

TERM OF COMMISSION: June Session of the May Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:30 p.m.

**Subject: Proposition L Statistics Update – Sheriff Ted Boehm**

Sheriff Boehm gave the following update on Proposition L, which was passed by voters in Boone County in August, 2002:

- Officers and Other Staff:

5 Corrections Officers have been hired  
3 Clerical Support Staff  
3 Deputies hired in March 2003  
3 Deputes hired in June 2003  
3 have been identified and have accepted Deputy positions in July 2003.  
The last 2 Deputies will be hired sometime during the month of July.  
(The Sheriff's goal is to have a total of 9 Deputies trained and working alone by 1 October 2003.)

Commissioner Elkin asked if the Community Service Aid positions were still being discussed. Sheriff Boehm stated this was discussed but has been dropped.

- Equipment:

Sheriff Boehm discussed the equipment that has been purchased to date with Proposition L Funds.

- Salaries:

Effective 1 January 2003, every employee at the Boone County Sheriff's Department received a pay increase complying with the salary study recommendations. An example would be Deputies \$15.15 to \$16.83.

- Law Enforcement and Judicial Information System

This responsibility was assigned to the County Commission.

- Alternative and Out-of-County Housing

Fiber optics is scheduled to be installed in October 2003 to expand video arraignments.

The Boone County Mental Health Court commenced case load management with their first docket on April 22, 2003. In seven weeks of operation, they have successfully placed 1 pre-trial deferral to the Court’s program and have placed 2 post-trial probationary subjects on the program.

Work Release, Electronic Monitoring and other alternative sentencing programs are supervised by the Court Administrator.

The first four months of 2003, \$27,122 was spent for out-of-county housing. The budgeted amount is \$100,000 for 2003. Sheriff Boehm noted the majority of the overflow from the jail being housed at Reality House.

- Assistance to Municipal Agencies

Effective February 2003, the Boone County Sheriff’s Department initiated the transport phase of Proposition L for the contributing agencies in Boone County. This initiative was designed to keep the local agency’s officers in their jurisdictions while the arrested subject by that agency was transported to the jail by Boone County Sheriff’s Department personnel.

The number of transports used are inclusive of February through May 2003:

<u>Agency</u>	<u>Drive Time</u>	<u># of Transports</u>	<u>Hours Saved</u>
Columbia PD	45 minutes	1,033	774.75
Ashland PD	60 minutes	13	13.00
Centralia PD	60 minutes	10	10.00
Hallsville PD	40 minutes	10	6.65
Sturgeon PD	45 minutes	3	2.25
UMPD	45 minutes	103	77.25

In the case of the Columbia Police Department, these savings equate to an additional officer on the streets of Columbia for 19 weeks. In the case of UMPD, their officer was back on campus patrol for almost 2 weeks.

In the month of May, the first 210 transports averaged 23 minutes. This does not include processing time.

July 1, 2003, Sheriff Boehm hopes to start transporting inmates from the jail to their municipal court appointments. The deputy who would do this will stay with the inmate during their court appearance and transport the inmate back to the jail after.

There is no charge for housing municipal inmates for a period of time not to exceed three days. January through May 2003, Columbia Police Department saved \$11,515.00 and Centralia Police Department saved \$147.00.

Commissioner Schnarre stated he attended an Ashland City Council meeting last month and the Police Chief of Ashland expressed concerns about the delay in picking up people who had been arrested. Sheriff Boehm stated he attended the last Council meeting in Ashland to explain the reason for the delay. The Sheriff’s Department does not transport inmates between the hours of 5:00 and 7:00 p.m. Sheriff’s Department personnel at that time has to do a complete count of the inmates in the facility, deliver the evening meal, prepare for the evening visitation, and other things that have to be done. He noted Ashland does not have a holding cell.

- Other 2003 Programs

Effective February 2003, Boone County Circuit Court Judge Gene Hamilton changed the time of Law Day for Circuit Court appearances for those in custody from 9:00 a.m. to 1:30 p.m. This change allowed for the Boone County Sheriff’s Department to alter the pick up times of those inmates in custody in Missouri Department of Corrections facilities that are close to Boone County from the Friday prior to the Monday morning of Law Day.

The average daily cost of housing an inmate in the Boone County Jail is approximately \$38.00 per day. The change in Law Day times has save the department four days of housing an inmate.

February 2003	12 inmates x 4 days x \$38 = <b>\$1,824.00</b>
March 2003	7 inmates x 4 days x \$38 = <b>\$1,064.00</b>
April 2003	15 inmates x 4 days x \$38 = <b>\$2,280.00</b>
May 2003	16 inmates x 4 days x \$38 = <b>\$2,432.00</b>
	<b>\$7,600.00</b>

- Law Enforcement Sub-Stations

Sheriff Boehm plans during 2003 to decentralize the Boone County Sheriff’s Department and place a sub-station 3 miles south of Ashland and north of Columbia at the intersection of Route 124 and U.S. 63. He is currently working with the Southern Boone County Fire Protection District and the Missouri Department of Transportation. The cost of these sub-stations will come from Account #2540, Sheriff Civil.

The reason for the substations is to reduce the response time by the Deputies. The substations will also allow Deputies to do paper work and make telephone calls instead of having to drive back to the Sheriff’s Department.

- Warrant Round Up

Sheriff Boehm stated he believes in July 2003 a list of wanted persons will be given to the local media and listed on the County Web Site. A grace period will be given for those who have not paid their fines and court costs. Persons who do not comply will be arrested and processed in the Boone County Jail.

- Victim Information Notification Everyday (V.I.N.E)

In the fall of 2003, the Department of Public Safety installed a computer system at the Boone County Jail that will allow a victim to call and identify themselves with a code for information about the release of an inmate. There is a possibility this will be accessible to the media.

Sheriff Boehm stated he believes a lot has been accomplished and the department will strive to accomplish the goals that were presented to the voters during the campaign for Proposition L. He will bring another report back to the Commission later in the year.

Commissioner Schnarre stated in the hiring of deputies from Proposition L funds, the citizens were told that there would be eleven new deputies. These deputies have or will be hired soon but these new hires have to go through the hiring process and training. There are new deputies are almost finished with their training and begin to do solo patrol.

Sheriff Boehm stated he intends to have nine new deputies on the road by October 1, 2003.

Commissioner Elkin thanked Sheriff Boehm and his staff for their work on the Proposition L issues.

\* Note – A copy of the Update on Proposition L is available in the County Clerk's Office.

**Subject: Presentation from Department of Conservation – Wetlands Basin**

Tim James, Wildlife Biologist at Eagle Bluffs Conservation Area, was present on behalf of this item.

Tim James stated he has presented a proposal to the City of Columbia to place a water control structure near the City of Columbia Waste Water Treatment Cell #4 in a shallow basin that is currently a wetland basin. This water control structure would be placed on one of the drain pipes to manage that wetland more effectively than it is now. They want to slow the loss of rain water that falls from February to June and extend the time the water is in the basin for migrating shore birds. Also, they would try to capture any rain water that fell in the fall to provide a habitat for ducks and geese. They are not looking to make a pond but keep it as a wetland.

Commissioner Elkin asked if Mr. James is proposing to temporarily retain water during what time frame. Mr. James stated it would generally be between late February to late-May or early-June. It would depend on the precipitation. He looked at the basin on Monday to find that it is almost dried out and has a lot of mud flats. A lot of birds used it this spring.

Mr. James noted on the east and south boarder of this basin is the County's section of the MKT Trail. This basin fits well with the City of Columbia's wetlands.

Commissioner Schnarre stated there have been concerns raised about the effects on the mosquito population. Mr. James stated this was an issue when the Conservation Department bought the land and developed Eagle Bluffs. The mosquitoes are a valuable food source for the birds that come to the basin. There are also fish in the water that eat mosquito larvae. Mosquitoes are found more in a stable water source, like an old tire. These wetlands are a dynamic system, the water levels raise and lower. The mosquitoes are not an issue at Eagle Bluffs Conservation Area.

Commissioner Elkin asked what type of water control structure would be put in. Mr. James stated currently there is a 15" culvert that drains to this basin. They would like to slow the loss of the water by placing a box with openings that would control the water levels. They would like to maintain a 2" to 3" of water in the basin for a longer period of time.

There was discussion about the location of the basin on an aerial photograph of the wetlands.

There was no further discussion on this item.

**Subject: Boone County Regional Sewer District – First Reading of Hackberry Sanitary Sewer Neighborhood Improvement District**

Tom Ratermann, Boone County Regional Sewer District General Manager, was present on behalf of this item.

Tom Ratermann stated by Commission Order 513-99, the Boone County Commission created the Hackberry Sanitary Sewer Neighborhood Improvement District (NID). This project will bring public sanitary sewer service to seven homes in the vicinity of Hackberry Boulevard and Clearview Road that currently use on-site wastewater systems. The petitions for the creation of the NID stated that a "minimum of \$1,500 per lot is to be paid by an outside funding source and the remainder of the final improvement costs shall be paid through assessments against the real property within the Hackberry Sanitary Sewer NID."

This is a proposal to the Missouri Water and Wastewater Review Committee requesting a grant of \$1,400 per lot for the homes in the Hackberry NID from the Missouri Department of Natural Resources' (MDNR) rural sewer grant program. The cost estimate per lot for the project is \$14,345.71. Acquisition of the grant from the MDNR will lower the property owners' costs to \$12,945.71 per lot.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Sheriff's Department – First Reading of Budget Revision**

Sheriff Ted Boehm and Major Warren Brewer were present on behalf of this item.

Major Brewer stated this is a budget revision in the amount of \$37,928 to cover hospital costs for inmates at the Boone County Jail. This is for hospital expenses through May 2003.

Commissioner Elkin asked why the amount budgeted only \$10,000 for 2003. Major Brewer stated this reduction was made during budget negotiations between the Commission and the Auditor. In the past, the department has not had such extensive medical costs for the inmates.

Sheriff Boehm stated the Missouri State Statute was reviewed and this statute describes the responsibility of the inmate and further explains the County Commission may pay these hospital expenses. For the department to properly funnel the paper work through the system and comply with State Statutes, the department is now submitting all hospital costs so the Commission can make the decision about what should or should not be paid. There has been a lot of discussion between the Sheriff, Major Brewer and hospital staff on paying doctor fees and hospital costs.

Sheriff Boehm noted the University, under the direction of the Hunter Group, has personally called him saying unless the department can guarantee a payment, unless the inmate is in the emergency room, for a selective surgery the department will not take the inmate. If an inmate is taken to the emergency room, they will be seen by a doctor and taken care of. The department has struggled with this issue for many years.

The Commission does have the authority to make the decision on the payment because the statute says the Commission may pay not shall pay.

Commissioner Schnarre asked if in the past these costs have been paid. Sheriff Boehm stated the department has submitted bills and other times have not submitted bills. It has been sporadic.

Major Brewer noted the budget for this last year was \$35,000. The department has exceeded the 2003 budgeted amount, through the end of May, by the requested \$37,928 amount. The past few years, with a few exceptions, the department has not gone over budget for hospital costs.

Commissioner Elkin stated he has had discussions with the Sheriff and staff about this issue. There may be future possibilities for inmates to be seen at Family Health Center. Those details are still being worked on.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Purchasing Department**

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of these items.

**A. Second Reading and Award of Bid 17-18MAR03 (Computer Output to Microfilm Service Term and Supply)**

Marlene Ridgway stated the Purchasing and the Recorder's Office recommend award as an "all or none" award for full service to Imaging Solutions Company for submitting the lowest and best bid meeting the minimum specifications. This term and supply contract will be paid out of department 2800 – Storage and Preservation, account 23020 – Microfilm. The original budget was \$15,000.

The Commission acknowledges approval of this bid. No Commission Order will be assigned due to the Recorder's Office Special Fund designated for this service.

**B. First Reading for Amendment #2 for Bid 15-28MAR00 (Mental Health Care Services of Inmates at the Boone County Jail)**

Marlene Ridgway stated the department has submitted Amendment Number Two for the contract from proposal 15-28MAR00 – Mental Healthcare Services for Inmates of the Boone County Jail. The Sheriff's department is requesting an increase of the professional hours of the Nurse Practitioner from 12 per week to 20 per week. This will increase the yearly contract amount by \$28,787. This contract will be paid out of 1255 – Corrections, account 85620 – Other Medical. Total cost of contract for the period June 6, 2003 through June 5, 2004 is \$140,671.72. The 2003 budget is \$113,008, and \$65,806 is for the June through December period.

Sheriff Boehm stated this contract expired on June 5, 2003 and hopes there can be a change made to this contract so it does not expire in the middle of the County's budget year.

The department continues to see the need for Mental Health Professionals at the Boone County Jail. He believes if the State does cut Mental Health Services then there will be a

balloon effect to the whole state. The department would also like to be a part of and assist the Mental Health Court.

The reason for the requested increase in the hours is because of their wish to be a part of the Mental Health Court and an influx of the number of mentally challenged brought to the jail facility. Sheriff Boehm noted there are a few inmates that are in State Facilities because of the evaluations from the Mental Health Professionals.

Sheriff Boehm stated he understands the budget being tight and not knowing where this additional funding will come from. He believes his job is to present the Commission with what is happening with the Boone County Jail and let the Commission make the decision on where to go from there.

Commissioner Schnarre stated even though this is a first reading, the Commission does not have all the paper work because of the continuing discussion of where the funding will come from. This could possibly be funding with Proposition L funds because of the coordination with the Mental Health Court. Because of the Mental Health Court being so new, no one knows what will happen with the Court.

Currently, the department is operating with no contract. Major Brewer stated Dr. Holcomb will continue work under the old contract prices until a new contract is approved.

There was discussion about the use of the nurse practitioner for assessment of the inmates and the nurse practitioner's correspondence with Dr. Holcomb.

Commissioner Schnarre stated he does not have a problem with the increase but a funding source for the increase needs to be found.

There was no further discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting after a funding source has been identified with an appropriate order for approval.

**Subject: Facilities Maintenance – Second Reading and Approval of Request to Extend Leave of Absence without Pay for Department Employee**

Commissioner Schnarre moved to approve the request from the Boone County Public Works Department for an extended leave of absence without pay for David Slaughter, a custodian in position number 517, from June 18 through August 1, 2003 per the Boone County Personnel Policy Manual, section 5.7 and does hereby authorize the Department to immediately proceed with hiring a permanent replacement for this position.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 297-2003**

**Subject: First Reading of Budget Amendment for Local Emergency Planning Committee**

Commissioner Schnarre stated this is a budget amendment to cover various expenditures for the Local Emergency Planning Committee. This budget amendment will increase the other supplies account by \$2,000, increase the computer hardware account by \$2,496, and increase the training/schools account by \$1,000.

There was no further discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting following the required 10 day waiting period with an appropriate order for approval.

**Subject: First Reading of Recommendation from Job Classification Committee – 2003 Reclassification Requests**

Betty Dickneite, Human Resources Director, was present on behalf of this item.

Betty Dickneite stated the Job Classification Committee met June 4, 2003 and discussed the 2003 reclassification requests. The Committee is recommending referral of the 2003 reclassification requests to the Consultant for review and recommendations. Five departments have requested reclassification. Those departments are Information Technology, Recorder of Deeds, Planning and Building Inspections, Sheriff's Department, and Public Works.

The Committee will meet again on July 1, 2003 to discuss future reclassifications request for 2004 and updating the mid-points periodically.

This will cost approximately \$1,200 to be paid out of the Human Resources budget outside services account.

There was no further discussion and no public comment.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Appointment to Building Code Board of Appeals**

Commissioner Elkin moved to appoint Matthew Uhrig representing the Cedar Township to the Building Code Board of Appeals for a five year term to expire on June 10, 2008.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 298-2003**

**Commissioner Reports**

*Commissioner Schnarre*

No reports at this time.

*Commissioner Elkin*

*Board of Parks Commission*

Commissioner Elkin stated the Boone County Historical Society presented a request to the Board of Parks Commission about placing eight signs along the Boonslick Trail. The Historical Society will hold a contest for the sign design. The Historical Society will bring this forward to the County Commission on June 19, 2003.

*Mental Health Board*

Commissioner Elkin stated the Mental Health Board will soon be doing the Request for Proposals (RFP) for the Needs Assessment. August 5, 2003 will be the deadline to receive the RFPs. He believes it will take approximately six months to review the Needs Assessment.

*Airport Advisory Committee*

Commissioner Elkin stated the Airport received a Safety Enhancement Award from the FAA. This award is presented to airports that have not received any write ups in three years.

He noted there has been an additional flight from St. Louis to Columbia added. This flight will land in Columbia about 9:30 p.m.

On June 21, 2003 the Airport will be holding the Young Eagles event.

There was no public comment.

The meeting adjourned at 2:37 p.m.

Attest:

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Wendy S. Noren  
Clerk of the County Commission

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Keith Schnarre  
Presiding Commissioner

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner