

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 10:30 a.m.

Subject: Local Emergency Planning Committee Report – Ken Hines

Ken Hines, Boone County Fire Protection District Assistant Chief and LEPC Chair, was present on behalf of this item.

Ken Hines presented the 2003 Local Emergency Planning Committee Report to the Commissioners. This report has been submitted to the Public Record.

This report outlined the current members of the LEPC, the number of Tier II reporting agencies, and the amount of and how grant funds were spent.

Mr. Hines discussed the Tier II report requirements.

There was no further discussion on this item.

Subject: Purchasing Department

Marlene Ridgway, Purchasing Department Director, was present on behalf of these items.

A. First Reading of Bid 02-06JAN04 (Plotter)

Marlene Ridgway stated The Public Works Department and the Purchasing department have reviewed the responses received for the above referenced bid. We recommend awarding to Springfield Blue Print for having the lowest and best bid meeting our minimum specifications. Total contract is \$6,046.42 which includes the equipment, trade-in equipment and the three year extended maintenance. The budgeted amount was \$6,000.00 in organization 2045 account 92301. The overage will be recovered from savings of remaining line items.

We are also asking at this time for approval to dispose through trade in fixed asset tag 10954 HP Designjet 750C.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

B. First Reading of Telephone Hardware Maintenance Contract

Marlene Ridgway stated Boone County has historically contracted maintenance for telephone hardware with the local telephone company. Centurytel has provided rates per phone to maintain the equipment. Boone County currently requires maintenance on 119 phones for the Government Center and the Johnson Building. The cost calculates to \$1,756.20 per year for maintenance and can be adjusted for additional units. We are requesting approval and acceptance of this agreement. The contract runs from January 1, 2004 through December 31, 2004.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

C. First Reading of Amendment #1 to Bid 76-10DEC02 (Rock and Chip Seal Areas 2 and 3) and Bid 46-02OCT01 (Rock and Chip Seal Area 1)

Marlene Ridgway stated The Purchasing department received a request from the Public Works department to add two additional rock products to the two existing contracts for Rock and Chip Seal Products. Attached is Amendment Number One to bid 76-10DEC02 – Rock and Chip Seal Areas Two and Three, and Amendment Number One to bid 46-02OCT01 – Rock and Chip Seal Area One. The amendments add pugged rock and fill material as detailed on the quotes.

These purchases will be paid from Department number 2040 – PW – Maintenance Operations, Accounts 26200 – Rock and 26201 – Rock Vendor Hauled.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Assessor's Office – Second Reading and Approval of 2004-2005 Assessment Maintenance Plan

Commissioner Elkin moved to approve the Assessment Maintenance Plan for Boone County, Missouri for January 1, 2004 to December 31, 2005.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 16-2004**

Subject: Sheriff's Department – First Reading of Inmate Housing Agreement

Commissioner Elkin stated this is an agreement with Warren County to allow Boone County to use their jail facilities if needed. There was a contract several years ago for out of county housing and Warren County requested another contract be approved.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Authorize Use of Courthouse Grounds/Commission Chambers

A. Press Conference for Nancy Farmer

Commissioner Elkin moved to authorize the use of the Commission Chambers of the Roger B. Wilson Boone County Government Center on Monday February 9, 2004 from 2:30 to 4:30 p.m. for a press conference for Nancy Farmer.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 17-2004**

B. Kick-Off for Partners In Education Week

Commissioner Schnarre moved to authorize the use of the Courthouse Grounds and Commission Chambers on May 6, 2004 from 2:00 to 8:00 p.m. for the Partners In Education Kick-off Celebration.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order18-2004**

Subject: Amend Commission Order 15-2004

Commissioner Elkin moved to amend Commission Order 15-2004 to read as follows:

Now on this day, the County Commission of the County of Boone does hereby authorize a closed session on Tuesday, January 20, 2004 immediately following the regularly scheduled Commission Meeting at 10:30 a.m. The meeting will be held in the Commission Chambers of the Roger B. Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri, as authorized by 610.021(2) RSMo. to discuss leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore. The County Commission of the County of Boone also authorizes a closed session on Wednesday, January 21, 2004 at 3:00 p.m. in Room 220 of the Boone County Government Center as authorized by 610.021 (2) RSMo.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 19-2004**

There were no Commissioner Reports.

There was no public comment.

The meeting adjourned at 10:45 a.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner