

TERM OF COMMISSION: February Session of the February Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre  
District II Commissioner Skip Elkin  
Deputy County Clerk Shawna Victor

The meeting was called to order at 1:31 p.m.

**Subject: Revenue Replacement Report – City of Hallsville**

Pete Herring, City Administrator for the City of Hallsville, was present on behalf of this item.

Pete Herring presented a copy of the City of Hallsville’s Revenue Replacement Report. A copy of this report is available at the Boone County Clerk’s Office and Boone County Public Works Department.

The City of Hallsville received approximately \$7,000.00 in funds from Boone County. These funds are used for road maintenance throughout the City of Hallsville.

Mr. Herring stated the City is working with the Boone County Public Works Department to be a part of the County’s bid list and the City of Hallsville would like to chip seal the entire road system in 2003.

There was no further discussion on this item.

**Subject: Second Reading and Approval of Community Supervision Centers Site Proposal**

Commissioner Schnarre stated this is the application for the State Department of Corrections for the Community Supervision Center program. The proposal is to place this Center on the Boone County Law Enforcement Campus, on grounds that are being leased to Reality House.

Commissioner Schnarre moved to adopt the following resolution and order:

Whereas, the Boone County Commission has historically supported local implementation of the concept of community-based corrections and rehabilitation programs in cooperation with the Thirteenth Judicial Circuit and the Missouri Department of Corrections, and

Whereas, the Boone County Commission has renovated its former juvenile justice center and leased the facility on a long term basis to Reality House Programs, Inc. Reality House provides a locally operated community supervision center for criminal offenders susceptible to supervision and rehabilitation in cooperation with the Missouri Department of Corrections and the Thirteenth Judicial Circuit, and

Whereas, the Boone County Commission desires to promote the most efficient use of federal, state, and local tax monies in providing community based supervision for offender detention and rehabilitation services within Boone County, and

Whereas, the Missouri Department of Corrections is in the process of soliciting and receiving proposals for the location and construction of additional community supervision centers as a part of its program of expanding community based correctional and rehabilitative services and the County Commission desires to participate in the program in an effort to promote the best and most efficient use of tax monies for this purpose.

Now therefore, in a continued effort to support the implementation of economical community based correctional and rehabilitative services, be it resolved and ordered as follows:

- 1) The Boone County Commission hereby adopts and endorses the attached site proposal for a community supervision center to be located in Boone County, Missouri, and
- 2) The Boone County Commission hereby offers to lease directly to the Missouri Department of Corrections without financial remuneration on a long term basis sufficient real estate to expand and/or construct new facilities to house a community supervision center in the proximity of the existing Reality House facilities under such terms and conditions agreeable to the parties. Alternatively, the Boone County Commission hereby offers to amend its existing lease with Reality House Programs, Inc., to permit the long term sublease of existing facilities and/or additional land in the proximity of Reality House facilities for new facilities without remuneration subject to terms and conditions mutually acceptable to the parties.

Commissioner Elkin seconded the motion.

Commissioner Elkin noted the County is not making the application for the Community Supervision Center; Reality House will be entity that will be making application. This document has been submitted because Reality House is leasing property from Boone County. This document allows for a sublease of property.

There was no further discussion and no public comment.

The motion passed 2-0. **Order 83-2003**

**Subject: Purchasing Department – Second Reading and Approval of Maximus Inc. Agreement**

Melinda Bobbitt, Purchasing Department Director, was present on behalf of this item.

Melinda Bobbitt stated this is an agreement with Maximus Inc. of Springfield, Illinois for the Cost Allocation Plan for the Auditor's office. The plan will be based on actual costs for the year ending December 31, 2002.

The Auditor's office requests to extend the contract for one more year and to continue to purchase this service from Maximus Inc. The Professional Consulting Services Agreement is being brought forward for approval and signature.

The total cost of contract is \$6,500 to be paid from department 1190 (non-departmental) account 71101 (professional services). The 2003 budget for this line item is \$6,600.00.

Commissioner Elkin stated the Cost Allocation Plan determines the County's overhead expenses for the Child Support Enforcement. This Plan is done so the County can be reimbursed from the State.

Commissioner Elkin moved to approve the Maximus Inc. Agreement.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 84-2003**

**Subject: Public Works**

David Mink, Public Works Director, and David Nichols, Public Works Design and Construction Manager, were present on behalf of these items.

**A. First Reading of TH&H Consulting Services Contract (Fairgrounds Road Improvement Project)**

David Mink stated this is a proposal from Trabue, Hansen and Hinshaw Inc. for consulting services regarding the road repair work that is planned at the Fairgrounds. This is the second proposal the County has received from TH&H. The original proposal was revised to reduce the scope of work and this proposal was resubmitted. The base amount is \$9,150 with a \$4,000 construction phase fee that may or may not be needed. This construction phase fee was included to cover any additional services the County may desire.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**B. First Reading of Budget Revision**

David Mink stated this budget revision corresponds with the proposal from TH&H for consultant services. This revision is needed to move funds in the amount of \$13,150 to the professional services line item.

Commissioner Schnarre asked if this is the first step in using the FEMA/SEMA funds the County has received. Mr. Mink stated that is correct.

There was no further discussion about this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Collector’s Office – Second Reading and Approval of Budget Revision**

Commissioner Schnarre moved to approve the following budget revision:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT DECREASE</b>	<b>AMOUNT INCREASE</b>
1150-23850: Collector – Minor Equipment and Tools	\$429.00	
1150-92300: Replacement Machinery and Equipment		\$429.00

Said budget revision is to purchase a replacement refrigerator in the Collector’s Office.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 85-2003**

**Subject: Auditor’s Office – Second Reading and Approval of KPMG Audit Engagement Letter**

Commissioner Schnarre stated this is a letter for KPMG, Boone County’s Outside

Auditor, to do the audit for FY2002.

Commissioner Schnarre moved to accept the letter of engagement with KPMG for the FY2002 financial audit.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 86-2003**

**Subject: Clerk’s Office – First Reading of Budget Revision**

Commissioner Schnarre stated this request for a budget revision is to move \$3,820 from the salaries line item to the outside services line item for election expenses for the November 2002 election.

Commissioner Schnarre requested the second reading of this be waived to approve this item today. There was no objection to this request.

Commissioner Elkin moved to approve the following budget revision:

<b>DEPARTMENT ACCOUNT AND TITLE</b>	<b>AMOUNT DECREASE</b>	<b>AMOUNT INCREASE</b>
1132-10100: Elections – Salaries	\$3,820.00	
1132-71100: Elections – Outside Services		\$3,820.00

Said budget revision is to cover costs for the November 2002 Election.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 87-2003**

**Subject: Revenue Replacement Report – City of Centralia**

Lynn Behrns, City Administrator for the City of Centralia, was present on behalf of this item.

Lynn Behrns presented a copy of the City of Centralia’s Revenue Replacement Report. A copy of this report is available at the Boone County Clerk’s Office and Boone County

Public Works Department.

Mr. Behrns noted the funds received from Boone County are placed into general revenue and are used for general road maintenance throughout the City of Centralia.

There was no further discussion on this item.

**Subject: Second Reading and Approval of Contract with City of Columbia (Animal Control Services)**

Commissioner Schnarre moved to approve the contract with the City of Columbia for Animal Control Services.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 88-2003**

**Subject: First Reading of Contract Amendment #8 with the Division of Family Services – Child Assessment Center Services**

Commissioner Elkin stated this is an amendment to a contract the County has with Rainbow House – Child Advocacy Center. The amount of this contract is \$180,577.00.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

**Subject: Authorize Use of the Courthouse Grounds**

**A. Children's Day**

Commissioner Elkin moved to authorize the use of the Courthouse Grounds on Saturday, April 5, 2003 from 10:00 a.m. for Children's Day.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 89-2003**

**B. Columbia Festival of the Arts**

Commissioner Schnarre moved to authorize the use of the Courthouse Grounds on Friday, September 26, 2003 at 4:00 p.m. to Sunday, September 28, at 8:00 p.m. for the Columbia Festival of the Arts.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 90-2003**

### **C. Hispanic Heritage Month Activities**

Commissioner Elkin moved to authorize the use of the Courthouse Grounds on Sunday, September 14, 2003 from 9:30 a.m. to 5:30 p.m. for Hispanic Heritage Month activities.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 91-2003**

### **Subject: Appointment to Senior Board**

Commissioner Elkin moved to re-appoint Sarah A. Coats to the Boone County Senior Board for a four year term to expire on February 28, 2007.

Commissioner Schnarre seconded the motion.

There was no discussion and no public comment.

The motion passed 2-0. **Order 92-2003**

### **Commissioner Reports**

*Commissioner Schnarre*

No reports at this time.

*Commissioner Elkin*

### *Fairground Planning Workshop in Ashland*

Commissioner Elkin stated he attended the Fairground Planning Workshop in Ashland on February 24. He noted Roger Clark of Boone Electric and Laura Stierer of Columbia

Convention and Visitors Bureau were present. The next workshop will be in Centralia on March 10 and the final workshop will be at the Fairgrounds on March 31.

*Boone County Regional Sewer District*

Commissioner Elkin stated he attended the Boone County Regional Sewer District meeting on February 25. The majority of the discussion was about working the master plan for the Sewer District.

Commissioner Elkin and Leo Teel discussed what would be included in the Fairgrounds Paving Project.

There was no further public comment.

The meeting adjourned at 2:07 p.m.

Attest:

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Wendy S. Noren  
Clerk of the County Commission

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Keith Schnarre  
Presiding Commissioner

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Karen M. Miller  
District I Commissioner

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Skip Elkin  
District II Commissioner