

TERM OF COMMISSION: November Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:31 p.m.

Subject: Purchasing Department – First Reading to Dispose of Surplus Property

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of this item.

Marlene Ridgway stated the Information Technology Department has identified and listed items as surplus. The department is requesting approval for disposal through Kemper Auction. These are computer hardware items that are either non-functional or non-applicable for its use.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Commissioner Elkin stated the County applied for the E-Procurement Initiative through the Missouri Association of Counties. This is a program where MAC shares information about counties doing new and innovative programs. The Boone County Purchasing Department received the award for their web-based E-Procurement Initiative. He presented a plaque to Melinda Bobbitt, Purchasing Department Director, and Marlene Ridgway.

Melinda Bobbitt noted this program would not be possible without the help of the web master in the Information Technology Department.

Commission Schnarre noted there were only four awards given at the MAC Annual Conference.

The Commissioners congratulated the Purchasing Department for the award and thanked them for their hard work.

Subject: Second Reading and Approval of State Revolving Fund Loan Application

Tom Ratermann, Boone County Regional Sewer District General Manager, was present on behalf of this item.

Tom Ratermann stated this is an application by the Boone County Commission applying for a loan from the Missouri Department of Natural Resources State Revolving Fund loan for SRF funding for sanitary sewer neighborhood improvement district project. The loan application identifies three potential projects and is a way to bring public sewers to these neighborhoods and use SRF low interest loans.

Commissioner Elkin moved to authorize the submission of a State Revolving Fund loan application to the Missouri Department of Natural Resources for the following projects:

- South Route K Neighborhood Improvement District
- Hackberry Neighborhood Improvement District
- Wagon Trail Road Sanitary Sewer Neighborhood Improvement District

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 516-2003**

Subject: Public Works – Second Reading and Approval of Speed Limit Recommendation on Wagon Trail Road

Commissioner Elkin moved to approve the recommendation from the Boone County Public Works Department to decrease the speed limit on Wagon Trail Road from Prathersville Road north to the US Highway 63 overpass from 40 mph to 30 mph.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 517-2003**

Subject: First Reading of Recommendation from Road and Bridge Advisory Committee for Variance for Lot 50 Breezewood Estates

David Mink, Public Works Director, and Danny Sattler, 5603 Elderberry Court, were present on behalf of this item.

David Mink stated the Road and Bridge Advisory Committee received a letter requesting a

variance on Lot 50 of Breezewood Estates. Danny Sattler is the owner of the lot and requested the variance to not be required to have a sidewalk on the west side of lot 50. The sidewalk does not lead anywhere. The Road and Bridge Advisory Committee held a hearing on this request and it comes forward with a recommendation for approval.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Prosecuting Attorney – First Reading of Budget Amendment

Commissioner Schnarre stated this is a budget amendment for the Prosecuting Attorney's office for the Victim Response Team Grant. This budget amendment is in the amount of \$10,343 for the October 1, 2003 to December 31, 2003 portion of the grant period.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval.

Subject: Planning and Zoning – Discussion of Highway WW Traffic Study

Stan Shawver, Planning and Building Inspections Director, was present on behalf of this item.

Stan Shawver stated there is a significant amount of interest in development along Highway WW. As some of the discussion has come out of the proposed developments, one concern has been the traffic on Highway WW. At this time, there is one proposed development on Highway WW and another development has been rumored.

The County's regulations generally require a traffic study be done by a developer. Both of the proposed developments are close enough together that a traffic study done on each development would impact the other. Both developments are very significant. This also indicates there is an interest in the eastern corridor for developments and it is known that one development spurs another development. There have not been any significant traffic studies in that corridor.

From the discussions, a suggestion was made to do a traffic study on Highway WW. The City of Columbia would have an interest in the study, as well as the County. Highway WW is a State Road and the study would also involve the Missouri Department of Transportation. The developers would also be better served by putting their money toward

a joint traffic study that would serve their interest and benefit everyone.

He is present before the Commission today to receive their blessing to begin exploration on that route. He has spoken with the Public Works Department and they are in the process of contact MoDOT, the City of Columbia and the developers to set up a meeting to discuss sponsoring a traffic study on Highway WW.

Commissioner Schnarre stated he believes it is a critical issue to have a traffic study done on Highway WW and believes the County should take the lead on beginning the study. There are no financial obligations from the County at this time until what and who will be involved in the study.

Commissioner Miller stated Commissioner Elkin will be the liaison to this study since this will be in his district.

Mr. Shawver stated in a neighborhood meeting that was held, one of the major issues that was brought up was traffic on Highway WW.

Commissioner Schnarre stated he believes it is appropriate to continue with the process of putting together the study.

Commissioner Miller stated she agreed with Commissioner Schnarre.

Commissioner Elkin stated the first item that should be identified is the amount of money this study will cost. Mr. Shawver stated he believes this study will cost approximately \$100,000.

Commissioner Miller asked what portion of Highway WW the study will be done on. Mr. Shawver stated he believes the study should be done, at a minimum, Highway 63 to Olivet Road. He noted Rangeline would be the ideal stopping point of the study because it is the last north/south arterial road in the eastern portion of the county.

Commissioner Miller stated she believes the study should go to Rangeline Road. Commissioner Elkin agreed with Commissioner Miller.

There was no further discussion on this item.

Subject: Authorize Use of Commission Chambers

Commissioner Miller moved to authorize the use of the Commission Chambers on November 19, 2003 from 5:00 to 8:00 p.m. for the Collegiate Leadership Columbia, UMC.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 518-2003**

Subject: Authorize Closed Session (610.021.2)

Commissioner Schnarre moved to authorize a closed session on Friday, November 14, 2003 at 10:00 a.m. The meeting will be held in Room 243 of the Roger B. Wilson Boone County Government Center at 801 E Walnut, Columbia, Missouri, as authorized by 610.021(2) RSMo to discuss leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 519-2003**

Commissioner Reports

Commissioner Schnarre

Governor's Executive Order 03-21

Commissioner Schnarre stated per the Governor's Executive Order 03-21 the County Commission has announced and agreed per Commission Order 503-2002, Friday, November 28, 2003 and Friday, December 26, 2003 have been declared holidays.

Commissioner Miller

Missouri Association of Counties

Commissioner Miller stated the following were some of the agenda items at the Missouri Association of Counties Annual meeting:

- Having Counties take over the maintenance of lettered roads
- Resolution approved by the County Commissioners Association asking the State to move forward with the streamline sales and use tax agreement allowing for the collection of sales tax on catalog and internet sales
- Preliminary study of County Planning Statutes

NACo Financial Services Center Opportunities

Commissioner Miller stated the NACo Financial Services Center is the organization that helps the County identify products that are on national bids. She has appointed Pat Lensmeyer, Boone County Collector, to the Financial Services Advisory Committee. This committee looks at products that the County might go out to bid with.

This committee is piloting a program to help county employees and their families to determine their financial futures. This is being done by Waddell and Reid of Kansas City.

They are also working on health care advanced funding.

Commissioner Miller noted the State of Virginia has a customer service directory which lists the typically asked questions and which office is responsible for what duty. She believes this could be something that would help the Commission office.

Nationwide Retirement Services Educational Program for Deferred Comp

Commissioner Miller stated Nationwide has an educational piece for participants and their future investments.

Power Outage in Ashland

Commissioner Miller stated there was a power outage in Ashland last week and she believes this happens way too often. These power outages affect the businesses in Ashland even after the power has been restored. One reason this happens is because there is not a redundant service at this time. She believes there is a need for increased investment in the Ashland area by AmerenUE in order to have reliable electric service. The best option is to work with the City of Ashland and go to the Public Service Commission requesting a public hearing asking them to require AmerenUE to invest in the community to have reliable services. She would like to work with the City of Ashland and other government representatives to go to the Public Service Commission.

Commissioner Elkin

Commissioner Elkin noted the County has received confirmation from the Department of Natural Resources for the Land and Water Conservation Fund program of receipt of the County's grant application.

There was no public comment.

The meeting adjourned at 2:04 p.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner