

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:30 a.m.

**Subject: Public Hearing – Boone County Roadway Regulations Chapter I:
Vehicular Traffic Regulations**

David Mink, Public Works Director, was present on behalf of this item.

David Mink stated Boone County Public Works recommends setting the speed limit for Liberty Lane from Route M to the Ashland City limits to 45 miles per hour. Liberty Lane from Route M to Palis Nichols Road has been recently reconstructed from gravel to asphalt according to design standards. The section from Palis Nichols to the City limits was paved-in-place in 1999 and is fairly straight. The speed limit for that section was conservatively set at 35 miles per hour when it was paved. The default speed limit for asphalt pavement is 40 miles per hour. The study was done to determine the speed limit for the road based on the 85th percentile.

The average of the 85th percentile speeds is 45 miles per hour, therefore the department recommends posting Liberty Lane at 45 miles per hour.

There was no one present to comment on this issue.

Commissioner Miller stated she believes the road is safer now and that the recommended speed limit is ok.

Commissioner Schnarre stated this is the first public hearing and there will be two more public hearings regarding this issue during the next two Commission meetings. The proposal will be approved after the third public hearing, which is scheduled for November 30, 2004.

Subject: Central Missouri Counties Human Development Corporation – Authorize Presiding Commissioner to sign Requisition for Partial Payment of Annual Contributions

Barbara Johnson, Accountant with Central Missouri Counties Human Development Corporation, was present on behalf of this item.

Barbara Johnson stated she received notification November 8, 2004 that HUD was changing how payments will be made. This is a budget revision to reflect the change. HUD has only authorized nine months of funding so the revision needs to be done. The papers have to be back in Kansas City before November 20, 2004.

Mrs. Johnson requested the Commission waive the second reading on this item. There was no objection to this request.

Commissioner Miller suggested all items from the CMCHDC be approved in one reading. The majority of the items brought to the Commission are a formality and cannot be changed by the Commission. There was no objection to this request.

Commissioner Miller moved to authorize the Presiding Commissioner to sign the Requisition for Partial Payment of Annual Contributions, Certificate of Payments to Influence Federal Transactions and Disclosure of Lobbying Activities for the Central Missouri Counties Human Development Corporation revised budget for the Section 8 Voucher Program.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 478-2004**

Subject: Road and Bridge Advisory Committee – Second Reading and Approval of Recommendation for Variance for Driveway Permit 04225 on Carr Lane

David Mink, Public Works Director, was present on behalf of this item.

David Mink stated this was a request by Michael Lipsey. This request was due to the applicant not being able to achieve all the sight distance easements. Road and Bridge Advisory Committee approved the variance mainly due to the low car count on Carr Lane.

Commissioner Miller moved to approve the following recommendation from the Road and Bridge Advisory Committee:

To waive the site distance requirement and allow a driveway to be placed according to permit #04-225 on Carr Lane. The applicant is required to clear as many trees as possible on his property line and work with adjacent property owners to achieve the greatest site distance possible. Following installation, the Public Works Department will review the location and determine if a cautionary "Driveway Ahead" sign shall be placed. If deemed necessary, the sign shall be installed at the applicant's expense.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 478-2004**

Subject: Second Reading and Approval of Missouri Highways and Transportation Commission Supplemental Agreement for Highway/Rail Crossing Signal Improvements

Commissioner Elkin moved to approve the Missouri Highways and Transportation Commission Supplemental Agreement for Highway/Rail Crossing Signal Improvements for the Dinwiddie School Road crossing near Centralia.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 479-2004**

Subject: Purchasing Department

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

A. Second Reading and Approval of Amendment #1 to Bid 22-17AUG04 (Snow and Ice Control Services Term and Supply – Diamond “C”)

Melinda Bobbitt stated the Purchasing department received a request from the Public Work's department to add an additional truck to the contract with Diamond “C” Services. Attached is Amendment Number One which adds the truck that Diamond “C” had originally bid for Option 3, equipped with the V-Box Spreader required in Option 1 for the original bid price of \$250 per hour.

Commissioner Miller moved to approve Amendment #1 for Bid 22-17AUG04 for Snow and Ice Control Services Term and Supply with Diamond “C” Services.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 480-2004**

B. First Reading of CarteGraph Agreement

Melinda Bobbitt stated this is an agreement with CarteGraph Systems of Dubuque, Iowa for on-site training and technical support for the asset management software that was purchased in 2002 with sole source request 12-123102 located in the Public Work’s department.

Total cost of contract is \$8000 from department 2040 – PW Maintenance Operations, account 71100 – Outside Services. There is a remaining balance of \$82,000 in the account at this time.

Commissioner Miller stated

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

C. First Reading of Software Support Agreement Renewal with Information Solutions, Inc.

Melinda Bobbitt stated this is a Software Support Agreement Renewal with I/TX Information Technology Solutions, Inc. for the Mugshot SI-3000 System software located in the Sheriff’s Department. This system was originally purchased in 1994 and re-negotiated in 1999 for Y2K compliance. The agreement insures critical upgrades and online technical support for the mugshot system.

This maintenance agreement is sole source (sole source #29-123103). I/TX is the only vendor that can maintain this software.

This maintenance agreement is for the period December 1, 2004 through November 30, 2005. Total price for contract term is \$6,893.14 to be paid out of department 2902 Corrections – LE Sales Tax, account 70050 Software Service Contract.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an

appropriate order for approval.

Subject: Approval Opt-Out of the State Assessment Requirements

Commissioner Schnarre stated this is regarding House Bill 1150 which provides the option to opt out of multiple taxing rates by sub-classification of property. He noted he was not sure if this is a permanent opt out or if this would have to be done on an annual basis. Patricia S. Lensmeyer, Boone County Collector, stated she believes this has to be done on an annual basis.

Tom Schauwecker, Boone County Assessor, stated every reassessment year the tax burden shifts. The Missouri State Tax Commission uses a weighted ratio and 70% of the real estate taxes are residential. The Assessor must stay on top of that subclass.

There are also a limited number of commercial sales. There are no comparable rates for the Columbia Mall or Oscar Meyer plant, for example. Because of this, the Assessor must focus on the residential subclass.

In earlier discussions, a lot of “what ifs” were looked at. Rate changes are very small. The first reassessment was in 1985 and since then, the rate changes could have been significant.

Mr. Schauwecker believes adopting multiple rates could soften the blow of each reassessment for the residential subclass. He knows it is a zero sum gain for the schools, fire districts, the cities and county because they will receive the same amount of money whether the County chooses to opt-in or out. As the Assessor, he believes it is in the best interest of the taxpayers that multiple rates are adopted.

Commissioner Miller stated there are problems with this bill that she believes need to be taken care of before Boone County should adopt multiple tax rates. These problems have to do with the schools that are in Boone County and another County. This could cause a problem because these school districts could lose money. She understands Mr. Schauwecker’s point of view and appreciates what he is trying to do. She believes this should be evaluated after the next reassessment.

Mr. Schauwecker stated this has been adopted by St. Louis County and school districts there that are also in other counties are not being adversely affected.

Commissioner Miller noted this will be an additional cost to Boone County and currently the budget is tight.

Mr. Schauwecker believes this would be in the best interest of the taxpayers.

Commissioner Elkin agrees with Commissioner Miller’s comments. If this was approved

by the County, this would cause many difficulties for the Information Technology Department because of the programming that would have to be done.

Patricia S. Lensmeyer, Boone County Collector, stated the Commission is aware of the problems brought forward by taxing entities and some elected officials. It has been estimated that it would take one programmer one year, or over 2,000 hours, to do programming changes for this. She is not opposed to the concept. She believes it would be good for Boone County go to through this after the next reassessment year. We should review the numbers to see where the burden would shift and make a decision at that time. She appreciates the Commission's decision to opt in or out each year because that will give everyone an opportunity to review what happened in the past year.

She noted Mr. Schauwecker made a comment about St. Louis County doing this multiple taxing rates by sub-classification of property. She has read many places this has cost over \$2 million for St. Louis County. Also, when this was adopted by St. Louis County it was done under the population requirement, meaning the highest population of a school district would be controlled by the County. The law has been changed since that time. There are valid concerns with school districts that overlap counties.

Mrs. Lensmeyer has spoken with Collectors from counties surrounding Boone and those counties will be opting out.

Commissioner Schnarre stated there was a meeting about this in September, at which time other taxing authorities were brought in. Many of the taxing entities have responded and will opt out of this.

There are two sides to this issues and believes there should be a second reading on this item. There was no objection to this request.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: First Reading of Recommendation from Personnel Advisory Committee

Commissioner Schnarre stated the Personnel Advisory Committee has brought forward a recommendation of a 3.5% salary increase for County employees for FY2005. At the present time, the second reading will be held at a later date.

Subject: Authorize Use of Commission Chambers

A. Sierra Club Meeting

Commissioner Miller moved to authorize the use of the Commission Chambers on January 29, 2005 from 9:00 a.m. to 6:00 p.m. and January 30, 2005 from 8:00 a.m. to 4:00 p.m. for a meeting of the Ozark Chapter of the Sierra Club.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 481-2004**

B. Department of Natural Resources Public Meeting

Commissioner Elkin moved to authorize the use of the Commission Chambers on December 13, 2004 from 6:30 p.m. to 9:30 p.m. for a Public Hearing for the Department of Natural Resources Water Protection Program.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 482-2004**

Subject: Approve Order for Restructuring of Health Trust Committee

Commissioner Miller stated the Health Trust Committee was previously set up to allow for the following:

- Two (2) County Elected Officials, at least one (1) of whom shall be the Auditor or the Treasurer
- One (1) County Commissioner
- One (1) Road & Bridge employee
- One (1) Employee from any other department
- Two (2) Citizens possessing knowledge of and interest in the workings of the Health Trust Committee.

Previously, the Sheriff's Department has always been the other employee from any other department. The Commission decided in a work session that the other employee should be from the Sheriff's Department because it does have the most employees. This will change the old wording to allow for the additional employee to be from the Sheriff's Department.

Commissioner Miller moved to authorize the Health Trust Committee to increase the number of trustees to seven (7) voting members as specified thus:

- Two (2) County Elected Officials, at least one (1) of whom shall be the Auditor or the Treasurer
- One (1) County Commissioner
- One (1) Road & Bridge employee
- One (1) Employee from the Sheriff's Department
- Two (2) Citizens possessing knowledge of and interest in the workings of the Health Trust Committee.

All trustees shall serve terms of three (3) years, to be staggered initially, so that the terms have varied expiration dates. Trustees may serve an unlimited number of terms.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 483-2004**

Subject: Discussion – Boone County Hazard Mitigation Plan

Trevor Harris, Mid-Missouri Regional Planning Commission, was present on behalf of this item.

Trevor Harris stated the Mid-Missouri Regional Planning Commission started the Boone County Hazard Mitigation Plan in early 2003. A draft was submitted to SEMA in April 2004. The Hazard Mitigation Plan outlines the activities, policies and procedures that cities and county governments will use to help reduce loss of life and damage to property in the event of a natural disaster.

When the first draft was done, MMRPC began circulating the draft to communities for comment. The draft included current activities and The City of Columbia wanted the plan to be community specific. The reason for this is because the City of Columbia's current activities are at a different level than other another community.

A current copy of the plan is available on the MMRPCs website at <http://www.mmrpc.org>.

Mr. Harris requested the Commission to review the plan and fill out a questionnaire to make the plan more specific to Boone County.

The Commission suggested the Planning and Building Inspections Department be included in this review. The Public Works Department and Public Safety Joint

Communications are already involved in the review.

Commissioner Elkin asked if all communities in Boone County are being included. Mr. Harris stated that is correct.

There was discussion about hazard mitigation grants.

The Commission thanked Mr. Harris for bringing this forward.

Commissioner Reports

Commissioner Schnarre

Relay for Life Certificate of Appreciation

Commissioner Schnarre stated the American Cancer Society presented a Certificate of Appreciation for the County employee's participation in the Relay for Life.

Commissioner Miller

Juvenile Justice Center Project

Commissioner Miller noted she signed the final change order for the JJC project in the amount of \$13,222.50. The total amount of change orders for the whole project was \$17,812.50. There is still \$74,387.00 remaining in contingency from this project. These left over funds can be put toward another project.

She thanked Five Oaks Construction and Mitzel and Scroggs Architects for their great work on this project.

Commissioner Elkin

No reports at this time.

There was no public comment.

The meeting adjourned at 10:15 a.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner