

TERM OF COMMISSION: December Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:30 p.m. Commissioner Elkin acted as Presiding Commissioner in the absence of Commissioner Schnarre.

Subject: Purchasing Department

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of this item.

A. Second Reading and Approval to Dispose of Surplus Property

Marlene Ridgway stated the Purchasing Department has identified and listed items as surplus. To date, there has not been any interest in any of these items. The department is requesting approval for disposal through Kemper Auction. The majority of these items are in poor condition.

Commissioner Miller moved to authorize the disposal of surplus property to Kemper Auction Service as listed in the November 24, 2003 memo from the Purchasing Department.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 539-2003**

B. Second Reading and Award of Bid 71-10NOV03 (Microfilm Reader Printer)

Marlene Ridgway stated this is a recommendation for award to E.B.E. Dynamic Computer Solutions for having the lowest and best bid meeting the minimum specifications. The total contract award is \$11,113.00 and \$1,100.00 for annual maintenance that will begin next spring. This is to be paid from organization 1160 account 92000.

Commissioner Miller moved to award bid 71-10NOV03 for Microfilm Reader Printer to E.B.E. Dynamic Computer Solutions.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 540-2003**

Subject: Sheriff’s Department

Sheriff Ted Boehm was present on behalf of these items.

A. Second Reading and Approval of Budget Revision

Commissioner Miller moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1123-86800: Emergency	\$32,192.00	
1255-71100: Corrections – Outside Services		\$32,192.00

Said budget revision is for October Out of County housing expenses.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 541-2003**

B. First Reading of Budget Revision

Sheriff Boehm stated this budget revision is requesting \$14,256 to be transferred between accounts for the purchase of a replacement vehicle. The Sheriff and the Auditor discussed the vehicle fleet and policy on replacement of the vehicles. They agreed upon replacement per the number of miles or condition of the vehicle. Pursuit vehicles will be replaced at 80,000 miles and other vehicles will be replaced at 100,000.

There was no further discussion on this item.

Commissioner Elkin stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Public Works

David Nichols, Design and Construction Manager, was present on behalf of these items.

A. First Reading of Recommendation to Terminate Contract with Trabue Hansen and Hinshaw (Andrews Lane Project)

David Nichols stated the department is requesting the Commission to terminate the contract with Trabue Hansen and Hinshaw for the Andrews Lane Storm Drainage Project. It has been determined by the department that this work can be done in house.

There was no further discussion on this item.

Commissioner Elkin stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

B. First Reading of Request to Authorize Presiding Commissioner to sign assignment of Sight-Distance Easement (Liberty Lane)

David Nichols stated the Missouri Department of Transportation required a sight-distance easement as part of the permitting process to allow the relocation of the intersection of Route M and Liberty Lane. The easement was acquired in Boone County's name and now needs to be assigned to MoDOT.

There was no further discussion on this item.

Commissioner Elkin stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

C. First Reading of Contract with Boone County Regional Sewer District

David Nichols stated in a discussion with John Patton, County Counselor, there is not a need to enter into a new agreement. The original agreement was set up to allow for renewal of the agreement pending the labor and equipment rates for that contract year.

This agreement allows the Sewer District to monitor the outfall at the Public Works Department and make reports to the Department of Natural Resources.

There was no further discussion on this item.

Commissioner Elkin stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an

appropriate order for approval.

D. First Reading of Change Order #1 for Chip and Seal Application

John Watkins, Project Development Manager, was present on behalf of this item.

John Watkins stated this change order is in the amount of \$47,318.30. This will complete the as-built quantities for the Chip Seal Application. There was some miscommunication in the bid estimates; road lengths were added to the projects. This also includes some of the private pay chip seal.

There was no further discussion on this item.

Commissioner Elkin stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Clerk’s Office – Second Reading and Approval of Budget Revision

Commissioner Elkin moved to approve the following budget revision:

DEPARTMENT ACCOUNT AND TITLE	AMOUNT DECREASE	AMOUNT INCREASE
1123-86800: Emergency	\$12,523.00	
1192-10600: General Fund – Unemployment		\$12,523.00

Said budget revision is to cover 3rd Quarter 2003 unemployment charges.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 542-2003**

Subject: Authorize Closed Session (610.021.9)

Commissioner Miller moved to authorize a closed session on Tuesday, December 9, 2003 immediately following the regularly scheduled Commission Meeting at 9:30 a.m. The meeting will be held in the Commission Chambers of the Roger B. Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri, as authorized by 610.021(9) RSMo to discuss preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 543-2003**

Commissioner Elkin noted there will be a special County Commission meeting on Tuesday, December 23, 2003 at 5:30 p.m. in the Chambers to discuss the Prime Development rezoning requests.

There were no Commissioner Reports.

There was no public comment.

The meeting adjourned at 1:48 p.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner