$185,000 with a base estimate of \$135,000.

There were no further comments or questions.

Commissioner Atwill referred the open bids back to Purchasing for further review.

2. First reading; Heavy equipment Surplus disposal for Public Works

Melinda Bobbitt read the following memo:

Purchasing and Public Work's Department requests permission to dispose of the following list of heavy equipment on GovDeals by utilizing contract *6-100602FR – On-Line Surplus Auction Service*.

2009 Western Spreader with Honda GXV Engine, fixed asset 16944

2001 Cat 963C Track Loader, fixed asset 12911

2005 Bobcat S300 Skid Steer, fixed asset 15143

2003 Case 580SM Backhoe Loader, fixed asset 14069

1996 John Deere 750C Dozer, fixed asset 10683

Attached for signature are the Request for Disposal forms.

Commissioner Atwill asked if there is any estimate of what the equipment is worth based on the information that is listed.

Melinda Bobbitt replied that there is not.

Commissioner Atwill also asked how this On-line surplus works as this is a different name that what he has seen before with other surplus items.

Melinda Bobbitt said that it is GovDeals, the same auction site they have been using.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First reading; Cooperative Contract AEPA009.D - Copier and Maintenance for Resource management and disposal of existing Canon IR3030 copier

Melinda Bobbitt read the following memo:

Resource Management Department requests permission to utilize the Association of Educational Purchasing Agencies (AEPA) cooperative contract AEPA009.D with Da-Com of Columbia, LLC to purchase a copier and maintenance.

Cost of new copier is \$13,585.00 less a trade-in of \$250 for existing copier for a contract total of \$13,335.00. Invoice will be paid and split between departments 1710 – Planning & Zoning, 1720 – Building Codes, 1725 – Stormwater Administration, and 2045 – PW – Design & Construction, account 92300 – Replacement Machinery & Equipment. \$16,856 was budgeted for the copier and \$2,640 budgeted for maintenance for 2013.

Copier maintenance pricing is firm for a total of seven years for \$0.0075 / black &

white
copy and \$0.069 color copy. Maintenance will be billed in arrears, quarterly.

Purchasing is seeking permission to dispose of the existing Canon IR3030 copier, fixed asset tag 16571 by trade-in for \$250. IT will check the equipment and remove the storage device if one exists prior to equipment being removed from County.

Commissioners Atwill asked if there is any way to consolidate all these copier agreements we see weekly and save some money by having a master contract for all the copiers in the county.

Ms. Bobbitt said there are cooperative contracts that do that and found that it does not save money. Usually the best price you get on the maintenance is when you purchase the machine. When that expires we do go out for bids and get new contracts for maintenance.

Commissioner Miller stated that it does make sense to buy the maintenance when the machine is purchased.

Ms Bobbitt also said that as the maintenance agreements expire, we look at each department and group all the copiers together on one bid to get a good price on maintenance.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First reading; 58-04DEC12 – Metal Culvert Pipe Term and Supply

Amy Robbins read the following memo:

58-04DEC12 – Metal Culvert Pipe Term and Supply opened on December 4, 2012. Two bids were received and Public Works recommends a multi-vendor award to Contech Engineered Solutions as Primary and Metal Culverts, Inc. as Secondary.

This is a term and supply contract and invoices will be paid from department 2040 – Public Works Maintenance Operations, account 26420 – Culverts.

Commissioner Miller asked where Contech is located.

Ms Robbins said they are in Hazelwood, MO

Commissioner Miller said she is amazed that someone in Boone County cannot make the metal culvert pipe cheaper. She knows that Purchasing has reviewed this but still thinks it does not make sense that a Boone County company cannot do the job cheaper.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

5. First reading; Cooperative Contract C112022001 – Food & Food Service Supplies Term and Supply

Amy Robbins read the following memo:

The Boone County Sheriff Department requests permission to utilize the State of Missouri cooperative contract C112022001 – Food & Food Service Supplies Term and Supply with US Foodservice of St., Louis, MO.

This is a Term and Supply contract and invoices will be paid from department 1255 – Corrections, account 23400 – Food.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

6. First reading; CenturyLink – Centrex Telephone Agreement

Melinda Bobbitt read the following memo:

Attached is the telephone agreement for our Centrex telephone system.

CenturyLink is the vendor that maintains the Centrex phone system that we have in place. CenturyLink was approved as a Sole Source vendor for the Centrex System on sole source number 109-123112SS that was approved in Commission on July 26, 2012.

This agreement is for 18 months. Pricing is \$8.80 per Centrex line and \$5.25 per voicemail box, the same amount as the previous 18 month contract period.

Commissioner Atwill asked if this is a contract that goes out for bid.

Ms Bobbitt said no because it is a sole source agreement. No one else does our Centrex phone system – the existing system we have in place. We would have to build an entire new system.

Commissioner Miller asked if all the county phones are on the system.

Ms Bobbitt said that the Sheriff's Department and Public Works are not. At the time of

installation, those sites could not take the new system.

Commissioner Atwill asked how do we know this is a fair and reasonable arrangement.

Ms Bobbitt said they have consulted Aron Gish from IT each year who has researched this and said this is the best deal for the County.

Commissioner Miller stated that the rates that are charged are the rates set through the State.

Commissioner Atwill stated that in the future, a Commissioner liaison should be involved in the renewal process.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First reading; Bid Award 02-10JAN13 – Hydro-seeder Skid mounted and disposal of Snow Plow

Amy Robbins read the following memo:

02-10JAN13 – Hydro-seeder Skid Mounted opened on January 10, 2013. Two bids were received and Public Works recommends award by low bid to Turfmaker Finance, LLC of Rowlett, TX.

Total cost for Hydro-seeder with mounted Sidewinder Gun Assembly option is \$9945.00 and will be paid from department 2040 – Public Works Maintenance Operations, account 92300 - Replacement Machinery & Equipment. \$10,000 was budgeted for this purchase. The Bid

Tabulation is attached for your review.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. First reading; Bid Award 01-08JAN13 – Pneumatic Compactor

Amy Robbins read the following memo:

Request for Proposal 01-08JAN13 -- Pneumatic Compactor opened on January 8, 2013. Four bids were received and following the January 14, 2013 RFP Evaluation Committee meeting, Public Works recommends award by low bid to Tri-State Construction Equipment Company of **Ashland, MO**.

Total cost for Pneumatic Compactor with Extended Warranty option is \$46,653.00 and will be paid from department 2040 – Public Works Maintenance Operations, account 91300 - Machinery & Equipment. \$47,000 was budgeted for this purchase. The RFP Evaluation Report is attached for your review.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

9. 1st & 2nd reading; Receive and accept Concorde South Plat 2 and Ponderosa Plat 2

Mr. Shawver stated these are plats approved in Commission March 2012. Both plats are zoned light industrial and include a right-of-way for Meyer Industrial Dr.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby receive and accept the following subdivision plats and authorize the Presiding Commissioner to sign said plats for:

- Concorde South Plat 2. S3/4-T47N-R12W. MG / RM. Robert M. LeMone Marital Trust, owner. James R. Jeffries, surveyor.
- Ponderosa Plat 2. S3/4-T47N-R12W. M-LP / C-G. Harold and Wanda Cunningham / Randy and Kathleen Gibbs / Turnberry Properties, LLC, owners. James R. Jeffries, surveyor.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #40-2013**

10. 1st & 2nd reading; Roadway Acceptance; Meyer Industrial Dr – Concorde South Plat 2 and Meyer Industrial Dr. – Ponderosa Plat 2

Stan Shawver presented a letter signed by Dan Haid a professional Engineer on staff that read as follows:

Dear Commissioners:

Please find attached for your consideration for roadway maintenance acceptance, New Roadway Construction Final reports, for the following road:

Meyer Industrial Drive – Concorde South Plat 2 & Ponderosa Subdivision Plat 2

The Commissioners also reviewed the New Roadway Construction Final Report which showed that Construction and Inspection were in accordance with specifications.

Commissioner Miller asked if the County had a bond on the unfinished portion of the project, those things that can't be done in the winter.

Mr. Shawver said we do.

Commissioner Atwill inquired about the total project and if we accept this Order and the plats; how are they obligated to continue on the parts that are not done based on the language we currently use and maybe we need to consult with C.J. Dykhouse to make sure this is OK going forward and weather additional language is needed.

Commissioner Miller said she would like to revise the Order as it currently states requesting that more descriptive language be used to describe maintenance responsibility.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby receive and accept the following roadway as described in the attached New Roadway Construction Final Inspection reports as a county roadway and assumes maintenance responsibility for the driving surface from the date of this order forward:

- Meyer Industrial Drive in Concorde South Plat 2
- Meyer Industrial Drive in Ponderosa Plat 2

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #41-2013**

11. 1st & 2nd reading; Release of deeds held in escrow

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby request Boone Central Title Company to effectuate delivery of the deeds it currently holds in escrow which relate to the extension of Meyer Industrial Drive, the same being necessary and appropriate at this time in order to facilitate the completion of said extension project.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #42-2013**

12. First reading; Consultant Agreements for: Poepping, Stone, Bach & Associates, Inc; Simon Associates, Inc; Terracon Consultants, Inc; Crawford, Bunte, Brammeier; URS; & Meco Engineering Company, Inc

Stan Shawver stated these are standard Engineering consulting contracts. All vendors are on the eligible contractors list.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Family Court Services – Juvenile Division

13. 1st & 2nd reading; OSCA – Annie E. Casey Foundation Juvenile Detention Alternative Initiative Grant Application

Rick Gaines, Juvenile Justice Center Superintendent, spoke to this item. This is a \$1,000 grant in reference to the Juvenile Detention Alternative Initiative. This is our 4th year where we look for non secured location alternatives for juvenile offenders in our Circuit. The grant is fully funded through the office of State Court of Administration. Boone County does not have to match funds or put any monies into this. It is fully reimbursable through the state.

Mr. Gaines described the use for the \$1,000 grant. The grant allows for two site coordinators to travel to Greene County to receive training concerning the Juvenile Alternative Initiative, meals for the two coordinators, funds for meals for the quarterly meeting and funds to host an on-site visit by other Circuits.

Commissioner Miller said this has made a huge difference. We have been able to help kids avoid getting into the system as deeply as they had in the past for things that really should not have put them there. Boone County is a leader in this.

There were no further comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the attached grant application for the Annie E. Casey Foundation – Juvenile Detention Alternatives Initiative grant.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #43-2013**

Treasurer

14. Second reading; Surplus Distribution: R&L Investment Holdings \$3,353.05 (1st reading 1-22-13)

Commissioners Atwill, Miller and Thompson agreed that the Commission Order language as written should be revised to include more specific language that will enable Boone County citizens a searchable tool while using the web.

Commissioner Atwill drafted the revised language during the Commission meeting.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the disposition of surplus, per attached description, to R&L Investment Holdings, LLC, in the amount of \$3,353.05 via check payable to R&L Investment Holdings, LLC, and mailed to said LLC c/o Northwind International Corp., 5005 Plainfield Ave. NE, Ste. 300, Grand Rapids, MI 49525, per the address on the application. The Commission further rejects any attempted waiver of redemption rights held by the owner of record, and finds that the owner of record may have certain redemption rights available under the laws of the State of Missouri.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #44-2013**

15. Second reading; Surplus Distribution: R&L Investment Holdings \$2,874.74 (1st reading 1-22-13)

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the disposition of surplus, per attached description, to R&L Investment Holdings, LLC, in the amount of \$2,874.74 via check payable to R&L Investment Holdings, LLC, and mailed to said LLC c/o Northwind International Corp., 5005 Plainfield Ave. NE, Ste. 300, Grand Rapids, MI 49525, per the address on the application. The Commission further rejects any attempted waiver of redemption rights held by the owner of record, and finds that the owner of record may have certain redemption rights available under the laws of the State of Missouri.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #45-2013**

Commission

16. First reading; Legislation Consultant Services Agreement with Burnett and Associates

Commissioner Miller stated this is the same cost as the last four years. The County was going to give them a raise but they said they would rather be part of those vendors holding the line during the downturn. It appears they are holding the line for this year as well.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

17. 1st & 2nd reading; Boone County Board Appointments/Re-appointments, Denise Stillson to Boone County Board of Health

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby appoint the following:

Name	Board	Period
Denise Stillson	Boone County Board of Health	Jan. 24, 2013 thru April 28, 2015

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #46-2013**

18. 1st & 2nd reading; Organization Use of Boone County Government Center Chambers by KC Running Company on February 16th, 2013 from 6:00 a.m. to 11:00 a.m.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the organizational use of the Courtyard Square by KC Running Company on February 16th, 2013 from 6:00am to 11:00am.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #47-2013**

19. Public Comment

None

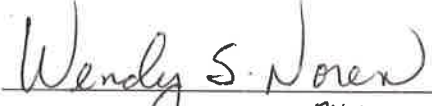
20. Commissioner Reports

Commissioner Atwill said he traveled the County yesterday visiting bridges eligible for BRO (off-system bridges) funding improvement. He did not find one that was worthy of improvement based on the condition of the bridge, the use of the bridge and the value involved. He said that he would like to look into other uses of the funding to improve some other areas.

There were no other reports.

The meeting adjourned at 2:25 p.m.

Attest:



Wendy S. Noyen *my*
Clerk of the County Commission



Daniel K. Atwill
Presiding Commissioner



Karen M. Miller
District I Commissioner



Janet M. Thompson
District II Commissioner