

TERM OF COMMISSION: February Session of the February Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:31 a.m.

Subject: Second Reading and Approval of Petition to Vacate a Portion of Mauller Road

David Piest, Boone County Surveyor, Greg Edington, Public Works Road Maintenance Operations Manager, were present on behalf of this item.

Commissioner Schnarre noted the first reading of this petition was done in November 2002.

David Piest stated to his understanding there is a portion of the road that lies to the east of Highway VV that is still maintained and used as access to a business. It is from that point, where the maintenance ends, to the end of the road that is being requested to be vacated. In the past, this portion of the road was part of Oakland Church Road. He believes the intention of James McCray, the one who circulated the petition, is to keep the general public off his property because they have no place to go.

Commissioner Elkin asked if there is an exact description available. Mr. Piest stated there was some confusion about the description on the petition. Per a conversation with John Patton, County Counsel, the Commission has the authority to modify the description on the Commission Order. He has made available two different descriptions for the Commission to approve. One is based on the driveway into the business and the other description is farther down the road where it is not maintained to where there is a creek crossing. The department has measured both distances on each description.

Commissioner Elkin asked if Greg Edington could tell the Commission about the maintenance of this road. Commissioner Miller asked where the maintenance ends currently and if it is only maintained to the business. Mr. Piest stated that is correct.

Commissioner Miller asked if the maintenance vehicles use the business parking/driveway area to turn around. Mr. Piest stated to his knowledge, the vehicles come down the road, heading east, and turn north into the driveway and back out onto the road.

Commissioner Miller stated she was curious about the vehicles turning around if the maintenance is to the creek crossing. She does not believe it makes sense to go to the creek crossing.

Mr. Piest stated maintenance ends at the driveway and is not maintained to the creek.

Greg Edington stated he believes it would be sufficient to vacate to the driveway and use the driveway as a turn around because this is what has been done to date.

Commissioner Schnarre opened the floor for a public hearing on this item.

Jana Wirth, 4020 N. Hinshaw Drive, Columbia, stated she was present to clarify where the maintenance would end and the description that would be vacated per the petition. Mrs. Wirth and her husband own the business and the driveway that has been previously discussed. She wants to make sure the road is maintained as it is now by the County.

Commissioner Elkin stated he had received telephone calls regarding clarification of the description of the portion of the road that would be vacated.

Mallory Mayse, 20 E. High Point Lane, Columbia, legal representative of the Petry Family Trust, the owner of land north of the road from Highway VV to the building owned by the Wirth's. He called Commissioner Elkin to clarify the Public Notice's description of the road was both confusing and over reaching in what is in the process of being accomplished. His client lives in California and they have no objection to the vacation of the portion of Mauller Road. His client has requested the Commission use a specific description in the future for road vacations.

James McCray, 450 E. Mauller Road, Columbia, stated he petitioned to have the road vacated. His intent is to have the road closed to where the current maintenance ends to the east to the Highway 63 Right-of-Way. He would like to post "Private Drive" signs.

Commissioner Miller asked if Mr. McCray owns all the land on both sides of the road. Mr. McCray stated that is correct.

There was no one else wishing to speak.

Commissioner Schnarre closed the public hearing.

Commissioner Elkin moved to vacate a portion of Mauller Road in accordance with the revised description by the Boone County Public Works Department. The following description supercedes the original description on the petition:

All that portion of Mauller Road in Section 13, Township 49 North, Range 13 West, lying east of the east line of the driveway into the 3.99 acre tract presently owned by Jerry A.

and Jana L. Wirth. That east line is located 1055 feet east of the centerline of Highway VV.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 46-2003**

Subject: Purchasing Department

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

A. Second Reading and Approval of Sole Source Renewals for 2003

Melinda Bobbitt stated the department is requesting the renewal of sole source contracts through December 31, 2003 with ACC Alarm Communications (Sole Source #11-123102), Tech Electronics (Sole Source #03-123102), Simplex/Grinnell (Sole Source #16-123102), City of Columbia (Sole Source #10-123102) and Snap-On Diagnostics (Sole Source #17-123102).

Commissioner Elkin moved to approve the renewal of the following Sole Source Contracts through December 31, 2003:

<u>Vendor Name</u>	<u>Department</u>	<u>Sole Source #</u>
1) ACC Alarm Communications	Facilities Maintenance	11-123102
<i>Description: Monitoring Service of county fire, burglar, panic alarms for existing security equipment originally provided by ACC. This equipment is then purchased from the cooperative agreement in place at the University of Missouri.</i>		
2) Tech Electronics	Court Administration	03-123102
<i>Description: Maintenance agreement for courtroom sound system which was originally installed by Tech Electronics. The maintenance agreement must provide service labor and parts compatible with the current system, as well as an extensive knowledge of the particular system as installed.</i>		
3) Simplex/Grinnell	Facilities Maintenance	16-123102
<i>Description: Life Safety Service Agreement for alarms at Boone County jail to monitor existing Simplex fire alarm equipment.</i>		
4) City of Columbia	Auditor	10-123102
<i>Description: Parking at Armory and Wabash Lots</i>		
5) Snap-On Diagnostics	Public Works	17-123102

Description: Upgrade to existing software in place. Upgrades are yearly. Original software purchased through Snap-On Diagnostics.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 47-2003**

B. First Reading of Bid 03-14JAN03 (Bituminous Transport Distributor)

Melinda Bobbitt stated the Public Works and Purchasing Departments have reviewed the above referenced bid and recommend awarding to G. W. Van Keppel for having the best bid meeting the specifications. Total contract amount including trade-in is \$84,893.50. Only one bid was received but was within the budgeted amount of \$87,000.00. Six “No Bids” were also received.

The department is also recommending including an additional contract price of \$65.00 hourly shop rate for 5 years as supplied in the bidders response.

The department is also requesting at this time approval to dispose of the following equipment as trade-in:

One (1) 1968 5,000 Gallon Fruehauf Oil Transport (Fixed Asset Tag #7577)

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

C. First Reading for Approval of State Contract C103008001 (Highway Patrol Cars)

Melinda Bobbitt stated the Sheriff’s Department and Purchasing recommend award from the State of Missouri Cooperative Contract C103008001 to purchase a total of 10 model year 2003 Ford Crown Victoria Police Interceptors from Joe Machens Ford. The departments recommend the purchase of the following:

Six (6) vehicles per the bid specifications including the dealer prep fees to be paid from account 2901-91400 for a cost of \$121,896.00. Two vehicles per the bid specifications including dealer prep fees to be paid from account 1251-92400 for a cost of \$40,632.00. One vehicle per the bid specifications including comfort convenience package and dealer prep fees to be paid from account 2902-92400 for a cost of \$21,116.00 and one vehicle per the bid specifications including comfort convenience package and dealer prep fees to be

paid from account 1255-92400 for a cost of \$21,116.00. The total contract value is \$204,760.00.

Commissioner Miller asked what is included in a “comfort convenience package”. Mrs. Bobbitt stated this package includes a power driver seat, side airbags, speed control and AM/FM/Cassette radio.

Commissioner Schnarre asked if there would be no trade-ins for these cars. Mrs. Bobbitt stated the department would present those at a later date for disposal.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Melinda Bobbitt introduced Debbie Crutchfield, the new Office Specialist in the Purchasing Department.

Subject: Public Works – First Reading of Private Pay Chip Seal (Richardson Acres)

David Mink, Public Works Director, and Greg Edington, Public Works Road Maintenance Operations Manager, were present on behalf of this item.

Greg Edington stated the department received an application for private purchase chip and seal for Richardson Acres. This would be included in the 2003 projects for the department. This is being brought forward to the Commission per the Surface Upgrade Policy.

Commissioner Miller asked if this is a whole subdivision. Mr. Edington stated the department is currently working on the measurements and developing an estimate of cost for the chip seal.

Commissioner Miller stated the County use to do Neighborhood Improvement Districts (NIDs) and asked if the County is no longer doing NIDs but instead is doing chip seal and is left with the maintenance of the roads. Mr. Edington stated it is a cheaper alternative.

Commissioner Miller stated she understand that it is cheaper but it is not a cheaper alternative to the public. Mr. Edington stated that is correct.

Commissioner Miller asked what is the policy for doing a NID versus a private pay chip seal. Originally private pay chip seal was for dead end roads and small roads that did not have a lot of traffic.

Mr. Edington stated he is seeing a trend of when NIDs are rejected the neighborhood will opt to private purchase chip seal. The roads in a subdivision generally fall into the description for the private purchase chip seal policy. He is unsure if this is a loophole in the policy or if it is something the Commission wants to give consideration to in the future.

Commissioner Miller is concerned about the amount of chip seal that is being added that has to be maintained by the County. She noted the County is required to maintain it only if the County can afford to.

Commissioner Schnarre asked how big Richardson Acres is. Mr. Edington stated there are three roads which are all gravel. Commissioner Miller asked if the roads are all dead end roads. Mr. Edington stated that is correct.

Commissioner Elkin asked if this is more costly over time but he knows this is more costly up front. Mr. Edington stated the cost of chip seal would end up being more costly than asphalt.

David Mink stated the capital investment required to build an asphalt street over the years would be a significant cost. The capital cost of the initial installation is born by private individuals then over the long term the County would probably have less costs. The chip seal on top of gravel has to be redone approximately every two to three years. Asphalt may not have to have any maintenance for approximately eight to ten years after installation. If the capital investment cost is subtracted out of the installation, then asphalt would be less costly to maintain.

Commissioner Miller stated when the policy was originally adopted it was for dead end roads.

Mr. Mink stated he believes the policy does allow for this but if the Commission wishes to not continue this then the policy should be revised.

Commissioner Miller stated she believes the County should be aware of what the costs will be in the future for maintenance of chip and seal.

Mr. Mink noted there was some confusion about what would be done in neighborhoods with chip seal and this process was clarified in the revision approved by the Commission earlier this year. Also, the cost of sweeping the road after the chip seal has been applied has been refigured into the cost of the application.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an

appropriate order for approval.

Subject: Second Reading and Approval of Contract with Boone County Soil and Water Conservation District

Commissioner Miller moved to approve the Soil and Water Conservation Service Agreement with the Boone County Soil and Water Conservation District.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 48-2003**

Subject: Information Technology

A. Second Reading and Approval of Budget Revision for GIS

Commissioner Elkin moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1176-71100: GIS County – Outside Services	\$1,000.00	
1176-91302: GIS County – Computer Software		\$1,000.00

Said budget revision is for the purchase of SQL Server Software for the GIS Department.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 49-2003**

B. Second Reading and Approval of Budget Revision for Mail Services

Commissioner Elkin moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1194-59000: Mail Services – Motor Fuel/Gas	\$490.00	

1194-59105: Mail Services – Tires	\$460.00	
1123-86800: Emergency Fund	\$7,410.00	
1194-10100: Mail Services – Salaries and Wages		\$1,100.00
1194-10110: Mail Services – Overtime		\$600.00
1194-10200: Mail Services – FICA		\$200.00
1194-22000: Mail Services – Postage		\$5,200.00
1194-48000: Mail Services – Telephone		\$10.00
1194-71600: Mail Services – Equipment Lease and Meter		\$1,250.00

Said budget revision is to cover unforeseen expenses for the FY2002 budget.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 50-2003**

Subject: Appointments to Boards or Commissions

A. Boone County Regional Sewer District Board (2 Appointments)

Commissioner Elkin moved to re-appoint the following to the Boone County Regional Sewer District Board of Directors:

- Richard L. Bock for a five year term to expire on January 31, 2008
- Mark E. Stone for a five year term to expire on January 1, 2008.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 51-2003**

B. Energy and Environment Commission

Commissioner Miller moved to re-appoint Alyce Turner to the City/County Energy and Environment Commission for a three year term to expire on January 31, 2006.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 52-2003**

C. Board of Parks Commissioners

Commissioner Elkin moved to appoint Beth M. Brown to the Board of Parks Commissioners for a term to expire on January 31, 2007.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

Commissioner Elkin noted this is a new member from a new township.

The motion passed 3-0. **Order 53-2003**

Subject: First Reading to Approve Grant Proposal with University for Fairgrounds Master Plan

Commissioner Elkin stated this is the final phase of planning for the Boone County Fairgrounds through the University of Missouri Parks and Recreation and Tourism Department. Dr. David Vaught is leading this project and has been working on this project since the beginning.

The first workshop will be held at the Fairgrounds on Saturday, February 15, 2003 between 1:00 to 5:00 p.m. This will be for giving tours of the grounds and begin discussion of priorities. Dr. Vaught will be facilitating this workshop.

Commissioner Elkin noted he has been in contact with the City of Columbia and they will have representation at the workshop from their Parks and Recreation Department. He hopes a mutual decision can be made for the Master Plan for the Fairgrounds.

The final Master Plan for the Fairgrounds has to be completed by August 2003 to apply for the federal LWCF grant. Dr. Vaught believes a first draft can be completed in May 2003 to allow for discussion and public comment.

There will be subsequent meetings held every two weeks on Mondays. He will have the dates available at a later time. There will be meetings in Centralia, Ashland, and

Columbia.

This is an approved budgeted item for FY2003.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Commissioner Reports

There were no Commissioner Reports.

There was no public comment.

The meeting adjourned at 10:07 a.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner