

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:30 a.m.

Subject: Employee of the 3rd Quarter Recognition

Susan Wells stated the Employee Recognition and Suggestion Committee met and reviewed the Employee of the Quarter suggestions. After reviewing the nominations received, the committee has selected Mark Donoho of the Boone County Public Works Department as Employee of the Quarter for the 3rd Quarter of 2004.

David Mink, Public Works Director, congratulated Mark on this recognition and thanked him for all his hard work.

Mr. Mink commented on the hard work that Wendy Lister did for the Public Works department. He noted today is Wendy's last day with the County as she has taken a job with the City of Columbia. He congratulated her on her nomination.

June Pitchford, County Auditor, commented on the hard work that Diana Manlove does for the Auditor's Office. She congratulated her on her nomination.

Commissioner Schnarre commented on the hard work that Stan Shawver does for the Planning and Building Inspections Department. He congratulated him on his nomination.

Subject: Purchasing Department

Heather Turner, Purchasing Department Director, was present on behalf of these items.

A. First Reading of Bid 74-12OCT04 (Summers Lane Neighborhood Improvement Project)

Heather Turner stated the Bid for Summers Lane Neighborhood Improvement Project closed on October 12, 2004. Two bids were received. Purchasing and the Public Work's department recommend award to Christensen Construction Co. for submitting the low bid.

Total cost of contract is \$59,005.50 with a 5% contingency of \$2,950.28 for a total

Purchase Order amount of \$61,955.78. This contract will be paid out of department 5210 – Summers Lane Road NID, account number 71100 – Outside Services. The original budget was \$82,425.00.

John Watkins, Project Development Manager, requested the second reading of this item be waived due to the possibility of bad weather and this project is scheduled to be a 10 day project.

There was no objection to this request.

Commissioner Elkin moved to award bid 74-12OCT04 for the Summers Lane Neighborhood Improvement project to Christensen Construction Company.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 434A-2004**

B. First Reading of Bid 71-01OCT04 (Motorgrader and Brush Cutter Blades)

Heather Turner stated the Bid for Blades and Associated Hardware for Motorgraders and Brush Cutters closed on October 1, 2004. Four bids were received. Purchasing and the Public Work's department recommend award to Cooke Sales & Service for submitting the low bid.

Total cost of the contract is \$27,191.30 to be paid out of department 2040 - PW Maintenance Operations, account number 23050 – Other Supplies. There is a remaining balance of \$269,000.00 in the Class 2 budget at this time.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

C. First Reading of Bid 59-12OCT04 (Metal Culvert Pipe Term and Supply)

Heather Turner stated The Bid for Metal Culvert Pipe for the Public Works Department closed on October 12, 2004. One bid was received. After contacting several other vendors, it was determined market volatility in the pricing of steel was the reason for receipt of only one bid. Purchasing and Public Works recommend award to Metal Culverts, Inc. for submitting the only bid.

This Term & Supply contract will be paid out of department 2040 PW Maintenance Operations, Account Number 26420 Culverts and 2041 PW Special Maintenance Projects,

Account Number 26420 Culverts. In the current budget year, \$290,000.00 was budgeted for culverts. The budget for 2005 includes a budget of \$410,000.00 for culverts.

Commissioner Elkin asked if this is a one year term and supply. Ms. Turner stated that is correct and there are six month renewals after that instead of the one year renewals because of market volatility.

There was discussion about the reason for bidding this when only one vendor usually submits a bid.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Subject: Second Reading and Approval of Variance Requests from Road and Bridge

- Hemme Construction - Hinkson Heights, Lot 34

Commissioner Miller moved to approve the following recommendation from the Road and Bridge Advisory Committee:

- To waive the requirement of 10 feet between driveways and allow for Hinkson Heights, Lot 34, Bellview Drive, seven separate driveways to be placed four feet nine inches apart.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 434A-2004**

- Riverside Farms - Lloyd Hudson Road

Commissioner Miller moved to approve the following recommendation from the Road and Bridge Advisory Committee:

- To waive the sight distance requirement and allow a 20-foot variance from the required 205-foot sight distance for the building location on the south side of Lloyd Hudson Road due to low traffic volume and topographic layout of the building sight.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 435A-2004**

Subject: Jury Services – Second Reading and Approval of Budget Revision

Commissioner Elkin moved to approve the following budget revision:

| DEPARTMENT ACCOUNT AND TITLE | AMOUNT DECREASE | AMOUNT INCREASE |
|---|------------------------|------------------------|
| 1123-86800: Emergency | \$4,700.00 | |
| 1230-92301: Jury Services – Replacement Computer Hardware | | \$4,700.00 |

Said budget revision is to cover the costs of a Codec 6000 (video conference equipment).

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 436-2004**

Subject: Public Works

A. Second Reading and Approval of Consultant Services Agreement with Malicoat-Winslow Engineers

Commissioner Miller moved to approve the General Consultant Services Agreement with Malicoat-Winslow Engineers, P.C.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 437-2004**

B. Second Reading and Approval of Request for Leave of Absence Extension

Commissioner Miller moved to approve the request from the Boone County Public Works Department for an extended leave of absence without pay for Everett Sapp for the period beginning on October 20, 2004 and extending through January 18, 2005, per the Boone County Personnel Policy Manual, Section 5.7.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 438-2004**

C. Second Reading and Approval of Request to Overhire (Position 16 – Maintenance Worker IV)

Commissioner Miller moved to approve the request from the Boone County Public Works Department to over hire in Maintenance Worker IV Position #16, while the incumbent in this position pursues a long term disability designation.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 439-2004**

Subject: First Reading of Recommendation from Job Classification Committee

Betty Dickneite, Human Resources Director, was present on behalf of this item.

Betty Dickneite stated the Child Support office submitted a request to reclassify a secretary position to legal secretary. This will not take effect until 2005. The Job Classification Committee had a meeting on October 4, 2004 and unanimously supported this request.

Commissioner Miller asked if this is a State funded position. Ms. Dickneite stated the State reimburses the County quarterly for this position.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Set E911 Tax Rate

Kay Murray, Boone County Treasurer, was present on behalf of this item.

Kay Murray stated the County is the governing body of the enhanced 911 system and collects the tax on land lines. State Statutes require this levy be set every year. This levy is only 2% because a ballot issue that was passed in 1985 stated the levy could not exceed 2%.

Commissioner Elkin moved to set the E911 tax levy at 2% of the tariff rate, the level at which it is currently maintained.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 440-2004**

Subject: Second Reading and Approval of Budget Revision (Non-Departmental)

Commissioner Elkin moved to approve the following budget revision:

| DEPARTMENT ACCOUNT AND TITLE | AMOUNT DECREASE | AMOUNT INCREASE |
|---|------------------------|------------------------|
| 1123-86800: Emergency | \$3,000.00 | |
| 1190-71101: Non- Departmental – Professional Services | | \$3,000.00 |

Said budget revision is to establish appropriations for appraisal of property.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 441-2004**

Subject: Second Reading and Approval of Order for Abatement of Trash Nuisance (6100 O’Rear Road)

Commissioner Elkin moved to approve the following order for Abatement of Trash Nuisance for 6100 O’Rear Road:

WHEREAS, the Columbia/Boone County Health Department has declared property located at 6100 O’Rear Road, Columbia, MO, a/k/a Lot 27, Hillview Acres Block No. 2 as shown by deed book 1512 page 0610, Boone County records, a public health nuisance under section 6.8.1 of the Boone County Code of Health Regulations and given the owners of said lot notice thereof and opportunity to abate said public nuisance, and

WHEREAS, the owners of record for the above mentioned property have not appealed the Health Director’s declaration that the above mentioned property is a public health nuisance not complied with the Health Director’s order for abatement, and

WHEREAS, the County Commission believes that governmental abatement of the

said health nuisance is necessary and proper under the circumstances.

NOW THEREFORE IT IS ORDERED pursuant to section 6.8.2 of the Boone County Code of Health Regulations that the Health Director abate said nuisance at county expense by government, and

IT IS FURTHER ORDERED that the County Counselor seek restitution of the expense of said abatement by legal action as deemed necessary and proper under the circumstances.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 442-2004**

Subject: First Reading of Order for Abatement of Weed Nuisance (6500 E. Karin Ct.)

Commissioner Schnarre stated the Health Department has sent a request for an abatement of weed nuisance at 6500 E. Karin Court. The cost will be \$80 to cut the weeds and grass.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Accept Warranty Deed from the Boone County Fire Protection District

Commissioner Miller moved to accept the Warranty Deed from the Boone County Fire Protection District. Said deed shall be recorded in the Boone County Recorder of Deeds Office.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 443-2004**

Commissioner Reports

There were no Commissioner Reports.

There was no public comment.

The meeting adjourned at 9:59 a.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner