

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:34 p.m.

Subject: Purchasing Department

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of these items.

A. Second Reading and Award of Bid 68-25SEP03 (Maupin Lane Bridge Replacement)

Marlene Ridgway stated this is a recommendation for award to Boone Construction Company. The contract award is for \$145,276.40 with a contingency of \$14,527.64 for a total purchase order amount of \$159,804.04.

Commissioner Elkin moved to award bid 68-25SEP03 for the Maupin Lane Bridge Replacement Project to Boone Construction Company.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 481-2003**

B. First Reading of Bid 70-07OCT03 (Applewood Creek Neighborhood Improvement District)

Marlene Ridgway stated the Bid for Applewood Creek Neighborhood Improvement Project was issued on September 23, 2003. The bid closed on October 6, 2003. A total of two bids were received. Purchasing and the Public Work's department recommend award to C. L. Richardson Construction Company for offering the lowest bid meeting specifications.

Total cost of contract is \$103,840.50, to be paid from department 5190 - Applewood Creek Road, account 71100 – Outside Services. Original budget was \$112,240 and \$111,976 remains in the account.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

C. First Reading of Bid 65-14OCT03 (Pre-Printed Envelopes Term and Supply)

Marlene Ridgway stated The Collector and Assessor's offices and I have reviewed the above referenced bid and recommend rejecting the bids from WECsys LLC and Input Technology. They did not respond to Addendum 2 and the information in that addendum was imperative to the bid. We further recommend awarding to Edward J. Rice Company, Inc. for having the best bid for the potential 3 year contract term. Total estimated 3 year value is \$20,975.77. Identified purchases for 2003 include a contract amount of \$5,978.50 for the Collector's office to be paid from account 1150-23001 – Printing.

The Collector's office budgeted \$10,500 for printing needs in 2003. The bid tabulation is attached.

Mrs. Ridgway noted the Assessor's Office will be awarding their portion of the bid at a later date.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for award.

Subject: Information Technology/GIS – First Reading of Budget Revision

Jason Warzinik, GIS Manager, was present on behalf of this item.

Jason Warzinik stated this is a request for a budget revision to transfer funds from GIS Seminars/Conferences/Meetings account, \$870, to GIS Telephone account, \$250, GIS Printing, \$525, and GIS Computer Software, \$145. There was a second telephone line added for the department. The department will be printing new business cards with correct contact information. Also, the department will be purchasing Microsoft Publisher 2003 to be used for GIS User Manuals and Guides.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Appointments to Missouri Association of County's (MAC) Delegation

Commissioner Schnarre moved to appoint the following as Delegates to the Missouri Association of Counties (MAC) Annual Conference:

- Presiding Commissioner Keith Schnarre
- District I Commissioner Karen M. Miller
- District II Commissioner Skip Elkin
- County Clerk Wendy Noren
- County Treasurer Kay Murray
- County Recorder Bettie Johnson
- County Collector Pat Lensmeyer
- County Auditor June Pitchford

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 482-2003**

Subject: Appointment to Central Workforce Investment Board

Commissioner Schnarre stated he had a meeting with James Scott a few weeks ago to discuss his appointment to the Workforce Investment Board. There was an open position for an educator. Mr. Scott is the director of the Truman School at the University of Missouri.

Commissioner Schnarre moved to appoint James Scott to the Central Region Workforce Investment Board for a term to run from October 16, 2003 to June 30, 2004.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 483-2003**

Commissioner Reports

Commissioner Schnarre

Boone Electric Cooperative C.A.S.H./H.E.L.P. Program

Commissioner Schnarre stated the beginning balance of the C.A.S.H. program on September 1, 2003 was \$75,382.69. Donations during September were \$2063.49, interest was \$23.85 and disbursements were \$1,405.97. The end balance was \$76,064.06.

The beginning balance of the H.E.L.P. program on September 1, 2003 was \$22,297.53. Donations during September were \$1,599.86, interest was \$7.05 and disbursements were \$2,341.53. The end balance was \$21,562.91.

Notice of Voluntary Annexation

Commissioner Schnarre stated the County has been notified of a voluntary annexation of approximately 50.2 acres of land owned by Clifford and Elsie Smithson, located at the southeast corner of State Route KK and Crabapple Lane, extended.

Monthly Animal Control Report

Commissioner Schnarre stated the County has received the Monthly Animal Control Report from the Health Department. Year to date, the department has received 915 complaints, 25,061 miles have been patrolled and there have been 55 cruelty investigations.

Commissioner Elkin

No reports at this time.

There was no public comment.

The meeting adjourned at 1:44 p.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner