

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Captain Brian Leer
Right-of-Way Agent Natalie Meighan
Stormwater Coordinator Nicki Rinehart
Purchasing Assistant Dave Eagle
Director of Purchasing Melinda Bobbitt
Senior Buyer Liz Palazzolo
Deputy County Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30PM and roll call was taken.

Boone County Sheriff's Office

1. First Reading: Budget Amendment – Department 1253 – State Cyber Crime Grant Program

Captain Brian Leer stated this request is to increase both revenue and expenditures in Department 1253, specific to the cost for software the Cyber Crimes Unit utilizes. Captain Leer stated this will be funded through the state cyber crimes grant; \$4,450.00 of the requested \$4,950.00 was budgeted in 2023 but it wasn't due to be paid until 2024. Captain Leer stated the

extra \$500.00 is specific to a price increase for software currently being utilized in the forensic analysis of the electronic work they do.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Resource Management

2. First Reading: East Peabody Road Abandoned Right of Way – Petition for Vacation of a Public Road

Right-of-Way Agent, Natalie Meighan, stated they have received a petition for a vacation of a portion of E. Peabody Road. Ms. Meighan stated this is excess right-of-way that is not part of the plat that is done now, and there is just some paperwork to clean up. Ms. Meighan stated this won't change anything functionally, it would just be an opportunity to dedicate this back to the adjacent landowner.

Commissioner Kendrick stated this is a first reading, and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

3. First Reading: Approval of Stormwater Security Agreement and Erosion and Sediment Control Cash Deposit for Arrowhead Lake Estates – Southwest

Stormwater Coordinator, Nicki Rinehart, stated this is for construction of a private driving facility. Ms. Rinehart stated Resource Management has asked for an Erosion and Sediment Control security in the amount of \$24,542.37.

Commissioner Kendrick stated this is a first reading, and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

4. First Reading: Release of the Stormwater Security Agreement and Erosion and Sediment Control Irrevocable Letter of Credit for Calibrated Technologies

Stormwater Coordinator Nicki Rinehart stated this is for improvements located at 920 N. Tradewinds Parkway. Ms. Rinehart stated all stormwater improvements have been completed as they were supposed to be. Ms. Rinehart stated they now want to release the letter of credit of \$57,074.81 back to Coil Construction.

Commissioner Kendrick stated this is a first reading, and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Auditor**5. Second Reading: Budget Amendment – Department 4130-Training Center Costs – First Read 03.21.24 Open Public Hearing**

Commissioner Kendrick opened and closed the public hearing.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 4130 to increase the budget from the expected revenue from the issuance of a special revenue bond for the Law Enforcement Sheriffs Training Center due to the awarded contractor Reinhardt Construction LLC bid amount of \$13,651,500.00.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #165-2024**

Purchasing**6. First Reading: Surplus Disposal**

Purchasing Assistant Dave Eagle read the following memo:

The Purchasing Department requests permission to dispose of the following list of surplus equipment by auction on GovDeals, or by destruction for whatever is not suitable for auction.

	Asset #	Description	Make & Model	Department	Condition of Asset	
1	NO TAG	FOUR BLACK FLYER DISPLAY CASES		SHERIFF	GOOD	
2	NO TAGS	SIX BLUE X-26 PLASTIC TRAINING TASERS		SHERIFF	GOOD	
3	NO TAG	TV WALL MOUNT	PEARLESS	SHERIFF	GOOD	
4	NO TAG	FOUR ROLLS OF 36"X50" INKJECT RAG VELLUM		RECORDER	GOOD	

5	NO TAG	TWO ROLLS OF 18"X24"		RECORDER	GOOD	
6	NO TAGS	FIVE WHITE BOARDS		RECORDER	GOOD	
7	NO TAGS	2" SELF-ADHESIVE FASTENERS		COURTS	GOOD	
8	NO TAGS	CARBON PAPER SHEETS		COURTS	GOOD	
9	NO TAGS	DUAL PURPOSE TRANSPARENCY FILM, TWO BOXES		COURTS	GOOD	
10	NO TAG	CARD FILE STORAGE DEVICE AND CARDS	ROLODEX	COURTS	GOOD	
11	9637	TWO DOOR STORAGE CABINET		AUDITOR	GOOD	
12	NO TAG	FIVE DRAWER VERTICAL FILE CABINET		SHERIFF	FAIR	
13	NO TAGS	TORN/DAMAGED INMATE TOPS AND PANTS		SHERIFF	TRASHED	
14	NO TAGS	FOURTEEN MAG LITES		SHERIFF	TRASHED	
15	NO TAG	BLOOD PRESSURE MACHEINE	WELCH ALLYN	SHERIFF	TRASHED	

16	9642	FILE CABINET		AUDITOR	GOOD	
17	NO TAG	FILE CABINET		AUDITOR	FAIR	
18	NO TAG	SMALL TABLE ON WHEELS		COURTS	POOR	
19	NO TAG	LARGE WOODEN DESK & RETURN		COURTS	FAIR	
20	9401	WOODEN LIBRARY CHAIR		COURTS	GOOD	
21	NO TAG	METAL CABINET		COURTS	GOOD	
22	NO TAG	STEEL DESK/PODIUM		COURTS	FAIR	
23	NO TAG	SMALL BOOKCASE		COURTS	GOOD	
24	NO TAGS	TWO COMPUTER DESKS		SHERIFF	GOOD	
25	NO TAG	ROUND TABLE WITH STEEL BASE		SHERIFF	GOOD	
26	NO TAG	WOODEN BOOKSHELF WITH FOUR SHELVES		SHERIFF	GOOD	

27	NO TAG	WOODEN TWO DRAWER FILE CABINET		SHERIFF	GOOD	
28	NO TAG	WOOD DESK (MISSING DRAWER)		SHERIFF	TRASH	
29	NO TAG	WOOD DESK (MISSING TWO DRAWERS)		SHERIFF	TRASH	
30	10991	L SHAPED DESK WITH GLASS TOPPER		SHERIFF	FAIR	
31	13662	DESK WITH WOOD TOP		SHERIFF	GOOD	
32	NO TAG	SMALL ROLLING TABLE W/LEAVES		SHERIFF	GOOD	
33	5617	SMALL ROLLING TABLE ON WHEELS		SHERIFF	GOOD	
34	NO TAG	DESK		SEHRIFF	POOR	
35	NO TAG	TWO DRAWER FILE CABINET		SHERIFF	FAIR	
36	NO TAGS	TWO WHITE DESKS WITH PINK TOPS		SHERIFF	FAIR	
37	NO TAGS	MISC OFFICE SUPPLIES		AUDITOR	UNKNOW N	

38	10077	4" X 4" TABLE		AUDIOTR	GOOD	
39	NO TAGS	DESKS WITH PINK TOPS & FILE CABINETS WITH PINK TOPS		SHERIFF	FAIR	
40	13386	FIVE DRAWER FILE CABINET		SHERIFF	GOOD	
41	7378	FOUR DRAWER FILE CABINET		SHERIFF	GOOD	
42	NO TAGS	TEN AIR PACK SELF-CONTAINED BREATHING APPARATUS PACKS		SHERIFF	UNKNOWN	
43	19929	LOCKING VEHICLE DRAWER	OPS PUBLIC SAFETY	SHERIFF	FAIR	
44	20414	VEHICLE INSERT	RAY-ALLEN K-9 CRUISE EZE	SHERIFF	POOR	
45	NO TAG	LIGHTBAR	WHELEN LEGACY	SHERIFF	UNKNOWN	
46	19391	FREEZER	ARTIC AIR	SHERIFF	UNKNOWN	
47	14959	RADAR UNIT	TALON 11	SHERIFF	POOR	
48	14962	RADAR UNIT	TALON 11	SHERIFF	POOR	

49	14964	RADAR UNIT	TALON 11	SHERIFF	POOR	
50	14965	RADAR UNIT	TALON 11	SHERIFF	POOR	
51	NO TAGS	POLICE BIKE EQUIPMENT		SHERIFF	USED	
52	NO TAG	FIVE DRAWER VERTICLE FILE CABINET		SHERIFF	USED	
53	NO TAG	FIVE DRAWER VERTICLE FILE CABINET		SHERIFF	USED	
54	NO TAGS	SIX WHITE DESK WITH PINK TOPS		SEHRIFF	FAIR	
55	NO TAGS	FIVE REEMS OF 8X14 PASTEL BLUE PAPER		INFORMATION TECHNOLOGY	GOOD	
56	NO TAGS	FIVE REEMS OF 8X14 PASTEL BLUE PAPER		INFORMATION TECHNOLOGY	GOOD	
57	NO TAGS	FIVE REEMS OF 8X14 PASTEL BLUE PAPER		INFORMATION TECHNOLOGY	GOOD	
58	NO TAGS	FIVE REEMS OF 8X14 PASTEL BLUE PAPER		INFORMATION TECHNOLOGY	GOOD	
59	NO TAGS	FIVE REEMS OF 8X14 PASTEL BLUE PAPER		INFORMATION TECHNOLOGY	GOOD	

60	NO TAGS	FIVE REEMS OF 8X14 PASTEL BLUE PAPER		INFORMATION TECHNOLOGY	GOOD	
61	NO TAGS	FIVE REEMS OF 8X14 PASTEL BLUE PAPER		INFORMATION TECHNOLOGY	GOOD	
62	12786	CHAIRSAW	2001 STIHL 066	ROAD & BRIDGE	FAIR	
63	NO TAG	DRY ERASE BOARD		COURTS	TRASHED	
64	NO TAG	FLORESCENT LIGHT		RECORDER	GOOD	
65	NO TAGS	COMPUTER BAGS		SHERIFF	GOOD	
66	NO TAGS	MISC. OFFICE SUPPLIES		COURTS	GOOD	
67	NO TAG	CD PACK		RECORDER	GOOD	

Commissioner Kendrick stated this is a first reading, and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

7. First Reading: Award of Amendment #3 for Contract C000080 awarded from Sole Source 134-123116SS for Card & Software License & Service with Priority Dispatch for the Boone County Joint Communications Department

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval for Amendment #3 to Contract C000080, awarded from the Sole Source 134-123116SS with Priority Dispatch of Salt Lake City, Utah for card and software licenses with maintenance and service for ProQA and AQUA software used by the Boone County Joint Communications Department. The original contract was awarded October 27, 2016, via Commission Order 490-2016 for the Boone County Joint Communications Department. Amendment #3 adds one additional year to the Contract period to renew the licenses through March 30, 2025.

Payment will reference Code 2708 – 911/Emergency Management IT Hardware & Software/70050 – Software Services Contract: \$86,839.00.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. First and Second Reading: Bid Award Recommendation: 03-07MAR24 – Construction of Boone County Sheriff’s Office – Regional Training Center Project to Reinhardt Construction, LLC of Columbia, MO

Director of Purchasing Melinda Bobbitt read the following memo:

Request for Bid 03-07MAR24 - Construction of Boone County Sheriff's Office - Regional Training Center Project closed on March 7, 2024. Four bids were received. Erik Miller with PW Architects, Inc. recommends an award to Reinhardt Construction, LLC of Columbia, Missouri for offering the lowest and best bid. The county contract number is C000759.

The County will be awarding by a line-item bid and has decided to not award the Shooting Range Equipment. The Shooting Range Equipment will be bid at a later date with a change of scope.

Award is as follows:

Base Bid:	\$8,452,422.00
HVAC & Plumbing:	\$2,670,100.00
Electrical:	\$935,000.00
Sub-Total:	\$12,057,522.00
Alternate Bid # 1 - Parking Lot:	\$111,500.00
TOTAL:	\$12,169,022.00

Invoices will be paid from Department 4130 - Law Enforcement Training Center Construction Costs, Account 71201 - Construction Costs.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve an Agreement with Reinhardt Construction LLC for Construction of Boone County Sheriff's Office - Regional Training Center Project.

The terms of the agreement are set out in the attached Contract, and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #166-2024**

9. First and Second Reading: Contracts and Amendments Signed by Purchasing Director in January, February, March 2024

Director of Purchasing Melinda Bobbitt read the following memo:

Attached is the list of contracts and amendments that were awarded and signed by the Purchasing Director in January, February, and March 2024.

The Notice of Awards that explains the justification for the award is posted on our web page under the Purchasing Department. The Bid Tabulation listing the Bidders/Offerors with pricing is also posted there. These contract documents have been added to the Boone County Clerk bid file.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby acknowledge the attached report documenting the contracts approved by the Purchasing Director as the County's Purchasing Agent (as designated in Commission Order 114-2022) during the months of January, February, and March 2024.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #167-2024**

10. Second Reading: Purchasing Cooperative of America Interlocal Agreement – First Read 03.28.24

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached PCA Interlocal Agreement to allow the County to use the Purchasing Cooperative of America's cooperative Contracts.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #168-2024**

11. Second Reading: Purchase Agreement: C000764 – Law Enforcement Retirement Plan – First Read 03.28.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve an Agreement with CCM New Opportunities, LLC (CCMNO), a wholly owned subsidiary of Columbia Capital Management, LLC to facilitate the County's selection of Nationwide to provide a supplemental 401(a) retirement plan for certain employees of the Boone County Sheriff's Office at no charge to the County.

The terms of the Agreement are set out in the attached Contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #169-2024**

12. Second Reading: Award of County Contract C000765 from Cooperative Contract 60524CO0635 with Knapheide Truck Equipment Company for a utility bed-body for a Ford F350 cab-chassis for Boone County Joint Communications – First Read 03.28.24

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Award of County Contract C000765 awarded from MoDOT Cooperative Contract 60524CO0365 for a Knapheide Utility Bed-Body for a Ford F350 Cab-Chassis provided by Knapheide Truck Equipment Company of Jefferson City, Missouri for the Boone County Joint Communications Department.

The Contract is set out in the attached, and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #170-2024**

13. Second Reading: Award of Contract C000758 from Cooperative Contract 22050101 for Disaster Restoration and Emergency Recovery Services & Supplies with ProPac, USA for the Boone County Emergency Management Department – First Read 03.28.24

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the award of County Contract C000758 awarded from Cooperative Contract 22050101 for Disaster and Emergency Recovery Services & Supplies - Term & Supply with ProPac, USA of Charleston, South Carolina for the Boone County Emergency Management Department.

The Contract is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #171-2024**

Commission

14. First and Second Reading: Board Re-Appointments for the Children’s Services Board - Leigh Spence, Lynn Barnett, Connie Leipard

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the following Board Re-Appointments.

Leigh Spence Lynn Barnett Connie Leipard	Childrens Services Board	Re-Appointment	Three-Year Term	April 1, 2024 through March 31, 2027
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Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #172-2024**

15. First and Second Reading: Board Re-Appointment for the Vicious Dog Advisory Board – Ann Gafke

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the following Board Re-Appointment.

Ann Gafke	Vicious Dog Advisory Board	Re-Appointment	Three-Year Term	April 1, 2024 through March 31, 2027
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Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #173-2024**

16. First and Second Reading: Board Appointment – Boone County Regional Sewer District

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the following Board Appointment.

William (Bill) Watkins	Boone County Regional Sewer District	Appointment	Partial Term	April 1, 2024 through January 31, 2028
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Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #174-2024**

17. Public Comment

None

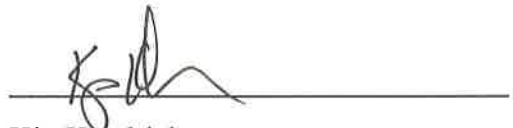
18. Commissioner Reports

Commissioner Thompson stated they held the second public hearing on the Boone County Master Plan last night, in both Centralia and Ashland. Commissioner Thompson stated community members also signed on to the conversation and the viewing of the results online, which seems to be an effective and informative presentation.

Attest:



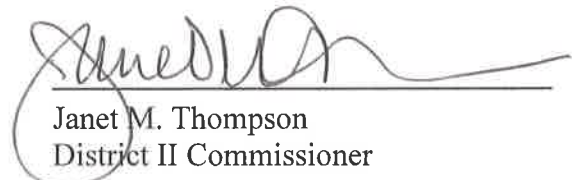
Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner