

TERM OF COMMISSION: August Session of the August Adjourned Term

PLACE OF MEETING: Boone County Government Center Commission Chambers

PRESENT WERE: Presiding Commissioner Don Stamper
District I Commissioner Karen M. Miller
District II Commissioner Linda Vogt
Deputy County Clerk Michelle R. Malaby
County Counselor John Patton

The regular meeting of the County Commission was called to order at 1:30 p.m.

SUBJECT: Accept Joan Court as a County Road and for Maintenance

Commissioner Stamper stated a group of residents paved their roads. Joan Court was omitted from the Commission Order which accepted the other roads. Commissioner Stamper moved that the County Commission of the County of Boone accept Joan Court as a county road and for maintenance. The Presiding Commissioner is authorized to sign the Roadway Maintenance Acceptance Certificate.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 450-95.**

SUBJECT: Approve Road Improvement/Repair Cooperative Agreements with Cities

Commissioner Stamper moved that the County Commission of the County of Boone approve the attached Boone County Road Improvement/Repair Cooperative Agreements with the City of Ashland (\$35,000), City of Centralia (\$25,000), City of Hallsville (\$40,000), City of Harrisburg (\$20,000), City of Rocheport (\$20,000), and the City of Sturgeon (\$25,000).

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 451-95.**

SUBJECT: Budget Amendment: Land for Boone Retirement Center

Commissioner Miller moved that the County Commission of the County of Boone authorize the following budget revision:

<u>Organization</u>	<u>Account</u>	<u>Account Title</u>	<u>Increase</u>
1190	91800	Non-Departmental Land	\$745,000

Explanation: Establish budget to purchase 17 acres from B & E Investments for construction of a new Boone Retirement Center.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 452-95.**

SUBJECT: Discuss Centralia Special Road District Sales Tax Allocation

County Clerk Wendy S. Noren stated there is not a Commission Order on file concerning distribution of sales tax proceeds to Centralia, only a letter dated June, 1993. She reviewed the distribution with City of Centralia attorney Carroll Bryson last week and determined where differences of opinion exist. Centralia perceived they would receive 150 percent of what they would have received from all taxes had the Commission not reduced the property tax when the sales tax for road improvements was initiated. Ms. Noren read the proposed order.

Mr. Bryson stated it was determined they were not being paid on railroad and utility valuations.

Commissioner Miller stated she believes the order reflects the original intent of the Commission.

Commissioner Vogt moved that the County Commission of the County of Boone order the distribution of funds to the Centralia Special Road District on a monthly basis from funds arising out of the 1/2 cent sales tax for county roads. Said distributions shall be based on 150% on

revenue lost to the Special Road District due to the reduction in the common road levy. The “amount of revenue lost” shall be calculated on the amount of revenue not collected by the County in the prior month because of the rate reduction. The “amount of revenue not collected by the County” shall be calculated using the net assessed valuation of real, personal and railroad and utility bills paid to the County Collector in the prior month times a rate of .29 less the amounts that would be due to the collector and assessment fund as commissions. The “revenue lost to the Centralia Special Road District” shall be calculated by multiplying the “amount of revenue not collected by the County” times 80% and subtracting the actual payment made to the road district from the reduced property tax levy in the prior month. The Centralia Special Road District shall receive 150% of the “revenue lost to the Centralia Special Road District”.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 453-95.**

SUBJECT: Facilities Maintenance Budget Amendment: Emergency Appropriation

Per the recommendation of Auditor June Pitchford, Commissioner Miller moved that the County Commission of the County of Boone waive the ten day comment period and authorize the following budget amendment:

<u>Organization</u>	<u>Account</u>	<u>Account Title</u>	<u>Increase</u>
6100	86800	Emergency	\$17,000

Explanation: Establish emergency appropriation.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 454-95.**

SUBJECT: Award Bid 95-22AUG95, Computer Equipment and Authorize Associated Budget Revision

Referring to his memorandum dated August 28, 1995, Circuit Court Data Processing Supervisor Pete Jackson stated they would like to award the bid to the low bidder on the file server. They would like to reject the bid from CDW on Item 3 as they did not include cables as specified and instead award Item 3 to Specialized Systems. The total cost is \$12,483.50.

In response to a question from Commissioner Stamper, Mr. Jackson replied the budget revision is requested because they would like to purchase additional disk space and memory with the file server. Savings are available from the purchase of other items.

Commissioner Vogt asked was the hardware budgeted in 1995?

Mr. Jackson replied yes, the budget was \$10,000. In April, they learned they could obtain the WestLaw Missouri Case and Statute Information System for on-line legal research. The equipment necessary to run the system was scheduled for purchase in 1996. When these bids were opened they realized they could purchase additional disk space and memory with money they have leftover from other purchases in order to use the WestLaw software now.

In response to a question from Commissioner Vogt, Mr. Jackson confirmed the Court can meet its responsibilities without the additional disk space and memory. The price of the disk space and memory should be the same next year.

Commissioner Miller stated the Commission does not allow other departments to do this. Just because funds became available does not mean they can be used.

The Commission was not willing to approve the budget revision.

Mr. Jackson presented another memorandum to the Commission, recommending the same award, but without the additional disk space and memory, at a total cost of \$9,938.50.

Commissioner Stamper stated the item will be rescheduled for Tuesday, then left the chambers to make a telephone call.

SUBJECT: Approve and Ratify Two Right of Way Acquisition Agreements

Public Works Department Manager of Design and Construction Tom Ratermann stated the agreements were executed by the Presiding Commissioner under the authority of Commission Order 13-95. The Heinz agreement includes relocation of a bus shelter at an expense of about \$200. The Reed agreement allows the property owner to retain excess dirt. Commission Order 13-95 does not cover such issues, therefore, they recommend the agreements be approved by separate order.

Commissioner Miller moved that the County Commission of the County of Boone approve and ratify the attached Real Estate Acquisition Agreement between the County and Robert D. and Cynthia E. Heinz for the acquisition of right-of-way on Creasy Springs/Mauller Road heretofore approved and executed by the Presiding Commissioner.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 455-95.**

Commissioner Miller moved that the County Commission of the County of Boone approve and ratify the attached Real Estate Acquisition Agreement between the County and Fieldon E. and Jean A. Reed for the acquisition of right-of-way on Creasy Springs/Mauller Road heretofore approved and executed by the Presiding Commissioner.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 456-95.**

SUBJECT: Discuss Accepting Roads in Griffin Estates Subdivision for Maintenance

Mr. Ratermann stated some roads in Griffin Estates Subdivision are maintained by the County. Those which are not include a 200 foot section of road on top of a dam between two ponds. Road maintenance for the unmaintained portion was covered by a road maintenance agreement recorded in the Recorder of Deeds office. Property owners would like the County to maintain the roads. The Public Works Department was concerned with the section on the dam. Property owners served by the road across the dam developed a maintenance agreement for the dam. This required them to terminate the road maintenance agreement. The County is willing to maintain the road provided property owners maintain the dam. In addition, the road has two cul-de-sacs. One will continue to be privately maintained. The road maintenance agreement for that cul-de-sac, which serves five lots, will remain in effect.

Commissioner Miller stated the property owners have funds available to upgrade the road, but wanted some indication the Commission will accept the roads before expending the funds.

Following discussion of the agreement to maintain the dam, Commissioner Vogt and Commissioner Miller agreed they are willing to accept the roads under the conditions outlined.

Commissioner Stamper returned to the chambers.

SUBJECT: Authorize Disposal of Various Fixed Assets

Commissioner Stamper reviewed a list of items submitted by Purchasing Director Beckie Jackson for disposal and moved that the County Commission of the County of Boone authorize disposal of various fixed assets at auction. The County Commission does hereby authorize the disposal forms to be signed with the Presiding Commissioner's signature stamp.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 457-95.**

SUBJECT: Contract with City of Columbia, Reimbursement for McBaine Levee Repair

Commissioner Stamper moved that the County Commission of the County of Boone approve the attached contract with the City of Columbia concerning the repair of the levee at McBaine and the City of Columbia's agreement to reimburse part of the cost.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 458-95.**

SUBJECT: Request Authorization to Use Courthouse Grounds, KOOL 102.3 Street Dance, Old Car Club Promotion

Commissioner Vogt moved that the County Commission of the County of Boone authorize radio station KOOL 102.3 to use the Courthouse Grounds for a street dance from 6:30 p.m. until 10:00 p.m. on September 30, 1995 as part of an Old Car Club Promotion.

Commissioner Miller seconded the motion.

Commissioner Stamper questioned whether the event would interfere with court proceedings. It was determined the event will be held on a Saturday. Motion passed unanimously. **Order 459-95.**

SUBJECT: Accept Levee Easement, McBaine Levee

Commissioner Miller moved that the County Commission of the County of Boone accept the attached levee easement from Juanita Inez Hickam for the McBaine Levee District.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 460-95.**

SUBJECT: Human Resources Budget Revision: Workstation for Director

Following discussion of the exchange of furniture among officeholders and department heads which is taking place, Commissioner Vogt moved that the County Commission of the County of Boone authorize the following budget revision:

<u>Organization</u>	<u>Account</u>	<u>Account Title</u>	<u>Transfer From</u>	<u>Transfer To</u>
1115	91100	Furniture and Fixtures		\$2,755
1123	86800	Emergency Fund	\$2,755	

Explanation: Cover cost of workstations for Director of Human Resources.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 461-95.**

SUBJECT: Request to Use Courthouse Grounds, Central Columbia Association for Twilight Festivals

Commissioner Vogt moved that the County Commission of the County of Boone authorize use of the Courthouse Grounds as requested by the Central Columbia Association on September 7, September 14, September 21, and September 28, 1995 from 5:00 p.m. until 9:00 p.m. for Twilight Festivals.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 462-95.**

SUBJECT: Approve Flood Buyout Agreements

Mr. Patton commented the purchases are funded by the Federal Emergency Management Agency.

Commissioner Miller moved that the County Commission of the County of Boone authorize the Presiding Commissioner to enter into the attached agreements to purchase property damaged by the 1993 flood from Orion and Barbara Beckmeyer for \$38000 and from Wayne and Wanda Hilgedick for \$44,000.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 463-95.**

SUBJECT: Purchasing Budget Revision: Class Shortages and Purchase of Workstation

Commissioner Miller moved that the County Commission of the County of Boone authorize the following budget revision:

<u>Organization</u>	<u>Account</u>	<u>Account Title</u>	<u>Transfer From</u>	<u>Transfer To</u>
1118	23000	Office Supplies		\$ 280
1118	37200	Conferences		\$ 75
1118	37220	Travel		\$ 63
1118	37230	Meals/Hotel		\$ 190
1118	48000	Telephones		\$ 200
1118	59200	Mileage		\$ 150
1118	84300	Advertising		\$ 603
1118	91100	Furniture		\$2,755
1118	10100	Salaries/Wages	\$4,316	

Explanation: Class 2 and Class 8 expenditures are primarily related to the cost of processing sealed bid requests for the remainder of 1995. Class 3 relates to request to attend the fall Missouri Association of Public Purchasing Conference and Exposition in Kansas City. Class 4 is an adjustment to handle two telephone lines and associated expenses. Class 5 is mileage driven to visit various county purchasing departments. Class 9 relates to the transfer of one Government Center officeholder workstation to the Purchasing Director's office.

Commissioner Vogt seconded the motion. Motion passed unanimously. **Order 464-95.**

SUBJECT: Reports from Commissioners

Commissioner Stamper reported on meetings with the Public Works Department. They will be requesting a total station, a surveying instrument which will enhance their ability to survey. Improvements to Locust Grove Church Road have been discussed at length. The Department provided cost estimates to improve Bush Landing Road. The options are numerous, from using concrete to pave the road, to the cheapest alternative, applying a chip and seal surface. The road is used heavily by farm equipment. A chip and seal surface would control dust. Such a surface could be applied for several years and then overlaid with asphalt.

Commissioner Miller suggested the \$18,000 set aside for Hartsburg from the grants to cities be reserved and combined with funding next year in order to pave the road right.

Commissioner Stamper stated Hartsburg also wanted to pave a road in town.

Commissioner Vogt commented Bush Landing Road has been gravel for years. A chip and seal surface would be adequate, if applied for several years then overlaid with asphalt.

Commissioner Miller stated in light of the heavy traffic she would rather apply a chip and seal surface than a two inch asphalt surface.

Commissioner Stamper stated the project could be done as a study. Mr. Abart advised him either the Department or a vendor can apply the chip and seal surface. If the vendor can perform the work as cheaply as the Department, it would be appropriate to have the vendor do the work.

The Commission agreed right-of-way will be needed before the asphalt overlay is applied.

Commissioner Stamper moved that the County Commission of the County of Boone direct the Public Works Department to initiate a double chip and seal application to Bush Landing Road at an estimated cost of \$7,042. The Department is directed to seek the most economical method of application: either performing the work internally or contracting with a external vendor for the service. The work should be complete by the end of October.

Commissioner Miller seconded the motion. Motion passed unanimously. **Order 465-95.**

Commissioner Stamper requested Commissioner Miller research Hartsburg’s original grant proposal concerning a street in Hartsburg which they wish to improve.

Commissioner Stamper continued to report on Public Works Department activities. The cost of time Elaine Goodwin spent working at the balloon festival was \$667.29. Payment will be processed from the emergency fund.

Commissioner Stamper reported Connell Architecture recommends Reinhardt select Wilkerson Nursery to landscape the Johnson parking lot. Commissioner Stamper reported the CATSO Technical Committee submitted a memorandum to the Coordinating Committee concerning their review of the Boone County right-of-way acquisition policy. It is available for inspection.

Commissioner Stamper reported Director of Planning and Building Inspection Stan Shawver has inquired of Mr. Patton whether Mr. Abart can serve on the Planning and Zoning Commission.

Mr. Patton stated Mr. Abart can serve on the Commission if he is appointed County Highway Administrator.

The Commission agreed they made the appointment previously. Ms. Malaby will provide confirmation.

Commissioner Stamper reported Leo A. Daly still requests additional fees for their services.

Mr. Patton stated they have not responded to his request for more information.

Commissioner Stamper requested Mr. Patton request the information again.

Commissioner Vogt reported Human Resources Director Mark Stone questioned whether the Commission wants to adhere to a Commission Order passed last year relating to merit and across the board salary increases. The order also made a one time adjustment to increase salary range maximums by ten percent.

The Commission agreed they do not want to change the Commission Order.

The meeting adjourned at 2:50 p.m.

Attest:

Don Stamper
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Linda Vogt
District II Commissioner