

TERM OF COMMISSION: July Session of the May Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:30 p.m.

Subject: Update on Juvenile Justice Center Expansion Project

Bob Perry, Court Administrator, Kathy Lloyd, Assistant to the Court Administrator, and Kirk Kippley, Juvenile Justice Center Superintendent, were present on behalf of this item.

Bob Perry stated the Juvenile Justice Center (JJC) provides for three types of placement of youth subject to the jurisdiction of the Juvenile Division of the Family Court:

- Detention (Capacity 8 boys, 4 girls)
- Evaluation
- Short Term Care
 - o Capacity for Evaluation and Short Term Care is 14 boys and 7 girls

JJC was first established in 1974. (14 boys, 7 girls.) This is now where the Reality House facility is located. The present JJC facility was constructed in 1994 and became operational in January 1995.

The present proposal is to increase the boys detention wing from 8 beds to 20 beds (2,500 sq. ft.), to increase the visitation space in the detention area, enlarge classroom space by approximately 1,200 sq. ft., modest size increase and operation convenience features to the medical room, increase capacity for frozen and dry food storage, and storage space for resident supplies such as detention clothing and bedding.

Ms. Lloyd stated in the period of 1990-1993, the referral rate to the Boone County Juvenile Office for law violations averaged 1,078 per year. From 1994 through 2002, referrals have increase to an average of 1,478 per years, which is an increase of 37%.

During this time period, 1994-2002, the type of law violation referrals received changed significantly. Referrals for crimes against person, primarily assaults, physical and sexual, have increase from an average of 300 referrals per year in 1990-1993 to 463 per year in 1994-1998 to 486 per year in 1999-2002. This is an overall increase of 186 per year or 62%. Referrals for crimes against person, in particular felony offenses, result in a higher percentage of detention than offenses involving property crimes (stealing) and offenses against public order, such as possession of drugs.

Mr. Kippley stated between 1998 and 2002, JJC was at or over capacity for males on detention status 75% of the time, 1,396.5 of 1,826 days.

Mr. Kippley noted JJC is a regional facility, taking kids from Randolph, Macon, Audrain, and other surrounding counties. The facility has not been able to take kids from any other county because the facility has only been able to meet the needs of this Judicial Circuit. The utilization of Resident Days by all Contract Agencies between 1998 and 2002 decrease from 2,788 to 1,154, respectively.

The revenue received from other Circuits in 1998 was \$67,208 but decreased to \$17,750 in 2002.

The expansion would meet the needs for this Circuit for the next 10 years.

Mr. Perry noted the revised design development cost estimate for the base bid from Mitzel and Scroggs Architects totals between \$765,375 and \$884,275. The cost for Alternate One totals between \$73,500 and \$89,375. So this project could cost an estimated \$1 million. They believe this increase in space will accommodate the needs for the next 10 years, which would be at a cost of approximately \$100,000 per year. Also, if the facility is able to be a regional facility again, then the revenue from other Circuits could help with the construction costs.

Commissioner Elkin asked what is done if the facility is over capacity. Mr. Kippley stated the juveniles are kept at the facility but a decision is made as to which juveniles pose the least danger in the facility and they are moved to a less secure wing of the program. There are other times when they are able to use the girls wing of the facility to house boys in detention.

Commissioner Schnarre stated he received a letter from Mr. Perry that was sent to the State regarding a reduction in funds. This will have an effect on the operational budget. Mr. Perry stated the reduction will result in an approximate \$30,000 decrease in State funds to the County per year.

Commissioner Schnarre asked how the out of county juveniles are charged. Mr. Perry stated the County where the juvenile is from is charged on a per diem basis. The State reduction in reimbursement on out of county cases will carry no financial impact to Boone County because the \$3 reduction in State per diem will be passed on to the County where the juvenile is from.

Commissioner Schnarre asked when the construction documents would be finalized. Mr. Perry stated the architect will bring forward the final drawing for review on August 1, 2003. At the last meeting with the architect, there is a possibility of beginning construction on October 15, with a nine month construction time. This is pending the

weather during the winter and other causes. In developing the FY2004 operations budget, there are possible start dates of October 1, 2004, September 1, 2004, or July 1, 2004.

There was no further discussion on this item.

Commissioner Schnarre thanked Mr. Perry, Mr. Kippley, and Ms. Lloyd for the presentation.

Subject: Court Administrator – First Reading of Budget Amendments

Kathy Lloyd, Assistant to the Court Administrator, was present on behalf of this item.

Ms. Lloyd stated there is no County match required for either of these budget amendments, which are for grants from the State.

The first budget amendment is for the Intensive Intervention Model program in the amount of \$7,921.00 for a half-time family therapist. This is a position that has been funded by the State Division of Youth Services.

Commissioner Schnarre asked how long this employee has been in this position. Ms. Lloyd stated this position is filled through the University School of Psychology. The family therapist position is a rotational position for those working on their doctorate.

The other budget amendment is for the Probation Services Enhancement program for two Deputy Juvenile Office positions in the amount of \$29,458.00. These positions have also been funded by the State Division of Youth Services. Ms. Lloyd noted the most junior staff are funded in this position, in case the funding should not continue.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule these items for a second reading after the required 10-day waiting period with an appropriate order for approval.

Subject: Sheriff's Department – First Reading of Budget Amendment

Lieutenant Keith Hoskins was present on behalf of this item.

Lt. Hoskins stated this is a budget amendment to establish an expenditure budget for a purchase of a Digital Video Surveillance system for the jail. The amount of the budget amendment is \$7,825.00.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule these items for a second reading after the required 10-day waiting period with an appropriate order for approval.

Subject: Purchasing Department

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of these items.

A. Second Reading and Award of Bid 38-29MAY03 (Walk Through Metal Detector and X-Ray Screening System) and Second Reading and Public Hearing for Approval of Budget Amendment

Marlene Ridgway stated this is a recommendation for award to Denning Electronic Corporation for a total contract price of \$38,105.00. The budget amendment is for the Sheriff’s Department portion of this purchase.

Commissioner Elkin moved to approve the following budget amendment:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT INCREASE
2540-91300: Civil Process Fund – Machinery and Equipment	\$4,443.00

Said budget amendment is to establish a budget for the purchase of a metal detector for the jail.

The County Commission of the County of Boone does hereby award bid 38-29MAY03 for Walk Through Metal Detector and X-Ray Screening System to Denning Electronics Corporation.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 330-2003**

B. Second Reading and Award of Bid 42-10JUN03 (Newspaper Publication Services)

Marlene Ridgway stated this is a recommendation for award to the Columbia Daily Tribune. This is a term and supply contract for the Collector’s Office Property Sales notices.

Commissioner Elkin moved to award bid 42-10JUN03 for Newspaper Publication Services to the Columbia Daily Tribune.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 331-2003**

C. Second Reading Award of Bid 45-24JUN03 (Heller Road Drainage Improvements)

Marlene Ridgway stated this is a recommendation for award to Columbia Curb and Gutter for a total contract price of \$25,251.80.

Commissioner Elkin moved to award bid 45-24JUN03 for the Heller Road Drainage Improvements project to Columbia Curb and Gutter.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 332-2003**

D. Second Reading and Authorization to Dispose of Surplus Property

Marlene Ridgway stated this is a recommendation to dispose of listed items through Kemper Auction Service.

Commissioner Elkin moved to authorize the disposal of surplus property to Kemper Auction as listed on the July 7, 2003 memo from the Purchasing Department.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 333-2003**

E. First Reading to Authorize Computer Disposal

Marlene Ridgway stated the Purchasing Department issued an Invitation for Bid for Computer Surplus, bid number 05-01JUL03, in June. The IFB was submitted to multiple vendors, Missouri Counties, and posted on our web page. We did not receive any bids.

Purchasing is requesting Commission approval to dispose of computer equipment as listed in a July 7, 2003 memo through Kemper Auction.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

Subject: Second Reading and Approval of Recommendation from Road and Bridge Advisory Committee

John Watkins, Public Works Project Development Manager, was present on behalf of this item.

John Watkins stated the Road and Bridge Advisory Committee denied the request for brick mailboxes and approved the other variance request.

Commissioner Schnarre moved to approve the request from the Road and Bridge Advisory Committee to deny the request of A Civil Group to allow a brick mailbox to remain on Silver Brook Road.

Commission Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 334-2003**

Commissioner Elkin moved to approve the request from the Road and Bridge Advisory Committee to approve the request to allow a landscaped median on Blake Drive and a landscaped island on Swallow Brook Court within Plats 4 and 5 of Brookfield Estates under the following conditions:

1. No Parking will be allowed on either of these roads.
2. Breaks in access on the roadway will be included on the road plans to be approved by Public Works.
3. Driveway locations will be coordinated with the breaks in the landscaped median and also be included on the road plans to be approved by Public Works.
4. Landscaped medians/islands will be barrier type curb & gutter and irrigated.
5. All plantings within the landscaped medians/islands will be approved by Public Works prior to placement.
6. The road width, cul-de-sac, and island size will be as presented at the July 1, 2003 Road and Bridge Advisory Committee meeting.
7. This variance is being approved under the condition that both Plats 2 and 3 are to be completed and ready for acceptance prior to any additional action on Plats 4 and 5.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 335-2003**

Subject: Public Works

David Mink, Public Works Director, and John Watkins, Public Works Project Development Manager, were present on behalf of this item.

A. First Reading of Contract for Appraisal Services

David Mink stated this is an agreement for Professional Appraisal Services with Bullock Appraisals. The total contract price is \$12,450 for the following three projects:

- Brushwood Lake Road Culvert Improvement Project - \$1,700.00
- Scott's Boulevard Road Improvement Project - \$4,075.00
- Olivet Road Improvement Project - \$6,675.00

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

B. First Reading of Change Order #3 for Harold Cunningham Road Slope Failure Project

John Watkins stated this is the last change order for this project. This project is 100% complete and the road has been open since July 3, 2003. The total amount for this change order is \$22,132.99.

This change order will bring the total cost of the project to \$210,825.89. Mr. Watkins noted this is under the FEMA estimate for this project.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

C. First Reading of Recommendation for Speed Limit Changes

i. Scott Blvd. – Vawter School Road to Route KK
ii. Richland Road – Bridge at City Limits to Rangeline Road

David Mink stated this is for Scott Boulevard, between Vawter School Road and State Route KK. A speed study was done in response to a citizen's request. The following is a letter he received from Allison Anderson, Project Engineer:

Boone County Public Works recommends raising the speed limit from 35 miles per hour to 45 miles per hour on Scott Boulevard between Vawter School Road and State Route KK in the locations maintained by the County. These locations include the southbound lane from the Vawter School Road intersection to the Thornbrook Ridge intersection, the northbound lane from 1,100 south of the Mill Creek Bridge to 830 feet south of Thornbrook Ridge, and the southbound lane from 580 north of State Route KK to the State Route KK intersection. Boone County Public Works recommends raising the speed limit from 35 miles per hour to 45 in these locations due to the following information.

During the month of June, Boone County Public Works completed a speed study on Scott Boulevard between Vawter School Road and State Route KK. Vehicle speeds were monitored on the road north of the Mill Creek Bridge, halfway between Mill Creek Bridge and Thornbrook Subdivision, and just north of Thornbrook Subdivision. The Manual on Uniform Traffic Control Devices Section 2B.11 recommends that the posted speed limit should be the 85th percentile speed. The 85th percentile speeds at the study locations are as follows:

North of the Mill Creek Bridge:

- Northbound Lane = 54 miles per hour
- Southbound Lane = 50 miles per hour

Halfway Between Mill Creek Bridge and Thornbrook Subdivision:

- Northbound Lane = 54 miles per hour
- Southbound Lane = 50 miles per hour

Just North of Thornbrook Subdivision:

- Northbound Lane = 45 miles per hour
- Southbound Lane = 41 miles per hour

Along Scott Boulevard the 85th percentile speed ranged between 41 and 54 miles per hours. It should also be noted that at the location north of Mill Creek Bridge and halfway between Mill Creek Bridge and Thornbrook Subdivision approximately 3 percent of the vehicle traffic was traveling less than the 35 mile per hour posted speed limit. Just north of Thornbrook Subdivision approximately 46 percent of the vehicle traffic was traveling less than the 35 mile per hour posted speed limit.

TH&H, Inc conducted an engineering study of Scott Boulevard in 1999. They

recommended that the 35 mile per hour posting be retained due to the road not meeting clear zone requirements stated in the Roadside Design Manual.

The Sheriff's Department has been contacted about the proposal and the Public Works Department is awaiting comment.

Mr. Mink stated he has forwarded this letter to Lowell Patterson, City of Columbia Public Works Director and to John John, 5th Ward Councilmember. He hopes the City will take similar action so the speed limit is consistent for the road. He believes the County can change the speed limit on the County maintained portion of the road whether the City does not. He hopes to hear back from Mr. Patterson before the second reading of this request.

Mr. Mink stated this is for Richland Road – Bridge at City Limits to Rangeline Road. The speed limit was set before construction was done on this road. A speed study has been done to determine what is appropriate for this road. The following is a letter he received from Allison Anderson, Project Engineer:

Boone County Public Works recommends raising the speed limit from 35 miles per hour to 45 miles per hour on Richland Road between the bridge at the Columbia City Limits and Rangeline Road.

During the month of March, Boone County Public Works completed a speed study on Richland Road. Vehicle speeds were monitored on the road near the bridge on the west end of the road. The Manual on Uniform Traffic Control Devices Section 2B.11 recommends that the posted speed limit should be the 85th percentile speed. The 85th percentile speeds at the study location are as follows:

- Westbound Lane = 51 miles per hour
- Eastbound Lane = 50 miles per hour

Although the 85th percentile speed is 50 miles per hours, there are two concerns with raising the speed limit to 50 miles per hour. First, the west end of Richland Road is designed for a 40 mile per hour speed limit. It should be noted that this is a conservative design. Second, the Sheriff's Department felt the speed limit should remain at 35 miles per hour because of some of the driveway entrances along the road, but they would support a raised speed limit. Therefore, factoring in the 85th percentile speed, the design speed, and the Sheriff's Department comment, the Public Works Department recommends raising the speed limit to 45 miles per hour.

Mr. Mink has also forwarded this letter to Mr. Patterson with the City of Columbia. He noted west of the bridge on the north side of the road, the speed limit is 30 mph and east bound is 35 mph. In his letter, Mr. Mink noted that if the City maintains the 30 mph speed limit or increases to 35 mph then Boone County will not recommend the increase for the County portion of the road. At this time, no action is being recommended for west of the

bridge on Richland Road.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

Subject: Clerk’s Office – Second Reading and Approval of Budget Revision

Commissioner Elkin moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1123-86800: Emergency	\$2,984.00	
1131-92000: Clerk – Replacement Office Equipment		\$2,984.00

Said budget revision is to cover the balance of a copy machine purchase.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 336-2003**

Subject: Authorize Presiding Commissioner to Sign Certificate of Expenditures for Series 2003 Bonds

Kay Murray, Boone County Treasurer, was present on behalf of this item.

Kay Murray stated she and the Boone County Auditor will have a meeting with the Commissioners to explain this process more in depth.

Ms. Murray is requesting authorization to be able to pay some of the bond issuance costs. In the bond transcript, it states she must come to the County Commission to receive a Commission Order of the total of the bills before she can request money from Bank of New York to pay fees.

Commissioner Elkin moved to authorize the Boone County Treasurer to withdraw funds from Bank of New York for bond issuance costs from Special Obligation Refunding and Improvement Project Monies Series 2003.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 337-2003**

Commissioner Reports

Commissioner Schnarre

Notice of Voluntary Annexations

Commissioner Schnarre stated the County has been notified of the following voluntary annexations:

- Approximately 60.01 acres of land owned by Opal E. Smith and Angelia H. Hilbert, located south of Smith Drive, extended and west of Hamlet and Quail Creek;
- Approximately 86.90 acres of land owned by Forrest L. and Elizabeth R. Sappington, located on the north side of Brown School Road, approximately 3,000 feet west of Range Line Road (State Route 763); and
- Approximately 489.29 acres of land owned by the Ella M. Phillips Family Partnership L.L.L.P., et at, located on the southwest side of U.S. Highway 63 and on the north side of Gans Road.

Commissioner Elkin

Airport Advisory Committee Meeting

Commissioner Elkin stated he attended the Airport Advisory Committee meeting on July 9, 2003. The Airport has created marketing brochures to promote flight service out of Columbia.

He noted there was supposed to be the Young Eagles event at the airport but due to insurance problems, through the Boys and Girls Club, the event was not held at the Columbia Regional Airport. They are trying to reschedule this event.

The Columbia Regional Airport will be a stopping point for an airplane show in Oshkosh, Wisconsin, which is on July 29, 2003. Planes will be stopping here the weekend before the event.

There was no public comment.

The meeting adjourned at 2:17 p.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner