

TERM OF COMMISSION: June Session of the May Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Linda Vogt
Deputy County Clerk Michelle Malaby
County Counselor John L. Patton

The regular meeting of the County Commission was called to order at 9:32 a.m.

SUBJECT: Report on Green Thumb Older Worker Employment and Training

Green Thumb, Inc. Field Support Coordinator Patrick Dougherty stated Green Thumb is an agency funded by the U.S. Department of Labor which has been in operation since 1965. The program was initially funded by the National Farmers Union as a way to employ older people who, when they lost their jobs or moved off farms, generally had a difficult time finding long term employment. The Senior Community Service Employment Program operates in predominately rural areas. About 17,000 people participate, approximately 600 of which are in Missouri. Mr. Dougherty stated he supervises about 100 people in his thirteen county district which includes Boone County. There are 11 workers in Boone County, two of which are under the supervision of the County. Most workers work twenty hours per week at minimum wage. Green Thumb also assists older workers with job searches. There is a great deal of emphasis on training. About twenty to thirty percent of participants leave the program each year for long term employment. Mr. Dougherty listed Boone County participants and where they work. Green Thumb tries to treat each participant as an individual. Most workers have been out of the work force five, ten or fifteen years. This program allows them to get back into the routine of work: reporting to work, learning new skills and upgrading existing skills. The average worker age 65. There is no upper age limit. The program will likely be funded by block grants next year. The County Commission may receive decision making power in the future. Green Thumb works closely with the Private Industry Council coordinating the local jobs program, Hospitality Host classroom training and making cross referrals.

In response to a questions from Commissioner Stamper, Mr. Dougherty replied in each county, program openings are allocated according to the number of low income elderly citizens. The income ceiling is 125 percent of the poverty level. There are nine slots in Boone County. Boone County currently exceeds allowed enrollment by two. Community service employment is in not for profit or public agencies. Workers compensation, wages, and leave are paid by Green Thumb, Inc. There is very little cost to the host agency. There is an on the job training program for private industry where wage cost is shared while the individual is learning their job.

In response to a question from Commissioner Vogt, Mr. Dougherty replied there is no time limit on the duration of employment or on the length of time an entity can serve as a host agency.

SUBJECT: Agreement with Stan Elmore for Construction Administration Services on Government Center Plaza Project

Mr. Patton stated the agreement addresses construction administration services for the plaza construction project. It starts with bidding and concludes with project completion. Stan Elmore would manage the project on a day-to-day basis at an hourly rate with a not to exceed amount.

In response to a question from Commissioner Stamper, Mr. Patton replied Mr. Elmore advises he does not carry professional liability insurance. A lot of engineers do not. The agreement says he should carry what insurance the commission prescribes. Mr. Elmore says it is cost prohibitive to purchase insurance for this project. He wants the County Commission to waive the requirement.

Commissioner Stamper stated the county has accepted plans and specifications prepared by Leo A. Daly architects. The plans need minor modifications relating to sidewalks, flag pole placement, and the alley. Although Mr. Elmore's lack of professional liability insurance does make him

nervous, his responsibility for design and engineering are minimal. Commissioner Stamper stated he wants to approve the agreement with Mr. Elmore so the project can proceed.

In response to a question from Commissioner Vogt, Commissioner Stamper replied the portions of the design prepared by Leo A. Daly are covered by their professional liability insurance. Any change in the design could nullify their exposure.

Mr. Patton stated the county is responsible for any reuse, modification or alteration of the design documents.

Mr. Elmore commented the changes desired by the committee are minor. They want to change sidewalks to turn at 45 degree angles to avoid people cutting across the grass and they want to add sidewalks.

Commissioner Stamper stated other changes are relocation of the flag poles and converting the alley from an asphalt surface to a sectioned concrete curb and gutter surface.

In response to a question from Commissioner Stamper, Mr. Patton replied if problems occur, they probably will not involve design but rather construction. He does not ordinarily recommend the county hire professionals who do not carry insurance. One reason for paying a professional a fee is because they have insurance, an office, overhead, and support staff. It is not uncommon for engineers to not have this type of insurance--especially those who have small businesses and do not work on large scale projects. The commission needs to make an informed decision.

Commissioner Vogt asked shouldn't a professional carry insurance for their own protection?

Mr. Patton replied usually. The insurance provides a source of funds to cover damages caused by professional errors and omissions.

Commissioner Stamper stated this project is not following a traditional format. Normally, he would prefer to do business with an established company who provides things the county likes to have, but this is a \$400,000 project, the design of which is basically complete. The project needs to be bid and constructed, with minor modifications, in the next several months. The project needs to be managed.

Commissioner Miller commented you do not have to be an engineer to be a construction manager. She is not uncomfortable with this proposal.

Commissioner Miller moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, an agreement with Stanley Elmore, P.E. for construction management services on the project known as the Boone County Government Center Public Plaza Project. The County Commission waives the requirement that Mr. Elmore carry professional liability insurance.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 327-96.**

SUBJECT: Policy for Contracting Architectural, Engineering and Land Surveying Services

Public Works Department Design and Construction Division Manager John Smith stated the Department and Mr. Patton reviewed the policy for contracting for architectural, engineering, and surveying services.

Mr. Patton commented the county devised its own policy to provide more flexibility in hiring consultants. The commission adopted such a policy in 1982. The need to revise the policy became apparent when the county seriously began work on road improvement projects. The policy addresses the purchase of general consulting services and project specific services.

Commissioner Vogt moved that the County Commission of the County of Boone adopt the attached POLICY FOR CONTRACTING FOR ARCHITECTURAL, ENGINEERING AND LAND SURVEYING SERVICES effective immediately.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 328-96.**

SUBJECT: Utility Relocation Agreement with Boone Electric Cooperative for Blackfoot/Obermiller/Roemer Road Improvement Project

Mr. Smith stated six electric poles have to be moved for the Blackfoot/Obermiller/Roemer road project. Three poles are on private easements. This agreement covers the cost of relocating the poles.

In response to a question from Commissioner Miller, Mr. Smith confirmed the county will pay the actual cost of relocating the poles. The agreement includes an estimated amount.

Commissioner Miller moved that the County Commission of the County of Boone approve, and authorize the Presiding Commissioner to sign, the attached agreement with Boone Electric Cooperative for relocation of electric poles in conjunction with the Blackfoot/Obermiller/Roemer Road project.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 329-96.**

SUBJECT: Discuss Employee Suggestions

Chief Deputy Recorder Karen Johnson, who is chair of the Employee Suggestions Committee stated a suggestion was made that there be a walkway from the front of the Courthouse to the plaza area.

Commissioner Miller replied that should be addressed in the Plaza project.

Commissioner Stamper stated there will be steps to the side of the amphitheater and the amphitheater itself can be used to cross the area.

Ms. Johnson stated another employee asked if there will be a program, similar to one the City of Columbia has, whereby memorial benches can be placed along the county portion of the MKT Trail.

Commissioner Stamper replied yes. The County will need to establish a process. Possibly a staff committee could be responsible for the program. The current focus is on opening the trail for use.

Commissioner Vogt stated the county needs a park board.

Ms. Johnson stated the final suggestion was that the County establish an internal recycling program. The suggestion came from the Sheriff's Department. Apparently they do not recycle like Government Center offices.

Commissioner Vogt expressed surprise that a formal program is not in place.

Commissioner Miller commented other buildings may need containers like those which have been placed by the vending machines in the Government Center.

Commissioner Vogt stated she sees no reason why the recycling effort cannot be expanded. She will raise the issue at the next Personnel Committee meeting.

Commissioner Stamper requested Ms. Johnson present the issue. Commissioner Stamper requested Ms. Johnson schedule future employee suggestions on the agenda.

SUBJECT: Award Bid 54-23MAY96, Public Works Department Grounds Improvements

Purchasing Department Director Beckie Jackson recommended award to Phillips Grading and Construction, Inc. for the base bid and options one and two for a total cost of \$58,642.02. Option one is a security fence around the perimeter of the west yard. Option two is additional earthwork and a concrete structure for containment in the event of a petroleum product spill. There is adequate funding in the budget line item.

Commissioner Miller moved that the County Commission of the County of Boone award bid 54-23MAY96, Public Works Department Grounds Improvements, to Phillips Grading and Construction, Inc. The County Commission does hereby approve, and authorize the Presiding Commissioner to sign, the attached agreement.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 330-96.**

SUBJECT: Capital Cable Notice of Channel Addition and Rate Increase

Commissioner Stamper reported on a notice from Capital Cable regarding the addition of a channel called Mind Expansion University and of a rate increase, both effective August 1, 1996.

SUBJECT: Discuss Proposed Public Health Hazards and Nuisance Ordinance

Commissioner Stamper stated the City/County Board of Health worked with the Farm Bureau to develop this nuisance ordinance. Commissioner Stamper suggested the Planning and Zoning Commission review the ordinance prior to Mr. Patton preparing the final document. The commission will then conduct a public hearing.

Commissioner Vogt stated she received three calls in the last week reporting nuisances. How is nuisance defined?

Commissioner Miller replied there are a limited number of nuisances defined in the document. Buildings are not included since they are covered under state statute. It includes things about which the county receives the most frequent complaints.

Commissioner Vogt stated she is concerned people will expect relief which the County does not have the authority to give.

SUBJECT: Agreement for Services Provided by Boone County Pinnacles Youth Foundation

Commissioner Vogt moved that the County Commission of the County of Boone approve the attached agreement for services provided by the Boone County Pinnacles Youth Foundation.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 331-96.**

The meeting adjourned at 10:15 a.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Linda Vogt
District II Commissioner