

TERM OF COMMISSION: September Session of the August Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:32 p.m.

Subject: Boone County Regional Sewer District – Presentation of Sewer District Bond Issue

Tom Ratermann, Boone County Regional Sewer District Manager, was present on behalf of this item.

Tom Ratermann gave a presentation on the bond issue that will be on the November 4, 2003 ballot. This is for \$3.85 million revenue bonds for the Boone County Sewer District to make improvements to the current system. This issue will be voted on by all Boone County voters but will be paid for by only those who benefit from the projects.

If the bond issue passes, the Sewer District will make improvements to the following systems:

- Sunrise Estates Project
- Lake of the Woods Project
- Prairie Meadows Project
- H-21 Relief Project
- El Chaparral/Concorde Estates Project

There was no further discussion on this item.

The Commission thanked Mr. Ratermann for the presentation of the bond issue.

Subject: Public Works – First Reading of Recommendation for Speed Limit on New Haven Road

Allison Anderson, Project Engineer, was present on behalf of this item.

Boone County Public Works recommends raising the speed limit from 35 miles per hour to 45 miles per hour on New Haven Road from the Columbia City Limits to Rangeline Road. The County also recommends posting an advisory speed placard of 30 mph for the s-curve east of the intersection with Rolling Hills Road.

During the month of August, the County completed a speed study on New Haven Road. Vehicle speeds were monitored on New Haven Road west of the intersection with Rolling Hill Road and between the intersections with Olivet Road and Ben Williams Road. The Manual on Uniform Traffic Control Devices Section 2B.11 recommends that the posted speed limit should be based on the 85th percentile speed. The 85th percentile speeds at the study locations are as follows:

West of the intersection with Rolling Hills Road:

- Westbound Lane = 49 miles per hour
- Eastbound Lane = 53 miles per hour

Between the intersections with Olivet Road and Ben Williams Road:

- Westbound Lane = 47 miles per hour
- Eastbound Lane = 47 miles per hour

The average of the 85th percentile speeds is 49 miles per hours and the default speed for paved roads in the County is 40 miles per hour; therefore, the County recommends posting New Haven Road at 45 miles per hour.

The s-curve east of the intersection with Rolling Hills Road was studied using a slope meter. From that study it was determined to post both the east and west bound lanes with a 30 mile per hour advisory speed placard due to the curve.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Second Reading and Approval of Recommendations from Job Classification Committee

Commissioner Schnarre stated the Job Classification Committee received requests from departments to review job positions. The Job Classification Committee has made recommendations to the County Commission on these requests.

Commissioner Schnarre moved to approve the following recommendations from the Job Classification Committee:

For the Public Works Department

- 1) Change the Project Development Manager Salary Range from 49 to 45
- 2) Change the Fleet Operations Superintendent Salary Range from 39 to 41

For the Planning and Building Inspections Department

- 1) Create a Senior Planner Job Class, with a Salary Range of 43 and said position will have an exempt status.

The County Commission does hereby approve the request by the Recorder of Deeds Office to change the Office Specialist position to Deputy Recorder.

The effective date for all positions shall be 1 January 2004.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 454-2003**

Subject: Sheriff's Department – First Reading of Budget Amendment

Captain Beverly Braun was present on behalf of this item.

Captain Braun stated the department has a small amount of funds remaining in the Block Grant that a budget has to be established to be able to spend the funds. The amount of this budget amendment is \$822.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting after the required 10 day waiting period with an appropriate order for approval.

Subject: Authorize Presiding Commissioner to sign the CERT Grant Application

Jim McNabb, Boone County Emergency Management Director, and Captain Braun were present on behalf of this item.

Captain Braun stated this is a grant for the Community Emergency Response Team (CERT). This grant is used by both the Sheriff's Department and the Boone County Fire Protection District. This grant will allow for training of CERT workers. In the event of an emergency, CERT workers are trained to be first responders until emergency workers arrive on the scene.

She noted Ken Hines, Boone County Fire Protection District, is a certified trainer for the CERT program. He has conducted training classes. These funds have been used to buy the supplies for the emergency packs that are issued to those who take the CERT classes.

Jim McNabb stated this is the second year of a continuing grant. This grant is administered through SEMA and the funds move through the Emergency Management office.

The City of Columbia also has a CERT program.

The CERT grant awarded for 2002 was \$4,391.00. There is no match amount and this is a reimbursable grant.

Commissioner Elkin moved to approve the FY03 CERT Grant Application for the Boone County Sheriff's Department.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 455-2003**

Subject: Clerk's Office – First Reading of Budget Revision

Commissioner Schnarre stated this budget revision is to cover election expenses for the April 2003 election. The amount of the budget revision is \$20,029.00.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Authorize Use of Commission Chambers (Greenbelt Coalition of Mid-Mo)

Commissioner Elkin moved to authorize the use of the Commission Chambers of the Roger B. Wilson Boone County Government Center on Thursday, October 2, 2003 from 3:15 to 5:15 p.m. by the Greenbelt Coalition of Mid-MO.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 456-2003**

Subject: Purchasing Department

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of these items.

A. Second Reading and Approval of Amendment #1 to Bid 72-12NOV02 (Digital Dictation System)

Marlene Ridgway stated this is a request to approve Amendment #1 to bid 72-12NOV02 for the Digital Dictation System. This amendment would change the renewal dates of the maintenance agreement.

Commissioner Elkin moved to approve Amendment #1 to Bid 72-12NOV02 for the Dictation System.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 457-2003**

B. Second Reading and Award of Bid 62-04SEP03 (2004 Ford Crown Victorias and Explorers)

Marlene Ridgway stated this is a recommendation for award to Joe Machens Ford for 9 Crown Victorias at a unit price of \$19,827.00 and a 2004 Ford Explorer at a unit price of \$22,387.00. The total contract price is \$200,830.00. These vehicles are budgeted in accounts 2901-91400 and 2901-92400.

Commissioner Elkin moved to award bid 62-04SEP03 for 2004 Ford Crown Victorias and Explorers to Joe Machens Ford.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 458-2002**

C. Second Reading and Approval to Dispose of Surplus Property

Marlene Ridgway stated this is a request to approve the disposal of three items.

Commissioner Schnarre moved to authorize the disposal of the following items:

- Fixed Asset Tag #8191

- Canon 4050 Copier
- Fixed Asset Tag #10503
1996 Jeep Cherokee
- Fixed Asset Tag #10933
1994 Ford 4x4 Pickup

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 459-2003**

D. Open Bid 68-25SEP03 (Maupin Lane Bridge Replacement)

Marlene Ridgway stated the department has used a 90-day trial period for the RFQOnline services. This is an on-line bidding service. This project is for the Public Works Department.

The apparent low bid is \$145,436 submitted by Boone Construction Company. The amount budgeted for this project was \$160,000.00.

These bids will be reviewed by the Public Works and Purchasing Departments and brought back forward to the Commission with a recommendation for award.

Subject: First Reading of Health Trust Committee Recommendation

Kay Murray, Boone County Treasurer and Health Trust Committee Chair, was present on behalf of this item.

Kay Murray stated the Health Trust Committee voted in favor of the following motions at its September 24 meeting for the 2004 Health Benefit Plan:

- Eliminate the \$10 office visit co-pay benefit, effective January 1, 2004. Office visits will be covered at the 80% in-network or 50% out-of-network once the \$500 deductible is met.
- Request the County Commission increase the funding of the Health Trust by 18% in 2004 (from \$3,410 per employee to \$4,025 per employee annually)
- Increase the out-of-network deductible to \$1,000 per person and \$2,000 per family. (The in-network deductible will remain \$500 per person and \$1,000 per family)
- Increase the prescription co-payment to \$10 for generic, \$20 for preferred brand-name, and \$40 for other brand-name. These are co-pays for a 30-day prescription at a pharmacy. A three-month prescription can be filled through mail-order for a double co-pay with a cap of \$50: i.e. \$20 for generic, \$40 for preferred brand-name, and \$50 for other brand-name

- Increase the dependent premiums by \$35 per dependent per month.

It is anticipated that these changes to the health benefit plan will result in an increase in revenues and a decrease in expenditures.

Change	Increase Revenues	Decrease Expenditures
Eliminate \$10 co-pay for Office Visit		- \$70,000.00
Increase county funding by 18%	+ \$220,000.00	
Increase out-of-network deductible		- \$32,000.00
Increase prescription co-payments		- \$86,000.00
Increase dependent premiums	+ \$160,000.00	
Net Changes + \$568,000.00	+ \$380,000.00 Revenues	- \$188,000.00 Expenditures

Commissioner Elkin noted these changes would take effect January 1, 2004.

The Committee is hoping for a decision to be made to allow for employees to have at least 90 days to look for other providers, if they choose to, and allow for changes in the cafeteria plan. The Committee wanted to have an adoption date of October 1, 2003.

Commissioner Schnarre stated there will be no employee deductions beginning January 1, 2004. Ms. Murray stated that is correct.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Commissioner Reports

There were no Commissioner Reports at this time.

There was no public comment.

The meeting adjourned at 2:20 p.m.

Attest:

Keith Schnarre
Presiding Commissioner

Wendy S. Noren
Clerk of the County Commission

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner