

TERM OF COMMISSION: July Session of the May Adjourned Term

PLACE OF MEETING: Boone County Fairground Coliseum

PRESENT WERE: Presiding Commissioner Don Stamper  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:33 p.m.

Commissioner Stamper stated that this meeting was being held in the coliseum at the Boone County Fairgrounds. He stated that this is a tradition of the county commission to meet at the Fairgrounds during the time of the fair.

**Subject: Purchasing Department**

Melinda Bobbitt, Purchasing Department Director, was present on behalf of these items.

**A. First Reading of Bid 45-18JUN02 (Lumber – Bridge Boards)**

Melinda Bobbitt stated Purchasing and Public Works Departments have reviewed the responses and recommend awarding to LaCrosse Lumber Company for having the best bid meeting the minimum specifications. They were the only bidder to respond fully to the specifications and the only to respond to discounts off lumber that may be identified later. This has a possible yearly contract value of \$8,982.40 to be paid from organization 2040 account 23050.

There was no further discussion and no public comment.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for award.

**B. First Reading of Bid 49-09JUL02 (Benson Road Improvement Phase I)**

Melinda Bobbitt stated Purchasing and Public Works Departments have reviewed the responses received and recommend awarding the base bid and alternate A to J.C. Industries, Inc. for having the lowest and best bid meeting the minimum specifications. Total contract cost is \$218,444.80 to be paid from organization 2045 account 71100.

Commissioner Elkin asked where the funding would come from for extra work on this project. David Mink, Public Works Director, stated there are funds remaining from right-of-way acquisition that will be available.

There was no further discussion and no public comment.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for award.

**C. First Reading of Bid 39-18JUN02 (Prescription Medication Term and Supply)**

Melinda Bobbitt stated the bid for Prescription Medication Term and Supply was issued on May 29, 2002 and closed on June 18, 2002. A total of three bids were received. Purchasing and the Sheriff's Department recommend award to D & H Drug Corporation for having the lowest and best bid, based upon the bid evaluation and criterion.

This is a Term and Supply contract to be paid from department 1255 (Corrections), account 23501 (Prescription Drugs).

Commissioner Elkin stated he was happy to see a local business have the lowest and best bid.

There was no further discussion and no public comment.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for award.

**D. First Reading of Bid 51-09JUL02 (Painting Services Term and Supply)**

Melinda Bobbitt stated the bid for Painting Services Term and Supply was issued on June 18, 2002 and closed on July 9, 2002. A total of four bids were received. Purchasing and Facilities Maintenance recommend award to Ken Hensel Painting for having the best and lowest bid, based upon the bid evaluation and criterion.

This is a Term and Supply contract to be paid from department 6100 (Facilities and Grounds Maintenance), account 23050 (Other Supplies).

There was no discussion and no public comment.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for award.

**E. First Reading of Sole Source Contract with Zimmer Radio Group**

Melinda Bobbitt stated this is a sole source request from the Human Resources

Department for an advertising campaign with Zimmer Radio Group. Human Resources is developing and experimenting with the effectiveness of radio advertising. There are two radio advertising groups in Columbia. The Human Resources Department currently uses Premier Marketing for recognizing top employee each quarter. They are interested in targeting additional markets through the use of the Zimmer Radio Group which offers links to our Boone County web site. The uniqueness of the advertising campaign and the targeted market qualify this purchase as a sole source.

Betty Dickneite, Human Resources Director, stated the department would keep this sole source until December 31, 2002 and then this would be re-evaluated.

There was no further discussion and no public comment.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for award.

**Subject: Public Works**

**A. Second Reading to Authorize Presiding Commissioner to sign Remonumentation Letter to Missouri Department of Natural Resources**

Commissioner Stamper moved to authorize the Presiding Commissioner to sign the letter to the Missouri Department of Natural Resources regarding Boone County's participation in the County Surveyor Cooperation Remonumentation Program for FY2003.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 328-2002**

**B. First Reading of Change Order #1 for FRP New Haven Bridge Project**

David Mink stated the Public Works Department originally planned to do fiber reinforcement polymer on the Richland Road Bridge but this is an area that is being proposed to be annexed into the City of Columbia. The department decided to do this work on New Haven Bridge. The Contractor was unable to evaluate the project using the same base bid for the Richland Road Bridge project. This is a Change Order for \$6,610.00.

There were no questions from the Commissioners and no public comment.

Commissioner Stamper stated this is a first reading and requested the Deputy County

Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

**C. First Reading of Consultant Servicing Agreement with The Louis Berger Group, Inc. (Harold Cunningham Road Project)**

David Mink stated there was damage on Harold Cunningham Road from flooding that occurred between May 6 and 8, 2002. There was a substantial mud slide which has closed the road. The department needs an engineering design for the slope to prevent any further damage that could possibly close the road again. The department currently has a contract with Terracon to do soil testing on the slope and the road. The results of those soil tests will not be available for a while and those test results will be needed before the engineering work can begin.

Mr. Mink noted the department has applied for Federal Emergency Management Agency (FEMA) reimbursement funds for this project. The department will not know if they will be receiving any funds from FEMA for a while.

There were no questions from the Commissioners and no public comment.

Commissioner Stamper stated this is a first reading and requested the Deputy County Clerk to schedule this for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Recorder of Deeds – Second Reading and Approval of Budget Revision**

Commissioner Stamper moved to approve the following budget revision:

Department Account and Title	Amount Decrease	Amount Increase
1160-91100: Recorder – Office Supplies	\$1,200.00	
1160-23000: Recorder – Furniture and Fixtures		\$1,200.00

Said budget revision is to cover shelving needs in the Recorder of Deeds Office.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 329-2002**

**Subject: Approve the Closing on Boone Retirement Center**

Commissioner Stamper moved to accept the closing documents on the sale of Boone Retirement Center to the Hospital Trustees of Boone County.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 330-2002**

### **Commissioner Reports**

*Commissioner Stamper*

#### Automated External Defibrillators Article

Commissioner Stamper stated an article in a local publication regarding the City of Columbia/Boone County Health Department's AED Ordinance that was approved earlier this year. Also, there is an article regarding City of Springfield/Greene County's proposed ordinance on AED's. In the proposed ordinance includes a registration fee, which the City/County Health Department does not have.

#### Nowell's Facility

Commissioner Stamper stated three building designs have been submitted to the design committee for the new Health Facility. Copies of the designs are available with Commissioner Stamper.

*Commissioner Elkin*

#### Boone Retirement Center

Commissioner Elkin stated Boone Retirement Center Board of Trustees held their first meeting at the new facility earlier this week. He noted the move went well and the residents are adapting to their new facility.

OSHA and the Missouri Division of Aging will be doing a walk through inspection in two weeks of the new facility.

There was no public comment.

The meeting was adjourned at 1:52 p.m.

Attest:

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Don Stamper  
Presiding Commissioner

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Wendy S. Noren  
Clerk of the County Commission

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner