

TERM OF COMMISSION: July Session of the May Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:32 a.m.

Subject: Purchasing Department

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of this item.

A. Open Bid 46-08JUL03 (Old Rocheport Road Culvert Replacement Project)

	S & C Bridge and Culvert	Columbia Curb & Gutter	J.C. Industries	C. L. Richardson
Page 5.2 – Base Bid	\$54,995.00	\$103,922.00	\$77,470.00	\$79,555.00

Tim Harris Excavating	Lehman Construction	Boone Construction
\$57,100.00	\$66,981.00	\$62,462.00

Commissioner Miller stated the budgeted amount for this project is approximately \$60,000.

Commissioner Schnarre stated the bids received will be forwarded to the department for review and brought back to the Commission at a later date with a recommendation for award.

B. First Reading of Bid 42-10JUN03 (Newspaper Publication Services)

Marlene Ridgway stated the Collector’s Office and the Purchasing Department have reviewed the bids received for publication of property sales and recommend award to the Columbia Daily Tribune for having the best bid meeting the minimum specifications. Cost per columnar inch is \$7.45. This is to be paid from budget 1150 account 84400. The budgeted amount for this year is \$2,900.00.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an

appropriate order for award.

C. First Reading of Bid 45-24JUN03 (Heller Road Drainage Improvements)

Marlene Ridgway stated the Public Work and Purchasing Departments have reviewed the bids received and recommend award to Columbia Curb and Gutter for having the best bid meeting the minimum specifications. The total contract award is \$58,251.80 to be paid from 2045 account 71100. The amount budgeted for this project was \$80,000.00.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

D. Reverse Auction – 48-08JUL03 (2003 4x4 Pickup Truck)

Marlene Ridgway stated the Purchasing Department has been working with RFQ Online. A 2003 4x4 Pickup Truck was selected for this and has been budgeted for the Sheriff's Department. The Purchasing Department developed some specifications and in working with RFQ Online's technical staff, was able to post this bid to their web page.

She noted 10 vendors were notified of this bid via e-mail.

This bid was posted on June 24, 2003. Currently there is one bid that has been posted online.

The idea for a reverse auction is to have bidders post their bid while other bidders can see what has been bid.

There was discussion about changing the starting bid price of the truck.

Mrs. Ridgway stated the department has received one mail-in bid. The same procedures were done for this bid that is done for all other bids.

This bid will close at 10:00 a.m. and will remain on the table until that time.

E. First Reading to Authorize Disposal of Surplus Property

Marlene Ridgway stated the Purchasing Department has identified and listed items as surplus. To date, there has not been any interest in any of these items. The department is requesting approval for disposal through Kemper Auction. The majority of these items are in poor condition.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: First Reading of Recommendation from Road and Bridge Advisory Committee – Brookfield Estates

John Watkins, Public Works Project Development Manager, was present on behalf of this item.

John Watkins stated Road and Bridge had a meeting with the developer and contractor for Brookfield Estates. They agreed the request to allow landscaped median on Black Drive and a landscaped island on Swallow Brook Court within Plats 4 and 5 of Brookfield Estates under the following conditions:

1. No Parking will be allowed on either of these roads.
2. Breaks in access on the roadway will be included on the road plans to be approved by Public Works.
3. Driveway locations will be coordinated with the breaks in the landscaped median and also be included on the road plans to be approved by Public Works.
4. Landscaped medians/islands will be barrier type curb & gutter and irrigated.
5. All plantings within the landscaped medians/islands will be approved by Public Works prior to placement.
6. The road width, cul-de-sac, and island size will be as presented at the July 1, 2003 Road and Bridge Advisory Committee meeting.
7. This variance is being approved under the condition that both Plats 2 and 3 are to be completed and ready for acceptance prior to any additional action on Plats 4 and 5.

The variance request to place brick mail boxes on Silver Brook Road was denied. This is a safety hazard and the department does not recommend these be allowed in Boone County Right-of-Way. There are some subdivisions in the County that do have brick mail boxes but those have been grandfathered. Brick mail boxes are actually against the Postal Services regulations.

Mr. Watkins stated if brick mail boxes are allowed then they should be placed behind curbs. Brookfield Estates is a subdivision that does not have curb and gutter streets.

There was discussion about possible federal regulations about brick mail boxes.

Commissioner Miller noted there has been a lot of discussion about this variance request. This came before Road and Bridge Advisory Committee a month ago but was tabled because there were punch list items that were not complete for other plats in this development.

Neil Slattery, A Civil Group, stated there is approximately 22 acres, or eight lots, left to be developed. He discussed the reasons for the request for the islands in the roadway.

Commissioner Miller stated the islands would make the road similar to a parkway.

Mr. Watkins stated the Public Works Maintenance Operations originally expressed concerns against the islands in the cul-de-sac because of snow removal. The island has been redesigned to meet the Maintenance Operations needs.

Commissioner Miller stated snow now can be pushed up against the island.

Mr. Watkins stated the island is a size that will allow for emergency vehicles to get through.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Clerk's Office – First Reading of Budget Revision

Commissioner Schnarre stated this budget revision is to cover the balance of the purchase of a new copy machine. The amount of the budget revision is \$2,984.00.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Authorize use of the Courthouse Grounds (Meet and Greet – Shalom Christian Academy)

Commissioner Miller moved to authorize the use of the Courthouse Grounds on July 26, 2003 from 11:00 a.m. to 7:00 p.m. for a Meet and Greet for the Shalom Christian Academy.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 328-2003**

Subject: Authorize Closed Session (610.021.1)

Commissioner Schnarre moved to authorize a closed session on Wednesday, July 9, 2003 at 2:30 p.m. The meeting will be held in Room 243 of the Roger B. Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri, as authorized by 610.021(1) RSMo to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 329-2003**

Commissioner Reports

Commissioner Schnarre

No reports at this time.

Commissioner Miller

Smart Growth/Watershed Joint Meeting

Commissioner Miller stated she attended the Smart Growth/Watershed Joint Meeting. She gave a speech on legislation that is still being reviewed by the Governor. Ben Londeree gave an update on the Storm Water Task Force. Many are hopeful the approval of the legislation will come to be so work can be done with storm water issues to meet EPA regulations.

The Russell Property and the Phillips Tract were also discussed at the meeting.

She believes there are more people becoming aware of storm water damage and becoming more interested in what can be done to help the problem.

Commissioner Miller attended the Government Subcommittee at the Chamber yesterday. There was discussion about being aware of development and what storm water can do to the surrounding areas.

State and Local Executive Program at the John F. Kennedy School of Government at Harvard

Commissioner Miller stated she attended the State and Local Executive Program at the John F. Kennedy School of Government at Harvard for three weeks in June.

One of her teachers was Marty Linsky, who worked for the White House for many years. He helps people think about how they govern.

All work that was done was based on case studies. There were classes in the art of negotiation and privilege and dominance.

She has requested information on doing a fellowship to send other Boone County Elected Officials.

One of Commissioner Miller's classmates was Sue Menser, who will soon be the Director of the Office of Domestic Preparedness, which will be the office responsible for all grants and funding for the Department of Homeland Security. Commissioner Miller has been asked to serve as the State/Local Senior Advisory Council for the Office of Homeland Security.

Public Works Update

Commissioner Miller stated she had a meeting with David Mink, Public Works Director, the other day. The pre-bid conference for the Courthouse Floor Tile will be today. The furniture is being delivered for the Public Defender's Office. The work is being done for the door to Human Resources.

She noted she had a meeting with the landowner on Route M where sight distance has to be lowered in order to complete the Liberty Lane project. The landowner does not have a problem with the work that needs to be done.

Commissioner Elkin

No reports at this time.

Subject: Purchasing Department – Reverse Auction – 48-08JUL03 (2003 4x4 Pickup Truck)

Roberts Auto Plaza Inc submitted the one bid on-line. They also mailed in a bid.

The bid was \$22,981.00. The budgeted amount was \$20,000.00.

Commissioner Miller requested the department contact other vendors to find the reason why they did not submit bids.

There was no further discussion.

There was no public comment.

The meeting adjourned at 10:08 a.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner