

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Daniel K. Atwill
District II Commissioner Skip Elkin
Director of Purchasing Melinda Bobbitt
Director, Resource Management Stan Shawver
Director, Information Technology Aron Gish
Treasurer Nicole Galloway
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 1:30 p.m.

Purchasing

1. 2nd reading on Budget Revision to increase appropriations in GF, R&B, and LE Sales Tax Funds (1st read 12-4-12)

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the following budget revision to increase appropriations in GF, R&B, and LE Sales Tax Funds for TIF sales tax payments on Tiger Hotel TIF for amounts due from January 1, 2009 to September 30, 2012:

Dept	Account	Fund/Dept Name	Account Name	Decrease	Increase
1190	86882	Non-Departmental	TIF Sales Tax Payments		1,151
2049	86882	PW-Administration	TIF Sales Tax Payments		1,151
2900	86882	Law Enforcement Sales Tax	TIF Sales Tax Payments		288
1123	86800	Emergency & Contingency	Emergency	1,151	
2045	86800	PW-Design & Construction	Emergency	1,151	
2900	86800	Law Enforcement Sales Tax	Emergency	288	
				2,590	2,590

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order # 575-2012**

2. First reading; Sole Source Renewals for 2013

Melinda Bobbitt read the following memo:

Purchasing has received requests from departments to renew on-going sole source approvals. We are requesting approval to renew the attached list of sole source vendors for another year, ending on December 31, 2013. The 2013 list of vendors was advertised in the Columbia Missourian and the Columbia Tribune on December 5, 2012.

After reading the memo, Ms Bobbitt stated that this is done annually. There were no further questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

3. First reading; Proposed fee increases for Dept. 1710 (Planning & Zoning) and Dept. 1720 (Building Codes)

Stan Shawver spoke to this item stating that this is part of the budget process. A review has been done looking at the history of past fees and how they arrived at the proposed fee increases.

Mr. Shawver said they were asked to hold off for several weeks and then bring back which they are now doing. Commissioner Elkin stated that this process was based on using the Gross Area Modifier and choosing the most conservative formula to make the adjustments. Mr. Shawver agreed. There were no further questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Mr. Shawver addressed an issue that took place at the last Commissioners Meeting on December 4, 2012 concerning the fees for the Wastewater On-site Sewage. The Commission Order did not address the effective date of these fees and felt that this was not the intent of the

Commission. The effective date is January 1, 2013. Commissioner Atwill stated that it was not the intent of the Commission and that the original order should be rescinded and do it properly with a new Order with the effective date of January 1, 2013. Mr. Shawver and Commission Elkin agreed.

A new Commission Order will be prepared by the Deputy County Clerk with the effective date of January 1, 2013 for Commissioners signatures at the next meeting, December 11, 2012.

4. First reading; Cooperative Agreement – Boone County & City of Ashland – Road & Bridge Improvement/Repair

Mr. Shawver stated the agreement is straight forward. Commissioners agreed. Commissioner Elkin asked if this is for core testing. Mr. Shawver said yes. There were no further questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Information Technology

5. 1st and 2nd reading; Emergency replacement of laser printer in the County Counselor's Office.

Aron Gish spoke to this item and stated that this is an emergency replacement of a laser printer that failed. The printer was manufactured in 1994 and is currently in the County Counselor's Office. This is an asset which is tracked and monitored.

Commissioner Elkin moved on this day the County Commission of the County of Boone does hereby approve the request for use of "Unanticipated Hardware Emergencies" account 1170-92301 to purchase a replacement laser printer at the cost of \$480.77. This price includes 1 laser printer with 3 years manufacturer's warranty and shipping.

Commissioner Atwill seconded the motion.

The motion carried 2 to 0. **Order #576-2012**

6. 1st and 2nd reading; Add one new wireless network access point to the Sheriff's Department Annex basement level

Aron Gish stated that the Annex was constructed with wireless access on the main level. As the use of the building increased, wireless access was needed in the basement level.

Commissioner Atwill moved on this day the County Commission of the County of Boone does hereby approve the request to add one new wireless network access point to the Sheriff's Department Annex basement level.

Total Initial Purchase (hardware and maintenance for 1 year): \$482.76

Total On-going Yearly Maintenance: \$43.12

Expense to be covered from Information Technology (1170) for fixed assets.

Commissioner Elkin seconded the motion.

The motion carried 2 to 0. **Order #577-2012**

Treasurer

7. First reading; Estate of Furlong – Tax Surplus Claim

Nicole Galloway spoke to this item and stated that she received a Probate Order for Decree of Determination of Heirship, with direction on the distribution of the tax surplus for the Furlong estate. It is a distribution of tax surplus among six people. Commissioner Elkin referenced that the order was from Judge Daniels. Ms Galloway said yes. Commissioners questioned why

this is a responsibility of the Treasurer. Ms Galloway responded that she holds the money. She requires an order to disburse the funds per the Decree. There were no further questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Commission

8. Public Comment

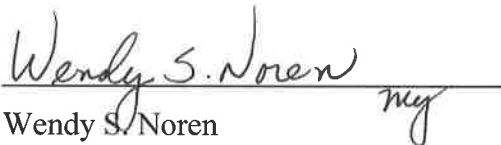
None

9. Commissioner Reports

None

The meeting adjourned at 1:55 p.m.

Attest:


Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

