

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Karen Miller  
District II Commissioner Janet Thompson  
Senior Buyer Amy Robbins  
Director, Resource Management Stan Shawver  
County Counselor C J Dykhouse  
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

**Purchasing**

**1. First reading; Cooperative Contract 102909-KII – KI Office Furniture**

Amy Robbins read the following memo:

Purchasing requests permission to utilize the National Joint Powers Alliance (NJPA) cooperative contract for Krueger International (KI) office furniture with Inside the Lines of Columbia, Missouri as our representative.

The contract expiration date is December 2, 2013 and it has four (4) one-year renewals. This is a county-wide term and supply contract.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**2. First reading; Bid Award: 46-31AUG12 – Photocopier Maintenance, Prosecuting Attorney**

Amy Robbins read the following memo:

Bonnie Adkins of the Prosecuting Attorney's office requested solicitation of quotes for photocopier maintenance for the office's existing Kyocera Taskalfa 5500 I photocopier as the usage estimate used for the existing maintenance agreement increased from approximately 200,000 copies annually to 336,500 annually. Maintenance is currently provided by Da-Com of Missouri LLC under the Association of Educational Purchasing Agencies (AEPA) cooperative contract **AEPA009.D** at \$.0089 per copy.

RFQ #46-31AUG12 – Photocopier Maintenance: Prosecuting Attorney closed on August 31, 2012. Two bids were received. Recommendation for award is: **Sumner Group, Inc. d/b/a Image Technologies.**

Image Technologies will provide maintenance for 336,500 black and white copies per year for a cost of \$2523.75 with overage billed at \$0.0075 per copy. Maintenance pricing is firm for a total of five years. Invoices will be paid from 1261 – Prosecuting Attorney, account 60050 – Equipment Service Contract. Existing contract with Da-Com will be terminated effective December 31, 2012.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**3. First reading; Cooperative Agreement: MA-IS-1140130-6 – Electrical Products**

Amy Robbins read the following memo:

Purchasing and Facilities Maintenance request permission to utilize County of Los Angeles contract MA-IS-1140130-6 (a U.S. Communities cooperative agreement) for Electrical Products with Graybar Electric Company.

This is a County-Wide Term and Supply contract which will primarily be used by our Facilities Maintenance department.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. Second reading; Amendment Number One – 49-08NOV11 – Photocopier Maintenance (1st reading 1-7-13)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve Amendment Number One – 49-08NOV11 – Photocopier Maintenance revising the usage quantity and pricing for 2013 as stipulated in the attached Contract Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #13-2013**

**5. Second reading; Permission to dispose of Surplus Equipment (1<sup>st</sup> reading 1-7-13)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the request by the Purchasing Department to dispose of the attached list of surplus equipment by auction on GovDeals or by destruction for items not suitable for auction. It is further ordered the Presiding Commissioner is hereby authorized to sign the Request for Disposal Forms.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #14-2013**

**6. Second reading; 55-21NOV12 – Regulatory Signs Term and Supply (1<sup>st</sup> reading 1-7-13)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby award bid 54-08NOV12 – Regulatory Signs Term and Supply by **SECTION** as stipulated in the Purchase Agreements for Custom Products Corporation, Lightle Enterprises, MD Solutions, MTS Safety Products and Vulcan, Inc. d/b/a Vulcan Signs. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreements.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #15-2013**

**7. Second reading; Cooperative Contract: DIR-SDD-509 – Copier with Maintenance and Fax Machine for Circuit Clerk (1<sup>st</sup> reading 1-7-13)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the use of the State of Texas Cooperative Contract DIR-SDD-509 with Data Comm of Columbia, MO to purchase a photocopier with maintenance and fax machine and the disposal of one (1) Canon IR 5000 copier, fixed asset tag 14113 and one (1) Panafax UF-890 fax machine, fixed asset tag 14467. IT will check the equipment and remove the storage device if one exists prior to equipment being removed from County.

The terms of this Cooperative Contract are stipulated in the attached Purchase Agreement.

It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement and Request for Disposal Forms.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order # 16-2013**

**8. Second reading; Contract Amendment Number One – 18-17APR07 – Facilities Maintenance Software (1<sup>st</sup> reading 1-7-13)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve Amendment Number One – 18-17APR07 – Facilities Maintenance Software adding annual support for three license purchases by the Sheriff Department as stipulated in the Contract Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #17-2013**

**Public Works**

**9. 1<sup>st</sup> & 2<sup>nd</sup> reading; Revised Amendment to Memorandum of Understanding for FY 2013 with Laborers' Local Union 773**

County Counselor said that this is a revision to the amendment that the Commission took up and approved on December 27, 2012. Upon review, two people were omitted and this revision will rectify the omission.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Revised Amendment to the Memorandum of Understanding FY2013 with Laborers' Local Union 773 of the Laborers' International Union of North America per attached revision. It is further ordered the Presiding Commissioner is hereby authorized to sign said Revised Amendment.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #18-2013**

## **Resource Management**

### **10. Annual Report of Planning and Building Activities**

Director of Resource Management Stan Shawver was present to give the annual Planning and

Inspections report. Stan reviewed the Annual Report with the Commissioners.

A copy of the report may be obtained by contacting Boone County Resource Management or the Boone County Clerk's office.

The report will also be posted online at:

<http://www.showmeboone.com/ResourceManagement/PZReports/archive/>

### **11. Second reading; 2013 General Consultant Agreements for: Olsson Associates; Ross & Baruzzini; Bozoian Group Architects, LLC; Shafer, Likne & Warren, Inc.; Trabue, Hansen & Hinshaw, Inc.; SCI Engineering, Inc; and BFA, Inc. (1<sup>st</sup> reading 1-7-12)**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the 2013 General Consultant Agreements for: Olsson Associates, Ross & Baruzzini, Bozoian Group Architects, LLC, Shafer, Kline & Warren, Inc., Trabue, Hansen & Hinshaw, Inc., SCI Engineering, Inc and BFA, Inc. It is further ordered the Presiding Commissioner is hereby authorized to sign the attached General Consultant Services Agreements.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #19-2013**

**Health Department**

**12. 1<sup>st</sup> and 2<sup>nd</sup> reading; Cooperative Contract with City of Columbia for Animal Control Services**

C. J. Dykhouse stated that this and the Public Health Order are standard renewals. There was some language issued that needed to be worked out. Those have been completed. The contracts are currently with the Auditor for certification. Mr. Dykhouse stated that the Commissioners can approve pending certification or wait until they are received from the Auditor's office.

Commissioner Miller moved Now on this day the County Commission of the County of Boone does hereby approve the Cooperative Contract between the City of Columbia and Boone County, Missouri for animal control services. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #20-2013**

**13. 1<sup>st</sup> and 2<sup>nd</sup> reading; Cooperative Contract with City of Columbia for Public Health Services**

Mr. Dykhouse said the same circumstances as the previous Order apply.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Cooperative Contract between the City of Columbia and

Boone County, Missouri for public health services. The terms of this agreement are stipulated in the attached contract. It is further ordered the Presiding Commissioner is hereby authorized to sign said contract.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #21-2013**

### **Child Support**

#### **14. Second reading; Family Support (IVD) Cooperative Agreement Extension between County of Boone and Department of Social Services (1<sup>st</sup> reading 1-7-12)**

Commissioner Miller moved on this day the Boone County Commission of the County of Boone does hereby approve the amended Cooperative Agreement between the County of Boone and the Department of Social Services as stated in the attached Agreement Extension and originally approved in Commission Order 282-2011. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement Extension.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #22-2013**

### **Prosecuting Attorney**

#### **15. 1<sup>st</sup> and 2<sup>nd</sup> reading; Appointment approval for Assistant Prosecuting Attorney**

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the appointment of Jonathan W. Bertz to the position of Assistant Prosecuting Attorney of Boone County effective January 3, 2013.



Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order # 23-2013**

**Commission**

**16. Second reading; Employee Assistance Program Agreement between Boone County and Boone Hospital Center (1<sup>st</sup> reading 1-7-12)**

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby approve the Cooperative Contract between Boone County and Boone Hospital Center renewing the current Employee Assistance Program. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order # 24-2013**

**17. Public Comment**

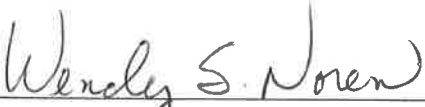
None

**18. Commissioner Reports**

None

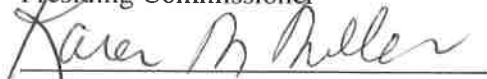
The meeting adjourned at 2:01 p.m.

Attest:

  
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Wendy S. Noren *my*  
Clerk of the County Commission

  
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Daniel K. Atwill  
Presiding Commissioner

  
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Karen M. Miller  
District I Commissioner

  
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Janet M. Thompson  
District II Commissioner