

TERM OF COMMISSION: January Session of the November Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Keith Schnarre
District I Commissioner Karen M. Miller
District II Commissioner Skip Elkin
Deputy County Clerk Shawna Victor

The meeting was called to order at 9:30 a.m.

Subject: Employee of the 4th Quarter (2002) Recognition

Marlene Ridgway stated the Employee Recognition Committee has chosen Bonnie Adkins of the Prosecuting Attorney's Office as Employee of the 4th Quarter of 2002. As the Office Administrator, Bonnie always goes the extra mile to stay in touch with her co-workers. She shares their joys as well as sorrows and is a helping hand. She never hesitates to pitch in and help and always approaches any task with enthusiasm. She is a tremendous asset to the Prosecuting Attorney's office as well as Boone County.

Kevin Crane, Boone County Prosecuting Attorney, stated Bonnie began working for Boone County on February 7, 1991. Mrs. Adkins helps Mr. Crane with budget issues, grants, and other issues in the office. He believes the staff in the office is great and thanked Mrs. Adkins for all her hard work.

Ken Roberts, Facilities Maintenance Manager, stated Gary Crapenhof is a wonderful worker and always get a job done correctly the first time. He thanked Mr. Crapenhof for his hard work.

Mike Mallicoat, Information Technology Director, stated Trudy Fisher goes beyond her normal duties to help the department. She makes everyone who comes into the department feel welcome.

John Watkins, Public Works Project Development Manager, stated Darin Sapp has one of the toughest jobs in the County being an inspector. He does a great job and Mr. Watkins noted he has never had a complaint about Mr. Sapp.

Wendy Lister is the Boone County Right-of-Way Agent. She works with the public and handles many obstacles with her job. She has worked on many of the policies for the department.

David Mink, Public Works Director, stated Ken Roberts has done a great job of bring teamwork to the department. This is a department that has interactions with all the

departments in the County.

The Commissioners congratulated all the nominees for their hard work for the County.

Subject: Purchasing Department – First Reading for Sole Source Renewal for 2003

Marlene Ridgway, Purchasing Department Buyer, was present on behalf of this item.

Marlene Ridgway stated the Purchasing Department is seeking approval from the Commission to renew sole source renewal #23-123102 with Zimmer Radio Group for Human Resources for 2003.

Commissioner Miller asked Mrs. Ridgway if she knew what the reason is for having this as a sole source contract. She knows the County uses Premier Marketing Group for the Employee of the Quarter advertisements. Mrs. Ridgway stated she was unsure the reason for this but will have the information to the Commissioners before the second reading.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Sheriff's Department – Second Reading and Approval of Contract for Corrections Physician Medical Services

Commissioner Elkin moved to approve the Corrections Physician Medical Service Agreement.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 11-2003**

Subject: Public Works

A. Second Reading and Approval of 2003 Community Storm Water Project Contract with University of Missouri

Commissioner Miller stated this is a contract with Jim Davis at the University of Missouri to do public education on prevention of degradation of the streams and to understand planning for storm water events.

Commissioner Miller moved to approve the agreement between the County of Boone and the University of Missouri for the 2003 Community Storm Water Project.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 12-2003**

B. First Reading of Budget Revision

David Mink, Public Works Director, stated this is a request to provide for shortfalls in several accounts in the FY2002 budget:

- 1) Increase to account 2040-92400 by \$45,000 due to a glitch in reporting on the last budget revision that took too much money out of this account. Evidently there was a Purchase Order for equipment that was closed prematurely and the funding is needed to finish purchasing the equipment. Also included in this amount is approximately \$10,000 to cover any change orders for the Phase I building addition at the South Public Works facility.
- 2) Increase to account 2040-71100 by \$80,000 to cover shortages in the asphalt paving contract and for Snow removal services rendered over the last week of December.
- 3) Increase to account 2040-71700 by \$28,000 to cover additional equipment rental needed to finish budgeted projects.
- 4) Increase to account 2040-48200 by \$6,000 to cover additional utility expenses.

Deduct from account 2040-86800 (Emergency) \$80,000 to cover the second listed item. Deduct from account 2040-84100 (Interest) \$17,300 and 2040-26200 (Rock) \$61,700 to cover the first, third, and fourth items listed.

This budget revision is intended to close out all 2002 transactions and pending expenses have been included into the figures.

Mr. Mink noted the department saved approximately \$10,000 for the first snow event of the season which occurred in 2002. The department saved almost \$40,000 for the second snow event of the season, which occurred in 2003. These savings are a result from the way the snow removal services were bid, by the hour instead of by the event.

Mr. Mink also noted that the savings was from the rock budget was not all from the rock line item. There were other savings in other class 2 accounts.

There was no further discussion on this item.

Commissioner Schnarre stated this is a first reading and requested the Deputy County

Clerk to schedule this item for a second reading at the next available meeting with an appropriate order for approval.

Subject: Appointments to Boards or Commissions

A. Building Code Board of Appeals

Commissioner Elkin moved to re-appoint Richard D. Keil to the Building Code Board of Appeals for a five year term to expire on January 1, 2008.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 13-2003**

B. Senior Board

Commissioner Miller moved to re-appoint Shirley Ann Calvin to the Boone County Senior Board for a four year term to expire on December 3, 2006.

Commissioner Elkin seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 14-2003**

Subject: Authorize Use of Courthouse Grounds/Commission Chambers (Partners in Education Kick-Off Celebration)

Commissioner Elkin moved to authorize the use of the Courthouse Grounds on May 1, 2003 for the Partners In Education Kick-off Celebration from 5:00 to 8:00 p.m. and authorize the use of the Commission Chambers for the same event from 2:00 to 8:00 p.m.

Commissioner Miller seconded the motion.

There was no discussion and no public comment.

The motion passed 3-0. **Order 15-2003**

Commissioner Reports

Commissioner Schnarre

Monthly Animal Control Report

Commissioner Schnarre stated the Monthly Animal Control Report for October, November and December 2002 and totals for the year 2002. These are statistics for the number and type of complaints, animals impounded, animals claimed, complaints with no applicable law, miles patrolled, and cruelty investigations. These statistics are available for review in the Commission Office.

Notice of Voluntary Annexation

Commissioner Schnarre stated the County has been notified of a voluntary annexation of 0.11 acres of land owned by Lemone/Smith Development Company, located generally east of Maguire Boulevard and north of New Haven Road.

Boone Electric Cooperative C.A.S.H. and H.E.L.P. Programs

Commissioner Schnarre noted the total expenditures for the 2002 C.A.S.H. program were \$32,484.41 and leaving a balance to be forwarded to the 2003 program of \$64,498.87.

The total expenditures for the 2002 H.E.L.P. program were \$21,449.02 and leaving a balance to be forwarded to the 2003 program of \$16,905.54.

Commissioner Miller

Nation's County's Legislative Priorities

Commissioner Miller noted the legislative priorities for the National Association of Counties:

- Remove Internet Sales Tax Moratorium
- Homeland Security Funding
- Funding Election Reform Bill
- Reauthorization of Transportation Bills TEA-21 (Transit and Air)
- Uncompensated Health Care Payments to County operated hospitals and nursing homes
- Prevent unfunded mandates and pre-emption of local control

Memo from the Army Corps of Engineers

Commissioner Miller noted the County has received approval from the Army Corps of Engineers to begin the Georgetown Drainage project.

Commissioner Elkin

No reports at this time.

There was no public comment.

The meeting adjourned at 10:02 a.m.

Attest:

Wendy S. Noren
Clerk of the County Commission

Keith Schnarre
Presiding Commissioner

Karen M. Miller
District I Commissioner

Skip Elkin
District II Commissioner