

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:31 p.m.

Subject: Purchasing Department

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of these items.

A. Second Reading and Award of Bid 74-09DEC03 (Law Enforcement Equipment)

Marlene Ridgway stated this is a recommendation to award to Law Enforcement Equipment Company, OMB Police Supply, Streicher's, Galls Inc, and GSI Law Enforcement.

Commissioner Elkin moved to award bid 74-09DEC03 for Law Enforcement Equipment as follows:

Law Enforcement Equipment Company: *Leather Accessories:* 4.7.1., 4.7.2., 4.7.3., 4.7.6., 4.7.7., 4.7.10., 4.7.11a; *Miscellaneous Equipment:* 4.8.18.; *Vehicle Accessories:* 4.10.6.

OMB Police Supply: *Miscellaneous Equipment:* 4.8.14., 4.8.19.; *Vehicle Accessories:* 4.10.4.

Streicher's: *Miscellaneous Equipment:* 4.8.2., 4.8.4., 4.8.5., 4.8.6., 4.8.7., 4.8.11., 4.8.13., 4.8.15., 4.8.16., 4.8.17.; *Vehicle Accessories:* 4.10.2.

Galls Inc: *Leather Accessories:* 4.7.4., 4.7.5., 4.7.8., 4.7.9., 4.7.11.b; *Miscellaneous Equipment:* 4.8.1., 4.8.3., 4.8.8., 4.8.22., 4.8.23.; *Radio Accessories:* 4.9.1., 4.9.2., 4.9.3., 4.9.4.; *Vehicle Accessories:* 4.10.1., 4.10.3., 4.10.5.

GSI Law Enforcement: *Miscellaneous Equipment:* 4.8.9., 4.8.10., 4.8.12., 4.8.20., and 4.8.21.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 10-2004**

B. Second Reading and Award of Bid 78-30DEC03 (2003 Chevrolet Impala Police Car)

Marlene Ridgway stated this is a recommendation for award to Don Brown Chevrolet for a contract amount of \$16,693.

Commissioner Elkin moved to award bid 78-30DEC03 for a 2003 Chevrolet Impala Police Car to Don Brown Chevrolet.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 11-2004**

C. Second Reading and Award of Bid 73-25NOV03 (Bullet Proof and Stab Proof Vests Term and Supply)

Marlene Ridgway stated this is a recommendation for award to Ed Roehr. Second Chance Body Armor did not submit the pricing page. Alamar Uniform did not submit product information.

Commissioner Miller moved to award bid 73-25NOV03 for Bullet Proof and Stab Proof Vests Term and Supply to Ed Roehr Safety Products Company.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 12-2004**

D. Second Reading and Approval to Dispose of Surplus Property

Marlene Ridgway stated this is a recommendation to dispose of surplus property through Kemper Auction.

Commissioner Elkin moved to authorize the disposal of surplus property as listed on the January 7, 2004 memo from the Purchasing Department.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 13-2004**

Subject: Public Works – Second Reading and Approval of Contract with University of Missouri

Commissioner Miller stated this is the contract for the public education and outreach portion of the EPA Phase II Storm Water Regulations. This is the fourth year the County has contracted with the University to provide this effort and it has been effective to date.

Commissioner Miller moved to approve the agreement between the University of Missouri and Boone County to perform storm water education services per EPA Phase II Storm Water Regulations.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 14-2004**

Subject: Assessor's Office – First Reading of Request to Approve 2004-2005 Assessment Maintenance Plan

Tom Schauwecker, Boone County Assessor, was present on behalf of this item.

Tom Schauwecker stated there is a separate fund for assessment receipts and expenditures. The maintenance plan was established in 1986 by legislation. In this plan, they are required to submit all receipts and 0.5% of collections, \$5 per parcel, are to be used solely for the maintenance of assessment data.

This document is to be submitted before February 1 every other year and it is a two year plan of all the work the Assessor's office does.

Mr. Schauwecker reviewed the documents in the Maintenance Plan. He noted the assessment cycle does not follow the calendar year

Commissioner Miller asked if 2005 will be a reassessment year. Mr. Schauwecker stated that is correct.

There was discussion about the mileage driven by the appraisers.

Commissioner Schnarre noted the labor requirements show there should be 15 FTEs but there are only 13 FTEs in the Assessor's Office at this time. The Commissioners have an

agreement with Mr. Schauwecker that the Human Resources department will advertise the position once. If this position is not filled but Mr. Schauwecker wants to re-advertise the position, he will pay for the advertising.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Authorize Closed Session (610.021.2)

Commissioner Miller moved to authorize a closed session on Tuesday, January 20, 2004 immediately following the regularly scheduled Commission Meeting at 9:30 a.m. The meeting will be held in the Commission Chambers of the Roger B. Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri, as authorized by 610.021(2) RSMo. to discuss leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore. The County Commission of the County of Boone also authorizes a closed session on Wednesday, January 21, 2004 at 3:00 p.m. in Room 220 of the Boone County Government Center as authorized by 610.021 (2) RSMo.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 15-2004**

Commissioner Reports

Commissioner Schnarre

Boone Electric Cooperative C.A.S.H./H.E.L.P Program

Commissioner Schnarre stated the beginning balance of the C.A.S.H. program on December 1, 2003 was \$78,609.34. Donations during December were \$2,181.66, interest was \$36.22 and disbursements were \$1,952.03. The end balance was \$78,865.19.

The beginning balance of the H.E.L.P. program on December 1, 2003 was \$21,843.60. Donations during December were \$1,901.59, interest was \$7.27 and disbursements were \$319.14. The end balance was \$23,433.32.

Notice of Voluntary Annexation

Commissioner Schnarre stated the County has been notified of the following voluntary annexation:

- Approximately 20.61 acres of land owned by Stanley and Janet E. Elmore, et al, located on the southwest corner of Old Mill Creek Road and Old Field Road.

Commissioner Miller

REDI

Commissioner Miller stated she had suggested at a previous meeting to have REDI become a member of the International Council of Shopping Centers and involve the rural cities in this effort. REDI has taken her suggestion and will be attending the Missouri-Kansas Idea Exchange in St. Louis next week. REDI has invited community investors from Ashland, Centralia, and Hallsville to participate.

A vote was also made to support a Gans interchange because of the effort to open the South Farm for an incubator research area. The University is looking at a 50 acre tract for a small research park and incubator location.

Senior Board

Commissioner Miller stated the Senior Board had their meeting yesterday. The board discussed the screening program at the state level for child care and elder care workers for \$5. They would like to advertise this program in the community.

The board would also like to create a web page and have that page linked on the County's web page.

The board is also monitoring the city's Para transit issue. They will ask the city's transit director to attend their next meeting to discuss the change in the Para Transit policy.

Commissioner Elkin

No reports at this time.

There was no public comment.

The meeting adjourned at 1:56 p.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner