

TERM OF COMMISSION: April Session of the February Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:33 a.m.

**Subject: Purchasing Department**

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

**A. Proposal Opening 08-15APR03 (Architectural Services for Interior Renovations and Design/Construction of 3<sup>rd</sup> Floor of Boone County Government Center**

The following proposals were opened by Commission Schnarre and Commissioner Elkin:

Ottolino Winters Huebner - St. Louis, MO
Butler Rosenbury & Partners - Springfield, MO
Chinn & Associates, Inc. Architects - Columbia, MO
SBWE Architects - Sedalia, MO
Mitzel + Scroggs Architects Inc. - Columbia, MO
Peckham & Wright Architects, Inc. - Columbia, MO
Bucher, Willis & Ratliff Corporation- Kansas City, MO
Simon Oswald Associates - Columbia, MO
Treanor Architects, P.A. - Kansas City, MO
Shaughnessy Fickel and Scott Architects Inc. - Kansas City, MO

Commissioner Elkin noted the following No Bids were received:

Hoefler Wysocki Architects - Kansas City, MO
Brian J. Pape - Columbia, MO
Project Solutions Company - Columbia, MO
Porter & Associates - Architects - Columbia, MO
CM Engineering Inc. - Columbia, MO
Christner, Inc. - St. Louis, MO
Parsons - Chesterfield, MO

Powers Bowersox Assoc. - St. Louis MO
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Horner & Shifrin, Inc. - St. Louis, MO
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Commissioner Schnarre noted the proposals received will be forwarded to the department for review and brought back to the Commission at a later date with a recommendation for award.

**B. Second Reading and Approval of Disposal of Hand-Held Radios**

Melinda Bobbitt stated the Sheriff’s Department is requesting permission to dispose of seven (7) P100 and P200 Motorola portable radios and to allow these radios to transfer to Harrisburg R-VII Schools. Currently, the School Resource Office, Mark Sullivan, is providing the school law enforcement as well as the community activity when necessary. Harrisburg is one of the municipalities that do not have their own law enforcement employees and rely heavily of our Sheriff’s Department. Office Sullivan is working with Superintendent Bill View, to improve security measures. Communications is an area that needs to be enhanced. The Sheriff’s Department has replaced these radios with Motorola HT 1000s.

Commissioner Elkin moved to authorize the disposal of seven (7) P100 and P200 Motorola portable radios and transfer said radios to Harrisburg R-VII Schools.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 187-2003**

**Subject: Sheriff’s Department – First Reading of Budget Revision**

Captain Beverly Braun was present on behalf of this item.

Captain Braun stated the department is requesting the approval of this budget revision, in the amount of \$83, to cover a convenience package for a prisoner transport van. Since this van is used for long trips across the stated, cruise control and adjustable seats would be desirable.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Public Works**

**A. Second Reading and Approval of Contract with Water District #9 (Relocation of Water Line on Judy School Road)**

Commissioner Schnarre moved to approve the Water Line Relocation Cost Allocation Agreement for the Judy School Road Realignment Project with Public Water Supply District No. 9.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 188-2003**

**B. Second Reading and Approval of Contract with Butler Rosenbury Partners (Consulting for Preliminary Space Analysis for Boone County Courthouse and Johnson Building)**

Commissioner Elkin moved to approve the Proposal for Consultant Services with Butler Rosenbury and Partners, Inc for the Boone County Courthouse and Johnson Building Space Analysis Project.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 189-2003**

**C. Second Reading and Approval of Recommendation of Variance from Road and Bridge Advisory Committee (Brookfield Estates)**

Commissioner Elkin moved to approve the recommendation from the Road and Bridge Advisory Committee to allow a variance from the current Boone County Road, Bridge and Right of Way Regulation of 32-foot wide curb and gutter streets for Brookfield Estates to have 28-foot wide curb and gutter streets allowing parking on only one side of the street. The following three conditions must be met:

1. The Plat shall be noted about the No Parking Allowed, for whichever side of the street is chosen.
2. All No Parking Signs and posts shall be purchased and installed before the roadway will be accepted for maintenance.
3. Placement shall be shown on plans according to the Manual on Uniform Traffic Control Devices.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 190-2003**

**D. First Reading of Revisions to Roadway Regulations Chapter 2**

John Watkins, Project Development Manager, was present on behalf of this item.

John Watkins stated the department brought forward revisions earlier this year to the Roadway Regulations Chapter 2 and these revisions were approved by Commission. At that time, an additional revision was brought forward but the Commission requested there be a separate first and second reading for this revision. The following is the proposed revision:

- 2.6.1.1 **New Roadway Right of Way** - New roadway right of way shall be dedicated to public use on a subdivision plat. All new roadways to be maintained by the County shall be constructed under permit issued by the County and inspected for compliance with the provisions of these regulations during construction in order to be accepted for maintenance. Roadways constructed without such permit shall not be accepted for maintenance unless it is proven at owner or contractor expense that the road was in fact constructed in accordance with these regulations to the satisfaction of the Director. **“If new roadway construction for which a permit is required has not commenced within one year of department approval of roadway plans, the department may require the developer to re-submit plans and construct such roadway in compliance with current regulations in effect if different from those which were effective at the time the department approved original plans”**

Mr. Watkins noted a letter was sent to builders and contractors on April 8, 2003 about this proposed revision. The department has received no comments to date.

Commissioner Elkin stated the way he interprets this proposed revision is that builders or contractors must begin construction on the road within one year. Mr. Watkins stated that is correct and if the construction is not started within one year, the builder or contractor must come back with revised plans and those plans must be to the most recent standards adopted.

There was discussion about what will be considered the beginning of construction of a road and what will happen if there has not been any work done on a road for a while.

Commissioner Elkin asked if there should be wording about having a minimum portion of

a road completed such as 25%, but he does not want to see different sections of the same road built to different standards. Mr. Watkins stated developers and builders can request a variance from the Road and Bridge Advisory Committee.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the April 22, 2003 meeting with an appropriate order for approval.

**Subject: Appointment to Boone County Regional Sewer District**

Commissioner Elkin moved to appoint Randall Chann to the Boone County Regional Sewer District Board of Directors for an interim term to expire on January 1, 2008.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 191-2003**

**Commissioner Reports**

*Commissioner Schnarre*

*Family Health Center Letter*

Commissioner Schnarre stated the Commission received a letter from the Family Health Center. \$98,356 has been identified in the federal budget and these funds are to be used for construction of the Family Health Clinic.

*Commissioner Elkin*

No reports at this time.

There was no public comment.

The meeting adjourned at 9:52 a.m.

Attest:

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Keith Schnarre  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner